



# The Cottonwood School

## Minutes

### Regular Scheduled Board Meeting

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**Date and Time**

Tuesday June 15, 2021 at 6:00 PM

**Location**

7006 Rossmore Lane  
El Dorado Hills, CA 95762

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Zoom Link: <https://zoom.us/j/95747874461>

Meeting ID: 957 4787 4461

Join by Phone: (669) 900-6833

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**Directors Present**

Christine Cordero (remote), Deb Hibbard (remote), Donna Huckleby (remote), Teresa Lyday Selby (remote)

**Directors Absent**

Dr. Norman Lorenz

**Guests Present**

Ann Buxton (remote), Cindy Garcia (remote), Darlington Ahaiwe (remote), Jodiann Beeson (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Teresa Lyday Selby called a meeting of the board of directors of The Cottonwood School to order on Tuesday Jun 15, 2021 at 6:06 PM.

**C. Public Comments**

No comments from the public

**D. Closed Session**

Teresa Lyday Selby made a motion to Move to Closed Session.  
Deb Hibbard seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Deb Hibbard Aye  
Teresa Lyday Selby Aye  
Dr. Norman Lorenz Absent  
Donna Huckleby Aye  
Christine Cordero Aye

**E. Announcement of Any Action Taken in Closed Session**

**II. Open Session -- Opening Items**

**A. Approval of the Agenda**

Christine Cordero made a motion to Approve the agenda.  
Deb Hibbard seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Dr. Norman Lorenz Absent  
Christine Cordero Aye  
Deb Hibbard Aye  
Teresa Lyday Selby Aye  
Donna Huckleby Aye

**B. Public Comments**

No comments from the public.

**C. Approve Minutes - April Special**

Deb Hibbard made a motion to approve the minutes from Special Board Meeting on 04-29-21.  
Donna Huckleby seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Teresa Lyday Selby Aye  
Deb Hibbard Aye  
Donna Huckleby Aye  
Dr. Norman Lorenz Absent  
Christine Cordero Aye

**D. Approve Minutes - April Regular**

Christine Cordero made a motion to approve the minutes from Regular Scheduled Board Meeting on 04-20-21.  
Deb Hibbard seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Deb Hibbard Aye  
Donna Huckleby Aye  
Christine Cordero Aye  
Teresa Lyday Selby Aye  
Dr. Norman Lorenz Absent

**E. Approve Minutes - May Regular**

Christine Cordero made a motion to approve the minutes from Regular Scheduled Board Meeting on 05-18-21.

Deb Hibbard seconded the motion.

Correct the typo from closed to open session The board **VOTED** to approve the motion.

**Roll Call**

Dr. Norman Lorenz Absent  
Deb Hibbard Aye  
Christine Cordero Aye  
Donna Huckleby Aye  
Teresa Lyday Selby Aye

**F. Executive Director's Report**

Cindy presented the Executive Director's report. Updated the board.

**III. Finance**

**A. Discussion and Potential Action on the May Financials**

Deb Hibbard made a motion to Approve the May Financials.

Christine Cordero seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Deb Hibbard Aye  
Donna Huckleby Aye  
Teresa Lyday Selby Aye  
Dr. Norman Lorenz Absent  
Christine Cordero Aye

**B. 2021-2022 Cottonwood Budget**

Donna Huckleby made a motion to Approve the 2021-2022 Cottonwood Budget.

Christine Cordero seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Teresa Lyday Selby Aye  
Dr. Norman Lorenz Absent  
Christine Cordero Aye  
Donna Huckleby Aye  
Deb Hibbard Aye

**C. Local Control and Accountability Plan (LCAP) & Budget Overview for Parents (BOP)**

Deb Hibbard made a motion to Approve the LCAP and Budget Overview for Parents.

The board **VOTED** to approve the motion.

**Roll Call**

Dr. Norman Lorenz Absent  
Teresa Lyday Selby Aye  
Christine Cordero Aye  
Deb Hibbard Aye  
Donna Huckleby Aye

**D. Discussion on Board Agenda Bids**

The board discussed the two options and want Ann Buxton to move forward with BoardDocs.

**E. Discussion and Potential Action on ConApp**

Deb Hibbard made a motion to approve completion of the ConApp.  
Donna Huckleby seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Dr. Norman Lorenz Absent  
Christine Cordero Aye  
Donna Huckleby Aye  
Teresa Lyday Selby Aye  
Deb Hibbard Aye

**IV. Operations**

**A. Discussion and Potential Action on CharterSAFE Insurance Plan**

Deb Hibbard made a motion to Approve CharterSafe Insurance Plan.  
Donna Huckleby seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Teresa Lyday Selby Aye  
Donna Huckleby Aye  
Dr. Norman Lorenz Absent  
Christine Cordero Aye  
Deb Hibbard Aye

**V. Governance**

**A. Discussion and Potential Action on the Certification of Signatures for Charters**

Deb Hibbard made a motion to Approve the Certification of Signatures.  
Teresa Lyday Selby seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Dr. Norman Lorenz Absent  
Donna Huckleby Aye  
Christine Cordero Aye  
Deb Hibbard Aye  
Teresa Lyday Selby Aye

**B. Discussion and Potential Action on the 2021-2022 Board Calendar**

Christine Cordero made a motion to Approve the 2021-2022 Cottonwood Board Calendar.  
Teresa Lyday Selby seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Dr. Norman Lorenz Absent  
Christine Cordero Aye  
Deb Hibbard Aye  
Donna Huckleby Aye  
Teresa Lyday Selby Aye

**VI. Closing Items**

**A. Board of Directors Comments & Requests**

**B. Announcement of the Next Regular Scheduled Board Meeting**

Teresa Lyday-Selby announced the next board meeting will be July 27, 2021 with a closed session at 6:00 and open session beginning at 7:00

**C. Adjourn Meeting**

Deb Hibbard made a motion to Adjourn the Meeting.

Donna Huckleby seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Christine Cordero Aye

Teresa Lyday Selby Aye

Donna Huckleby Aye

Dr. Norman Lorenz Absent

Deb Hibbard Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,  
Ann Buxton

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Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).