



THE COTTONWOOD SCHOOL

3840 Rosin Court #200, Sacramento, California 95834

Phone (916) 568-9959 * Fax (916) 664-3995

Special Board Meeting The Cottonwood School

August 14, 2019 – 5:30 pm – 6:00 pm

3840 Rosin Court #200

Sacramento, CA 95834

Through Teleconference

**Julisa Platte
5030 Elgin Woods Ct
Antelope, CA 95834**

**Teresa Lyday-Selby
8098 McClung Drive
Citrus Heights, CA 95610**

AGENDA

1. Call to Order
2. Public Comments
3. Principal's Report
4. Discussion and Potential Action on the Board Meeting Calendar
5. Discussion and Potential Action on Changing the Board Size to 5 People
6. Discussion and Potential Action on the Process for Nominating and Appointing Board Members
7. Approval of Charter School Application for CalSTRS Activation
8. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Note: Cottonwood Charter School Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 818-207-3837 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

The Cottonwood School

2019-2020 Board Meeting Calendar

August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	M	Tu	W	Th	F	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	Sa
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19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Board Meetings

Sep 21	Board Training 9:00 am - 4:00 pm
Oct 24	Board Meeting 4:00 pm
Nov 21	Board Meeting 4:00 pm
Dec 19	Board Meeting 4:00 pm

Jan 23	Board Meeting 4:00 pm
Feb 20	Board Meeting 4:00 pm
Mar 26	Board Meeting 4:00 pm
April 23	Board Meeting 4:00 pm
May 21	Board Meeting 4:00 pm
Jun 18	Board Meeting 4:00 pm

Charter School Application for CalSTRS Activation

ES1026 (NEW 05/16)

CALSTRS

California State Teachers' Retirement System
P.O. Box 15275, MS 17
Sacramento, CA 95851-0275
800-228-5453
CalSTRS.com

Instructions

Prior to submitting contributions to CalSTRS, charter school must complete and submit the *Charter School Application for CalSTRS Activation* (ES1026) packet. Please complete all the following sections and the required documents. Email completed *Charter School Application for CalSTRS Activation* (ES1026) packet to CharterSchoolQuestions@CalSTRS.com.

Section 1-A: Charter School Profile Summary

ORGANIZATION NAME (CHARTER SCHOOL NAME) The Cottonwood School		CHARTER SCHOOL NUMBER (SBE 4-digit no.): 1964
CORPORATION NAME (if applicable): The Cottonwood School		<input checked="" type="checkbox"/> Non Profit <input type="checkbox"/> For Profit
CHARTERING AUTHORITY: The Buckeye Union Elementary District		
LOCAL SCHOOL DISTRICT: The Buckeye Union Elementary District	COUNTY: El Dorado County	
SCHOOL START DATE: 7/1/2019	CALSTRS COVERAGE EFFECTIVE DATE: 7/1/19	
PRE-TAX CONTRIBUTIONS EFFECTIVE DATE: (reference: EPMC form) 7/1/2019	CHARTER TERM FISCAL YEAR PERIOD: (reference: Charter Petition/MOU/Board Minutes) FROM: 7/1/2018 TO: 6/30/2023	
CONTACT NAME and TITLE: Isela Chavez		
CONTACT TELEPHONE: (626) 317-0112 ext 1135	CONTACT E-MAIL ADDRESS: isela@inspireschools.org	
MAILING ADDRESS: 1740 Huntington Dr. Ste 205		
CITY, STATE and ZIP CODE: Duarte, CA 91010		



OFFICIAL SIGNATURE

SIGNATURE DATE

Section 1-B: CalSTRS Contributions Report Structure

To be completed by the County Office of Education (COE) or the Authorizing District

Please select transmittal and data reporting structure of CalSTRS Contributions

<input type="checkbox"/> COE Report Unit ID (combined with authorizing COE)	Organization Code (RU ID# XX-XXX)
<input type="checkbox"/> School District Report Unit ID (combined with authorizing School District)	
<input type="checkbox"/> Charter School District Report Unit ID (combined with charter schools of the same corporation located within the same county)	
<input type="checkbox"/> New Report Unit ID (Independent from Charter School District, COE and School District)	



Charter School Application for CalSTRS Activation



continued

Section 2: EPMC – Employer Paid Member Contributions Resolution

- **School Board** - Charter School's School Board or the authorizing School District's School Board.
- **County Superintendent of Schools** - County Office of Education (COE).
- **Charter School** - Charter School Name.

Whereas, the The Cottonwood School School Board [El Dorado County Superintendent of Schools] has the authority to implement the provisions of Internal Revenue Code (IRC) section 414(h)(2); and

Whereas, the Teachers' Retirement Board of the California State Teachers' Retirement System (CalSTRS) adopted its resolution of IRC section 414(h)(2) on May 17, 1985; and

Whereas, the Internal Revenue Service has stated on August 27, 1985, that the implementation of the provisions of IRC section 414(h)(2) pursuant to the resolution of the Teachers' Retirement Board would satisfy the legal requirements of IRC section 414(h)(2); and

Whereas, the The Cottonwood School School Board [El Dorado County Superintendent of Schools] has determined that even though the implementation of the provisions of IRC section 414(h)(2) is not required by law, the tax benefit offered by IRC section 414(h)(2) should be provided to its employees who are members of CalSTRS.

NOW, THEREFORE, BE IT RESOLVED:

- I. That the The Cottonwood School School Board [El Dorado County Superintendent of Schools] will implement the provisions of IRC section 414(h)(2) by making employee contributions to CalSTRS on behalf of its employees who are members of CalSTRS. "Employee contributions" shall mean those contributions to CalSTRS which are deducted from the salary of employees and are credited to individual employees' accounts.
- II. That the contributions made by the The Cottonwood School Charter School [El Dorado County Superintendent of Schools] to CalSTRS, although designated as employee contributions, are being paid by the The Cottonwood School Charter School [El Dorado County Superintendent of Schools] in lieu of contributions by the employees who are members of CalSTRS.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the The Cottonwood School Charter School [El Dorado County Superintendent of Schools] to CalSTRS.

Charter School Application for CalSTRS Activation

CALSTRS®

continued

Section 2: EPMC Resolution (continued)

- IV. That the The Cottonwood School Charter School [El Dorado
County Superintendent of Schools] shall pay to CalSTRS the contributions designated as employee contributions from
the same source of funds as used in paying salary.
- V. That the Amount of the contributions designated as employee contributions and paid by the
The Cottonwood School Charter School [El Dorado
County Superintendent of Schools] to CalSTRS on behalf of an employee shall be the entire contribution required of the
employee by the Teachers' Retirement Law (California Education Code sections 22000 et seq.).
- VI. That the contributions designated as employee contributions made by The Cottonwood School
Charter School [El Dorado County Superintendent of Schools] to CalSTRS shall be
treated for all purposes, other than taxation, in the same way that member contributions are treated by CalSTRS.
- VII. That the The Cottonwood School Charter School [El Dorado
County Superintendent of Schools] shall make no contributions designated as employee contributions until CalSTRS has
developed and implemented procedures for administering the provisions of IRC section 414(h)(2) and until CalSTRS has
officially notified the The Cottonwood School Charter School
[El Dorado County Superintendent of Schools] that it will accept contributions
pursuant to IRC section 414(h)(2).

EPMC RESOLUTION EFFECTIVE DATE:
(must be the same as CalSTRS coverage effective date)
7/1/2019

DATE ADOPTED BY THE SCHOOL BOARD:

OFFICIAL'S NAME and TITLE:



OFFICIAL'S SIGNATURE

SIGNATURE DATE

Section 3: Charter Petition

Attach a copy of current and approved charter school petition with this packet.

CHARTER PETITION DATE:

11/15/2017

REFERENCE PAGE #:

1

CHARTER TERM FISCAL YEAR PERIOD:

REFERENCE PAGE #:

RETIREMENT BENEFITS:

☒ CalSTRS ☒ Social Security ☐ Other Retirement

REFERENCE PAGE #:

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Charter School Application for CalSTRS Activation



continued

Section 4: Support Documents (optional or upon request by CalSTRS)

Support documents are requested to confirm charter petition amendments on retirement benefits, charter term effective dates, EPMC resolution effective dates, or other significant dates and information requiring clarification from Charter School or Charter School Board.

Support documents must be complete with Officials' Signatures and Dates.

Please select support document(s) submitted with this packet.

☐ Board Approved Minutes

☐ Memorandum Of Understanding (MOU)

☐ Other (please specify) _____

THE COTTONWOOD SCHOOL
BOARD RESOLUTION – 2019 - 2

I. Adoption of The Cottonwood School's Principal's Annual Salary

WHEREAS, The Cottonwood School must adopt at a regular scheduled board meeting in open session the compensation of the highest compensated employee of the school.

NOWHEREFORE BE IT RESOLVED, that the Board of Directors approve the annual salary for The Cottonwood School Principal in the amount of \$60,000. This amount constitutes 40% of the Principal's total compensation which is \$150,000 as they are the Principal of three schools.

I. Adoption of The Cottonwood School's Principal's Supplemental Benefits

WHEREAS, The Cottonwood School must adopt at a regular scheduled board meeting in open session the supplemental benefits of the highest compensated employee of the school, the Principal.

NOWHEREFORE BE IT RESOLVED, that the Board of Directors approve the supplemental benefits/extra pay in the amount of \$233.33 a month, split equally among the three schools, and will include the following:

- i. Vehicle & Cell Phone stipend

SECRETARY'S CERTIFICATE

I, _____, Secretary of the Board of Directors of The Cottonwood School a California nonprofit public benefit corporation, County of _____, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of The Cottonwood School which was duly and regularly held on June 10th 2019, at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand on _____, 2019.

Secretary of the Board of Directors of
The Cottonwood School