

APPROVED



# The Cottonwood School

## Minutes

### Regular Scheduled Board Meeting

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**Date and Time**

Tuesday December 8, 2020 at 6:00 PM

**Location**

7006 Rossmore Lane  
El Dorado Hills, CA 95762

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Zoom Link: <https://zoom.us/j/91821335465>

Meeting ID: 918 2133 5465

Join by Phone: +1 (669) 900-6833

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**Directors Present**

Adina Caskey (remote), Christine Cordero (remote), Deb Hibbard (remote), Dr. Norman Lorenz (remote), Teresa Lyday Selby (remote)

**Directors Absent**

*None*

**Guests Present**

Cindy Garcia (remote), Darlington Ahaiwe (remote), Jodiann Beeson (remote), Kathy Fagundo (remote), Samantha Myers, Spencer Styles (remote), Tom Conwell (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Dr. Norman Lorenz called a meeting of the board of directors of The Cottonwood School to order on Tuesday Dec 8, 2020 @ 6:02 PM.

**C. Public Comments**

No public comments

**D. Closed Session**

Adina Caskey made a motion to move to closed session at 6:09pm.

Deb Hibbard seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adina Caskey Aye  
Dr. Norman Lorenz Aye  
Deb Hibbard Aye  
Teresa Lyday Selby Aye  
Christine Cordero Aye

**E. Announcement of Any Action Taken in Closed Session**

Deb Hibbard made a motion to return to open session at 6:43pm.

Adina Caskey seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adina Caskey Aye  
Teresa Lyday Selby Aye  
Dr. Norman Lorenz Aye  
Christine Cordero Aye  
Deb Hibbard Aye

The board announced they are moving forward with intent to purchase a building at 4505 Golden Foothill Pkwy, El Dorado Hills for lending library, resource center, site-based high school classrooms, administrative office space.

The board took a 19 minute recess.

**II. Open Session - Opening Items**

**A. Approval of the Agenda**

Deb Hibbard made a motion to approve the agenda.

Christine Cordero seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adina Caskey Aye  
Deb Hibbard Aye  
Dr. Norman Lorenz Aye  
Christine Cordero Aye  
Teresa Lyday Selby Aye

**B. Public Comments**

No public comments were made.

**C. Executive Director's Report**

Cindy Garcia presented the Executive Director's report.

- Enrollment
  - Site-Based: 31
  - Homeschool: 2394 and 41 students in progress
- TCS website has been updated with a new tab: Community Resources
  - Mental Health
  - COVID information

- Housing information
- Food resources
- Foster Youth
- Demand for repayment letter sent to Provenance with proposed plan for completing repayment by end of fiscal year.
- Amy Freydlund explained restitution process to reclaim school assets.
  1. Required by auditors and authorizers.
  2. It has been successful.
  3. Process is Board Approved.
  4. Compassionate resolution.
- Teresa Brown presented an overview of Parent Education events and calendar.
- Deanna Dyer presented an overview of the Multicultural, Diversity, and Inclusion Perspective Team.
- Cindy Garcia thanked by Board for their support and hard work over the past months of transition.

#### **D. Approve Minutes**

Christine Cordero made a motion to approve the minutes from Regular Scheduled Board Meeting on 11-17-20.

Deb Hibbard seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Dr. Norman Lorenz Aye  
Teresa Lyday Selby Aye  
Christine Cordero Aye  
Deb Hibbard Aye  
Adina Caskey Aye

#### **E. Approve Minutes**

Dr. Norman Lorenz made a motion to approve the minutes from Special Board Meeting on 12-02-20.

Christine Cordero seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Teresa Lyday Selby Aye  
Adina Caskey Aye  
Christine Cordero Aye  
Dr. Norman Lorenz Aye  
Deb Hibbard Aye

### **III. Finance**

#### **A. Finance Training Workshop - Part 1**

Spencer Styles and Darlington Ahaiwe were on another call and not yet available, therefore amendment was made to go out of order until they could join the meeting.

Spencer Styles presented Part 1 of 2 of the Charter Impact Board Financial Workshop:

- Overview of where school funding comes from (Local Control Funding Formula and others), student groups, timelines, and current issues (Learning Loss Mitigation Funds and Deferrals).
- Budget Process and Timeline: Developing a draft budget, adjust the budget based on the governor's budget, and monthly monitoring and forecasting.

**B. First Interim Report**

Deb Hibbard made a motion to approve the First Interim Report.

Adina Caskey seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Teresa Lyday Selby Aye  
Adina Caskey Aye  
Dr. Norman Lorenz Aye  
Deb Hibbard Aye  
Christine Cordero Aye

**C. Budget Overview for Parents**

Dr. Norman Lorenz made a motion to approve the Budget Overview for Parents.

Deb Hibbard seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Norman Lorenz Aye  
Christine Cordero Aye  
Teresa Lyday Selby Aye  
Adina Caskey Aye  
Deb Hibbard Aye

**D. Shared Staffing Memorandum of Understanding for High School**

Adina Caskey made a motion to approve the Shared Staffing Memorandum of Understanding for High School.

Dr. Norman Lorenz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Norman Lorenz Aye  
Teresa Lyday Selby Aye  
Christine Cordero Aye  
Adina Caskey Aye  
Deb Hibbard Aye

At this point, Spencer Styles and Darlington Ahaiwe joined the meeting and the board returned to Items III. A. & B.

**IV. Operations**

**A. Board Resolution 2020-8 Resolution to Withdraw Membership From CharterSAFE Joint Powers Authority**

Dr. Norman Lorenz made a motion to adopt the Board Resolution 2020-8 Resolution to Withdraw Membership From CharterSAFE Joint Powers Authority.  
Adina Caskey seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adina Caskey Aye  
Christine Cordero Aye  
Teresa Lyday Selby Aye  
Dr. Norman Lorenz Aye  
Deb Hibbard Aye

**V. Closing Items**

**A. Board of Directors Comments & Requests**

- Dr. Lorenz expressed thanks and appreciation to Board, Cindy Garcia, Jodiann Beeson, and Admin Team for all the dedication and hard work over past months of growth and change.
- Adina wanted to make sure the school staff rests over Winter Break.

**B. Announcement of Next Regular Scheduled Board Meeting**

January 19, 2021

- Closed Session: 6:00 p.m.
- Open Session: 7:00 p.m.

**C. Adjourn Meeting**

Teresa Lyday Selby made a motion to adjourn at 8:30pm.

Dr. Norman Lorenz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adina Caskey Aye

Deb Hibbard Aye

Teresa Lyday Selby Aye

Christine Cordero Aye

Dr. Norman Lorenz Aye

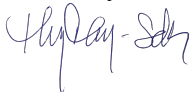
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
Dr. Norman Lorenz

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Prepared by:  
Kathy Fagundo

Noted by:



Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you.

(Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).






# 12-8-20 - Minutes - Cottonwood

Final Audit Report

2021-01-23

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