



THE COTTONWOOD SCHOOL

**Regular Scheduled Board Meeting
The Cottonwood School
August 18, 2020 – 7:00 pm
7006 Rossmore Lane
El Dorado Hills, CA 95762
Through Teleconference**

Join Zoom Meeting
<https://zoom.us/j/95717237614>

Meeting ID: 957 1723 7614

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Find your local number: <https://zoom.us/u/abrIV1RH16>

AGENDA

1. Call to Order
2. Open Session (7:00 pm)
3. Approval of the Agenda
4. Public Comments
5. Executive Director's Report
 - a. Interim Duties Update
 - b. Multi-Year Planning Amounts
 - c. Service Vendors
 - d. Star 360 Calibration
6. Principal's Report
 - a. Interim Duties Update
 - b. Site-Based Virtual Model Update
7. Discussion and Potential Action on the April, June, and July Board Meeting Minutes
8. Discussion and Potential Action on the Revised Budget
9. Discussion and Potential Action on the July Financials

10. Discussion and Potential Action on the Education Protection Account (EPA) Budget
11. Discussion and Potential Action on the Learning Continuity Accountability Plan – Public Hearing
12. Discussion and Potential Action on the Health Examinations, Immunizations, and Oral Assessment Policy
13. Discussion and Potential Action on the Planning Amounts for Extended TK
14. Discussion and Potential Action on the English Language Development Compliance Policy
15. Discussion and Potential Action on the Payroll Advancement Policy
16. Discussion and Potential Action on the Educational Materials and Restitution Policy
17. Discussion and Potential Action on the Title IX Harassment, Intimidation, Discrimination and Bullying Policy
18. Discussion and Potential Action on the Noncompliance Policy and Procedures
19. Announcement of Next Regular Scheduled Board Meeting – September 15, 2020
20. Adjournment

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Cottonwood School Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 951-290-3013 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

The Cottonwood School - Executive Director update

Cindy Garcia - Interim Executive Director

Welcome Back Teachers

Professional Development

- High School curriculum and options
 - Phone email etiquette
 - Virtual family meetings, tips, and tricks
 - Supporting Multilingual students
 - Compliance reporting
 - SMART goals
 - Teacher expectations
 - Special Education news and updates
 - Intervention
 - Organizational tips and tricks
 - Inbox Zero
-

Interim E. D. Duties

- Finance
- Technology
- Board collaboration - planning
- Communication
- Operations
- Starting school and ensuring our teacher, parents and students have the tools they need to be successful



Identifying our Homestudy Students

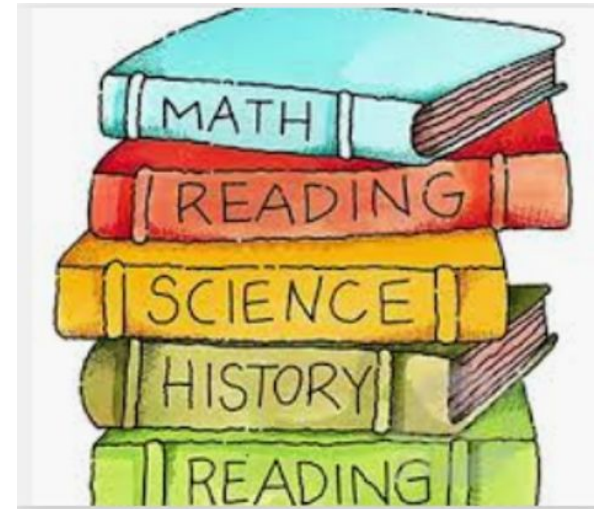
Approximately 2460 Enrolled

47% of our students are K-4

30% of our students are 5-8

23% of our students are High School

Focus on literacy/writing and math foundations



Multi-Year Planning amounts

- Multi-year funding was never recorded as a liability - not in our budgets.
- While the Cottonwood budget is strong, even if we allocated \$500 for eligible students to carry over, without adequate funding, our budget would be in deficit and out of compliance with the State of California laws and regulations.
- We determined it is best to postpone the funding of multi-year funding from prior years for the first semester. We will monitor our budgets, payments from the State, in hopes that we will be able to restore at least a portion of student planning funds.
- To view the funds in the EOS, they will now appear as a line item “2020 planning amount adjustment” that can be tracked in your account history instead of seeing it reflected in the balance.
- Parents were encouraged to work closely with their HST to determine the best course of action to take in ordering frugally for their student’s academic needs.

Service Vendors

- Reviewing the County Health Department guidelines, solidified the need to pause all in-person services for the fall semester for the protection of all students, families, staff, and vendors.
- Student planning amounts (enrichment funds) can **not** be used to pay for any in-person products or in-person services such as golf, horseback riding, tennis, fees, and passes to museums, zoos, state parks, national parks, etc.
- Many of our valued vendors are already providing virtual services for our students; the schools will continue to process orders for these virtual services.

STAR 360

Re-Calibration

Three Star 360 test windows this year

- Fall: August 24 - September 30
- Winter: January 11 - February 19
- Spring: April 12 - May 28

- In the past, Reading and Math tests have been aligned with a less rigorous benchmark, **which meant that a higher percentage of students were being placed in the “At/above benchmark” category based on their Star 360 results than they likely would have been based on CAASPP results.**
- It’s important that our Star 360 information is aligned with **CAASPP** so that we are identifying all students who are not performing at grade level and providing appropriate _____instructional support and intervention.

MTSS – Multi-tiered Systems of Support

Evaluate your
student's
greatest area
of need

Take action

Monitor

Little Seeds Grow Mighty Trees





THE COTTONWOOD SCHOOL

Special Board Meeting - The Cottonwood School
April 17, 2020 – 3:00 pm
3840 Rosin Court #200, Sacramento, CA 95834

Attendance: Dr. Norman Lorenz, Teresa Lyday Selby, Julisa Platte, Amanda Meagher - Teleconference

Absent: None

Also Present: Julie Haycock, Jodiann Beeson, Kathy Fagundo Rosie Clark, Janelle Sherman, ICS
Human Resources personnel - Teleconference

Call to Order:

Dr. Lorenz called the meeting to order at 3:10 pm.

Approval of Agenda:

Julisa Platte motioned to approve the agenda. Amanda Meagher seconded.

-Unanimous

Public Comments:

None.

Closed Session: Public Employee Discipline, Dismissal, Release:

Dr. Lorenz recused himself.

Julisa Platte motioned to enter closed session at 3:15 pm. Teresa Lyday-Selby seconded.

-Unanimous

Amanda Meagher motioned to end closed session at 4:50 pm. Teresa Lyday-Selby seconded.

-Unanimous

The board of directors decided to take the advice of Inspire Charter Services Human Resources.

Adjournment:

Dr. Lorenz adjourned the meeting at 4:55p

Prepared by:

Bryanna Brossman

Noted by:

Board Secretary



THE COTTONWOOD SCHOOL

Special Board Meeting - The Cottonwood School
June 30, 2020 – 4:00 pm
3840 Rosin Court #200, Sacramento, CA 95834

Attendance: Dr. Norman Lorenz, Julisa Platte, Amanda Meagher - Teleconference

Absent: Teresa Lyday Selby

Also Present: Julie Haycock, Jodiann Beeson, Kathy Fagundo, Bryanna Brossman - Teleconference

Call to Order:

Dr. Lorenz called the meeting to order at 4:03 pm.

Approval of the Agenda:

Amanda Meagher motioned to approve the agenda. Julisa Platte seconded.

-Unanimous

Public Comments:

None.

Review and Consideration of Approval of the Contract with Provenance for the 20/21 School Year:

The Board received an update from Paul Minney that a new contract was negotiated between The Cottonwood School and Provenance. The changes to the contract included an update to the month that the school needs to notify provenance if there is a desire to terminate the contract, no pass through costs would be done without written notification, and that HR would no be included due to the school bringing HR in house.

Julisa Platte motioned to approve the Contract with Provenance for the 20/21 School Year.
Amanda Meagher seconded.

-Unanimous

Adjournment:

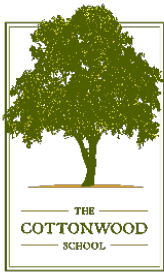
Amanda Meagher motioned to adjourn at 4:08 pm. Julisa Platte seconded.

-Unanimous

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary



THE COTTONWOOD SCHOOL

Special Scheduled Board Meeting - The Cottonwood School

July 17, 2020 – 3:00 pm

3840 Rosin Court #200, Sacramento, CA 95834

Attendance: Dr. Norman Lorenz, Julisa Platte, Amanda Meagher, Teresa Lyday-Selby, Kathy Fagundo,
99+ attendees

Absent: None

Call to Order:

Dr. Lorenz called the meeting to order at 3:08 pm.

Approval of the Agenda:

- Motion – Amanda Meagher
- Second – Teresa Lyday-Selby
- Unanimous

Public Comments:

- Extensive public comment
- 30 minutes of comments given due to time constraints, closed at 3:40p
- Dr. Lorenz encouraged public comments to be shared with board via email or at regular board meeting on 7/21/20

Closed Session

a) Public Employment Title: Interim Executive Director

- Motion – Julisa Platte
- Second – Amanda Meagher
- Unanimous
- Closed session started at 3:42 pm
- Motion to exit closed session – Julisa Platte
- Second – Amanda Meagher
- Closed session ended at 5:02 pm

Announcement of Any Action Taken in Closed Session

- Board took action by a vote of 4 to 0 to pursue selection of an Interim Executive Director with homeschool experience for appointment at a future Board meeting, as well as authorize the Board President to work with the Interim school leadership to address any urgent operational needs of the school in between special and regular Board meetings in collaboration with legal counsel, the school's granting agency, FCMAT or any other relevant entities are needed.

Announcement of Next Regular Scheduled Board Meeting:

Next regularly schedule Board meeting: 7/21/20

- Closed session from 6:00 – 7:00p
- Regular meeting begins at 7:00p

Adjournment

Meeting adjourned at 5:08p

Noted by:

Board Secretary



THE COTTONWOOD SCHOOL

Special Scheduled Board Meeting - The Cottonwood School
July 21, 2020 – 5:30 pm
3840 Rosin Court #200, Sacramento, CA 95834

Attendance: Dr. Norman Lorenz, Julisa Platte, Amanda Meagher, Teresa Lyday-Selby, Kathy Fagundo, Paul Minney (legal counsel), 200+ community members
Absent: None

Call to Order:

Dr. Lorenz called the meeting to order at 5:33 pm.

Approval of the Agenda:

- Motion – Julisa Platte
- Second – Amanda Meagher
- Unanimous

Public Comments:

- Limited to agenda items, 30 mins.
- Extensive public comment

Discussion and Potential Action on Regularly Schedule Board Meeting Times:

- Board Meeting times: Third Tuesday of the month at 6:00 pm
- Motion – Julisa Platte
- Second – Amanda Meagher
- Unanimous

Closed Session – Conference with Legal Counsel on Anticipated Litigation: Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case:

- Motion to enter closed session – Julisa Platte
- Second – Amanda Meagher
- Unanimous
- Entered closed session at 5:52p
- Motion to exit closed session – Julisa Platte
- Second – Amanda Meagher
- Unanimous
- Exit closed session at 6:21p

Report Out of Closed Session:

- No action taken

Open Session: Action: The Board will consider and review amended bylaws to align with the charter and current law:

- Paul Minney, legal counsel, explained what the FCMAT audit is and what triggered it in September or October.
- Paul Minney, legal counsel, explained that Bylaws were amended to align with Charter documents and did not limit ability of Board to remove or add members.
- Motion to approve amended Bylaws – Amanda Meagher
- Second – Julisa Platte
- Unanimous

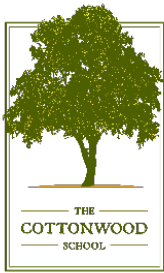
Adjournment:

Meeting adjourned at 6:25 pm

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary



THE COTTONWOOD SCHOOL

Regular Scheduled Board Meeting - The Cottonwood School

July 21, 2020 – 6:00 pm

3840 Rosin Court #200, Sacramento, CA 95834

Attendance: Dr. Norman Lorenz, Julisa Platte, Amanda Meagher, Teresa Lyday-Selby, Kathy Fagundo, Bryanna Brossman, Paul Minney (legal counsel), Chastain Pierman (legal counsel), 300+ community members

Absent: None

Call to Order:

Dr. Lorenz called the meeting to order at 6:25 p

Public Comments:

- Limited to Closed Session agenda items only, 30 minutes.
- Extensive public comment

Closed Session Items:

Public Employment

- Title: Interim Executive Director
- Title: Principal
- Motion to enter into Closed Session – Julisa Platte
- Second – Amanda Meagher
- Unanimous
- Closed Session began at 6:47p
- Motion to exit Closed Session – Amanda Meagher
- Second – Julisa Platte
- Exit Closed Session at 7:25

Report out of Closed Session

- No action taken.

Approval of Agenda

- Julisa Platte made a motion to amend the agenda to remove items 13 and 14 and to approve the agenda with this amendment.
- Second - Dr. Lorenz
- Unanimous

Public Comments:

- 30 mins
- Extensive comment

Review of Comparable Compensation Data for Charter School Executive Directors/CEOs/Principals:

- Motion to approve Compensation Data for Charter School Executive Directors/CEOs/Principals Study – Julisa Platte
- Second – Amanda Meagher
- Unanimous

Discussion and Potential Action on June Board Meeting Minutes:

- Motion to approve – Teresa Lyday-Selby
- Second – Julisa Platte
- Unanimous

Discussion and Potential Action on June Financial – Charter Impact, Darlington Ahaiwe:

- Draft presented, all of invoices have not come in and MOUs have not been turned in.
- Motion to approve – Julisa Platte
- Second – Amanda Meagher
- Unanimous

Oral Report of executive compensation paid to the Interim Executive Director:

- Annual salary \$ 146 K, plus standard benefits

Approval of Employment Agreement for the Interim Executive Director

- Cindy Garcia
- Motion to approve – Julia Platte
- Second – Amanda Meagher
- Unanimous

Oral Report of compensation paid to Principal

- Item removed from agenda.

Approval of Employment Agreement for the Principal

- Item removed from agenda.

Discussion and Potential Action on the Suicide Prevention Policy for the Site-Based Program:

- Motion to approve – Amanda Meagher
- Second – Teresa Lyday-Selby
- Unanimous

Discussion and Potential Action on Nomination and Appointment of Board Members

- Nomination of Adina Caskey – Julisa Platte
 - i. Motion to appoint -Julisa Platte
 - ii. Second – Amanda Meagher
 - iii. Unanimous
- Nomination of Deborah Hibbard – Amanda Meagher
 - i. Motion to appoint – Amanda Meagher
 - ii. Second – Julisa Platte
 - iii. Unanimous
- Many thanks and much gratitude to Amanda Meagher and Julisa Platte for their service to the Board over the past year. They are resigning their board duties.

Announcement of Next regularly scheduled board meeting:

- Tuesday, August 18, 2020 at 6:00 pm

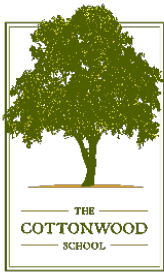
Adjournment:

Adjournment 8:31 pm

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary



THE COTTONWOOD SCHOOL

Special Scheduled Board Meeting - The Cottonwood School

July 30, 2020 – 9:00 am

7006 Rossmore Lane, El Dorado Hills, CA 95762

Attendance: Dr. Norman Lorenz, Deborah Hibbard, Adina Claskey, Teresa Lyday-Selby

Legal Counsel: Lisa Corr, Chastain Pierman

Absent: None

Call to Order:

Dr. Lorenz called the meeting to order at 9:02 am.

Approval of the Agenda:

- Motion by Dr. Lorenz to amend agenda as follows
 - Move item 5 (closed session) to item 4
 - Add another opportunity for Public Comment after closed session
- Second – Teresa Lyday-Selby
- Unanimous – agenda approved

Public Comments:

- Limited to 2 mins each person, 15 mins total
- Extensive public comment

Closed Session - Conference with Legal Counsel on Anticipated Litigation: Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case:

- Motion to enter into closed session – Teresa Lyday-Selby
- Second – Deborah Hibbard
- Unanimous
- Closed session started at 9:22a
- Motion to exit closed session – Dr. Lorenz
- Second – Teresa Lyday-Selby
- Unanimous
- Closed session exited 10:39a

Report Out of Closed Session:

- No action taken

**Discussion and Potential Action Regarding The Cottonwood Organizational Strategic Planning/
12-month Cycle Development: Part 1 of a Multiple Part Series Through 20-21 School Year:**

- Purpose here is to develop a strategic plan, this development will occur in a series of planning meetings over the 20-21 school year.
- Assumptions – see attached DRAFT Assumptions
- Lisa Corr went through the Draft Assumptions to provide foundation for future planning

Announcement of Next Regularly Scheduled Board Meeting:

- August 18, 2020 – 6:00p
- Clarification that next 2 meetings after that – 9/15, 10/20

Adjournment:

- Motion – Dr. Lorenz
- Second – Adina Claskey
- Meeting adjourned at 12:35 pm

Prepared by:
Bryanna Brossman

Noted by:

Board Secretary

The Cottonwood School

Monthly Financial Presentation – July 2020

COTTONWOOD - Highlights

- No revenues are budgeted for July .
- YTD Expenses under budget.
- Year-end surplus exceeds budget forecast.
- SB-740 requirements- In Compliance
 - 40/80 Expense Ratio
 - 25:1 Pupil Teacher Ratio
- The Education Protection Account (EPA) Budget

COTTONWOOD - Revenue

- No YTD projected revenues
- July LCFF entitlement to be received in August.

Revenue

<i>Year-to-Date</i>		
Actual	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ -	\$ -
Federal Revenue	-	-
Other State Revenue	-	-
Other Local Revenue	-	-
Total Revenue	\$ -	\$ -

<i>Annual/Full Year</i>		
Forecast	Budget	Fav/(Unf)
\$ 22,001,905	\$ 22,001,905	\$ -
288,646	288,646	-
1,953,214	1,953,214	-
-	-	-
\$ 24,243,766	\$ 24,243,766	\$ -

COTTONWOOD - Expenses

- Projected expenses fall short of annual budget.

- Sub agreement Services: Under spending in SPED and Other educational Consulting

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 670,372	\$ 710,883	\$ 40,511	\$ 9,365,604	\$ 9,406,116	\$ 40,511
Classified Salaries	22,820	28,563	5,744	337,014	342,758	5,744
Benefits	195,245	233,806	38,561	2,987,895	3,017,979	30,084
Books and Supplies	81,621	110,992	29,371	3,010,193	3,024,541	14,348
Subagreement Services	125,969	244,957	118,988	4,621,625	4,665,083	43,458
Operations	6,650	9,017	2,367	105,833	108,200	2,367
Facilities	7,000	10,075	3,075	117,825	120,900	3,075
Professional Services	142,726	155,742	13,016	2,582,285	2,594,921	12,636
Depreciation	1,261	1,158	(102)	14,002	13,900	(102)
Interest	155	173,741	173,586	146,097	347,482	201,384
Total Expenses	\$ 1,253,817	\$ 1,678,933	\$ 425,116	\$ 23,288,374	\$ 23,641,878	\$ 353,504

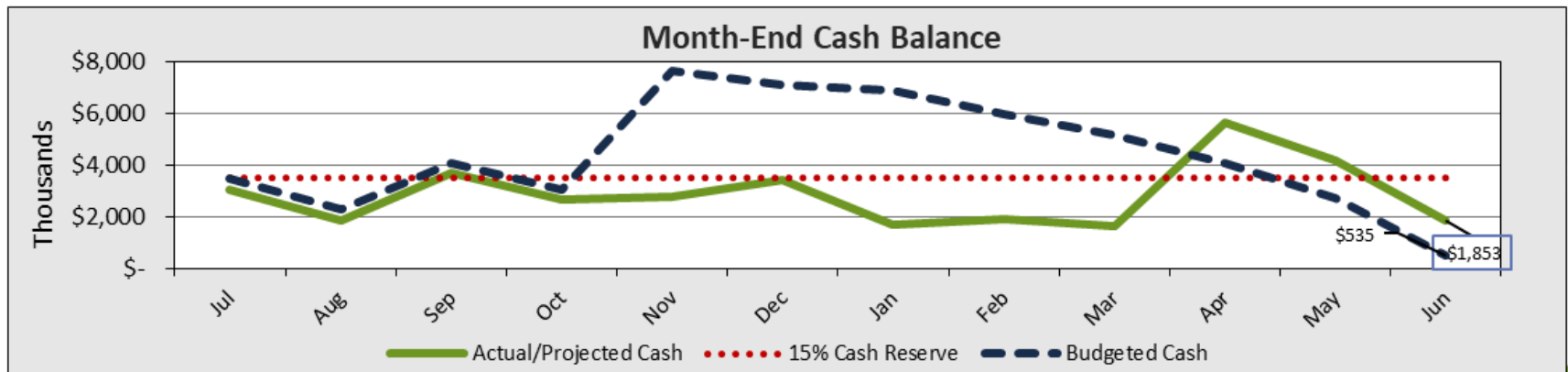
COTTONWOOD - Fund Balance

- Annual surplus projected at \$955k.
- Reserve for economic uncertainty exceeds target.
- Beginning fund balance subject to change with finalization of FY20 shared staffing

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,253,817)	\$ (1,678,933)	\$ 425,116	\$ 955,392	\$ 601,888	\$ 353,504
Beginning Fund Balance	<u>1,628,012</u>	<u>1,628,012</u>		<u>1,628,012</u>	<u>1,628,012</u>	
Ending Fund Balance	<u><u>\$ 374,195</u></u>	<u><u>\$ (50,921)</u></u>		<u><u>\$ 2,583,404</u></u>	<u><u>\$ 2,229,900</u></u>	
<i>As a % of Annual Expenses</i>	<i>1.6%</i>	<i>-0.2%</i>		<i>11.1%</i>	<i>9.4%</i>	

COTTONWOOD- Cash Balance

- Cash balance projected to remain positive through receivable sales.



The Education Protection Account (EPA)

- The EPA funding is a component of an LEA's total LCFF entitlement as calculated in the Principal Apportionment.
- A board approved expenditure plan is required so the expenditures can be appropriately applied.
- EPA FY21 Projected Revenue: \$485,120
- EPA FY21 Budget Expenditure: \$485,120

COTTONWOOD - Compliance Reporting



Due Date	Description	Completed By
Aug-01	Administer English Language Proficiency Assessment for California (ELPAC) Initial Assessment - Based on the results of the home language survey, every pupil in California whose native language is not English is required to be tested within 30 days of the start of school. Be sure to note your school's 30th day of instruction and test all ELPAC students before that date. This reporting is used for students' academic performance and state and federal accountability reporting requirements.	The Cottonwood Charter School
Aug-28	4-year Adjusted Cohort Graduation Rate (ACGR) - High School graduation data is extracted from CALPADS on 8/28/2020 to calculate an ACGR value. Graduation data must be submitted into CALPADS before this deadline to ensure data is available to the state for accurate calculations.	The Cottonwood Charter School
Aug-28	CALPADS EOY 1, 2, 3 and 4 Amendment Window Deadline - Course completion data for grades 7-12, CTE participants, concentrators, completers, program eligibility/participation, homeless student counts, student discipline, cumulative enrollment and student absence data must be submitted to CDE by 8/28/2020.	The Cottonwood Charter School
Aug-31	Facility Incentive Grant Recertification (CSFA) - The State Charter School Facilities Incentive Grants Program is a federal grant program designed to assist high-performing charter schools with rent, lease, debt service, and Proposition 39 pro-rata payments or costs related to purchase, acquisition, design, new construction, and renovation. Subgrantees must re-certify eligibility twice annually in February and August. Failure to do so will result in the loss of grant funds and can result in the award being rescinded.	Charter Impact
Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact
Sep-04	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact
Sep-30	2020-21 Learning Continuity and Attendance Plan -- The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day, as the public hearing. The Plan replaces the annual LCAP for 2020-21, to outline the LEA's compliance with the Budget Act's provisions including student participation and attendance reporting, continuity of learning, in-person instructional offerings and plans for distance learning (with public stakeholder engagement). Should describe how LEAs are increasing or improving service in proportion to unduplicated students.	The Cottonwood Charter School



COTTONWOOD - Appendix

- Monthly Cash Flow / Forecast 20-21
- Due (To)/From All Inspire Charter School Locations
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging

The Cottonwood School
Monthly Cash Flow/Forecast FY20-21

Revised 8/13/2020

ADA = 2425.60

Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	-	857,979	857,979	1,544,362	1,544,362	1,544,362	1,544,362	1,544,362	772,181	463,309	463,309	463,309	5,559,705
8012	Education Protection Account	-	-	-	121,280	-	-	121,280	-	-	121,280	-	-	121,280
8096	In Lieu of Property Taxes	-	260,560	521,120	347,414	347,414	347,414	347,414	347,414	612,818	306,409	306,409	306,409	306,409
-		-	1,118,539	1,379,100	2,013,056	1,891,776	1,891,776	2,013,056	1,891,776	1,384,999	890,998	769,718	769,718	5,987,394

Federal Revenue

8181	Special Education - Entitlement	-	14,384	14,384	25,892	25,892	25,892	25,892	25,892	26,084	26,084	26,084	26,084	26,084
-		-	14,384	14,384	25,892	25,892	25,892	25,892	25,892	26,084	26,084	26,084	26,084	26,084

Other State Revenue

8311	State Special Education	-	73,281	73,281	131,905	131,905	131,905	131,905	131,905	132,886	132,886	132,886	132,886	132,886
8560	State Lottery	-	-	-	-	-	-	120,271	-	-	120,271	-	-	242,152
-		-	73,281	73,281	131,905	131,905	131,905	252,177	131,905	132,886	253,157	132,886	132,886	375,038

Other Local Revenue

-		-	-	-	-	-	-	-	-	-	-	-	-	-
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Total Revenue

-	1,206,204	1,466,765	2,170,853	2,049,573	2,049,573	2,291,124	2,049,573	1,543,969	1,170,239	928,688	928,688	6,388,517
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Expenses

Certificated Salaries

1100	Teachers' Salaries	548,671	561,227	561,227	561,227	561,227	561,227	561,227	561,227	561,227	561,227	561,227	-
1170	Teachers' Substitute Hours	-	-	-	-	-	-	-	-	-	-	-	-
1175	Teachers' Extra Duty/Stipends	8,875	-	87,551	87,551	87,551	87,551	87,551	87,551	87,551	87,551	87,551	-
1200	Pupil Support Salaries	69,989	61,791	61,791	61,791	61,791	61,791	61,791	61,791	61,791	61,791	61,791	-
1300	Administrators' Salaries	33,367	33,375	33,375	33,375	33,375	33,375	33,375	33,375	33,375	33,375	33,375	-
1900	Other Certificated Salaries	9,470	54,491	54,491	54,491	54,491	54,491	54,491	54,491	54,491	54,491	54,491	-
-		670,372	710,883	798,435	798,435	798,435	798,435	798,435	798,435	798,435	798,435	798,435	-

Classified Salaries

2100	Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-
2200	Support Salaries	22,820	28,563	28,563	28,563	28,563	28,563	28,563	28,563	28,563	28,563	28,563	-
-		22,820	28,563	28,563	28,563	28,563	28,563	28,563	28,563	28,563	28,563	28,563	-

Benefits

3101	STRS	107,120	131,368	147,547	147,547	147,547	147,547	147,547	147,547	147,547	147,547	147,547	-
3202	PERS	-	-	-	-	-	-	-	-	-	-	-	-
3301	OASDI	1,357	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	-
3311	Medicare	9,667	10,773	12,049	12,049	12,049	12,049	12,049	12,049	12,049	12,049	12,049	-
3401	Health and Welfare	60,908	76,875	76,875	76,875	76,875	76,875	76,875	76,875	76,875	76,875	76,875	-
3501	State Unemployment	5,841	3,283	3,283	3,283	3,283	3,283	16,415	13,132	6,566	3,283	3,283	-
3601	Workers' Compensation	10,352	10,402	11,633	11,633	11,633	11,633	11,633	11,633	11,633	11,633	11,633	-
3901	Other Benefits	-	-	-	-	-	-	-	-	-	-	-	-
-		195,245	234,502	253,188	253,188	253,188	253,188	266,320	263,037	256,471	253,188	253,188	-

Books and Supplies

4302	School Supplies	74,110	123,899	166,725	191,033	155,239	140,766	121,162	105,966	116,691	144,291	174,576	447,611	-
4305	Software	7,511	18,458	18,458	18,458	18,458	18,458	18,458	18,458	18,458	18,458	18,458	18,458	-
4310	Office Expense	-	3,342	3,342	3,342	3,342	3,342	3,342	3,342	3,342	3,342	3,342	3,342	-
4311	Business Meals	-	58	58	58	58	58	58	58	58	58	58	58	-
4400	Noncapitalized Equipment	-	52,512	70,663	80,966	65,795	59,661	51,352	44,912	49,457	61,155	73,990	189,711	-
-		81,621	198,269	259,246	293,857	242,892	222,285	194,373	172,736	188,006	227,305	270,425	659,180	-

Subagreement Services

5102	Special Education
5105	Security
5106	Other Educational Consultants
5107	Instructional Services

Annual Budget	Original Budget Total	Favorable / (Unfav.)
ADA = 2425.60		
17,159,583.19	17,159,583	-
485,120.00	485,120	-
4,357,202.30	4,357,202	-
22,001,905.49	22,001,905	-
288,646.40	288,646	-
288,646.40	288,646	-
1,470,520.00	1,470,520	-
482,694.40	482,694	-
1,953,214.40	1,953,214	-
-	-	-
24,243,766.29	24,243,766	-
6,722,171.73	# 6,734,728	12,556
-	-	-
884,389.64	875,515	(8,875)
749,685.28	741,487	(8,198)
400,492.31	400,500	8
608,865.38	653,886	45,021
9,365,604.33	9,406,116	40,511
-	-	-
-	-	-
337,013.97	342,758	5,744
337,013.97	342,758	5,744
1,713,962.85	1,730,725	16,762
-	-	-
21,169.15	# 21,251	82
140,926.19	141,359	432
906,532.96	922,500	15,967
68,218.49	65,660	(2,558)
137,085.53	136,484	(601)
-	-	-
2,987,895.17	3,017,979	30,084
1,962,068.45	# 1,962,068	-
210,552.27	221,500	10,948
36,758.33	40,100	3,342
641.67	700	58
800,172.19	800,172	-
3,010,192.91	3,024,541	14,348
578,058.33	621,500	43,442
183.33	200	17
2,816,042.17	2,816,042	-
1,227,340.67	1,227,341	-
4,621,624.51	- 4,665,083	43,458

The Cottonwood School
Monthly Cash Flow/Forecast FY20-21

Revised 8/13/2020

ADA = 2425.60

Operations and Housekeeping

5201	Auto and Travel	-	708	708	708	708	708	708	708	708	708	-
5300	Dues & Memberships	-	67	67	67	67	67	67	67	67	67	-
5400	Insurance	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	-
5502	Janitorial Services	-	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	-
5901	Postage and Shipping	-	58	58	58	58	58	58	58	58	58	-

Facilities, Repairs and Other Leases

5601	Rent	7,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-
5603	Equipment Leases	-	58	58	58	58	58	58	58	58	58	-
5604	Other Leases	-	808	808	808	808	808	808	808	808	808	-
5610	Repairs and Maintenance	-	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	-

Professional/Consulting Services

5801	IT	-	58	58	58	58	58	58	58	58	58	-
5803	Legal	-	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	-
5804	Professional Development	-	158	158	158	158	158	158	158	158	158	-
5805	General Consulting	-	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	-
5806	Special Activities/Field Trips	-	7,002	9,422	10,795	8,773	7,955	6,847	5,988	6,594	9,865	-
5807	Bank Charges	585	233	233	280	280	280	280	280	280	280	-
5808	Printing	-	42	42	50	50	50	50	50	50	50	-
5809	Other taxes and fees	-	50	50	60	60	60	60	60	60	60	-
5810	Payroll Service Fee	331	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	-
5811	Management Fee	138,748	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	-
5812	District Oversight Fee	-	33,556	41,373	60,392	56,753	56,753	60,392	56,753	41,550	23,092	179,622
5814	SPED Encroachment	3,062	-	-	-	-	-	-	-	-	-	(3,062)
5815	Teacher	-	125	125	125	125	125	125	125	125	125	-

Depreciation

6900	Depreciation Expense	1,261	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-
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Interest

7438	Interest Expense	155	-	-	-	-	-	-	-	145,942	-	-
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Total Expenses

Monthly Surplus (Deficit)

Cash Flow Adjustments

Monthly Surplus (Deficit)	(1,253,817)	(517,012)	(497,428)	115,535	103,977	146,869	429,748	240,154	(275,464)	(858,832)	(1,040,556)	(1,849,738)	6,211,957
Cash flows from operating activities													
Depreciation/Amortization	1,261	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-
Public Funding Receivables	2,682,652	-	2,920,963	-	-	502,099	(2,182,608)	-	-	-	-	-	(6,388,517)
Grants and Contributions Rec.	(1,414,308)	-	-	-	-	-	-	-	-	-	-	-	-
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	(204,841)	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets	(100,000)	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(68,421)	-	-	-	-	-	-	-	-	-	-	-	176,560
Accrued Expenses	12,510	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from investing activities													
Cash flows from financing activities													
Proceeds from Factoring	-	-	-	-	-	-	-	-	4,864,742	-	-	-	-
Payments on Factoring	-	(630,422)	(625,269)	(1,116,574)	-	-	-	-	-	(463,309)	(463,309)	-	-
Payments on Debt	155	-	-	-	-	-	-	-	-	-	-	-	-

Total Change in Cash

Cash, Beginning of Month

Cash, End of Month

Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals
-	708	708	708	708	708	708	708	708	708	708	708	-
-	67	67	67	67	67	67	67	67	67	67	67	-
6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	-
-	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	-
-	58	58	58	58	58	58	58	58	58	58	58	-
6,650	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	-
7,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-
-	58	58	58	58	58	58	58	58	58	58	58	-
-	808	808	808	808	808	808	808	808	808	808	808	-
-	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	-
7,000	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	-
-	58	58	58	58	58	58	58	58	58	58	58	-
-	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	-
-	158	158	158	158	158	158	158	158	158	158	158	-
-	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	-
-	7,002	9,422	10,795	8,773	7,955	6,847	5,988	6,594	8,154	9,865	25,295	-
585	233	233	280	280	280	280	280	280	280	280	280	-
-	42	42	50	50	50	50	50	50	50	50	50	-
-	50	50	60	60	60	60	60	60	60	60	60	-
331	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	-
138,748	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	-
-	33,556	41,373	60,392	56,753	56,753	60,392	56,753	41,550	26,730	23,092	23,092	179,622
3,062	-	-	-	-	-	-	-	-	-	-	-	(3,062)
-	125	125	125	125	125	125	125	125	125	125	125	-
142,726	192,857	203,094	223,551	217,890	217,072	219,603	215,106	200,508	187,248	185,321	200,750	176,560
1,261	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-
1,261	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-
155	-	-	-	-	-	-	-	-	145,942	-	-	-
155	-	-	-	-	-	-	-	-	145,942	-	-	-
1,253,817	1,723,216	1,964,192	2,055,318	1,945,596	1,902,704	1,861,376	1,809,419	1,819,434	2,029,072	1,969,244	2,778,426	176,560
(1,253,817)	(517,012)	(497,428)	115,535	103,977	146,869	429,748	240,154	(275,464)	(858,832)	(1,040,556)	(1,849,738)	6,211,957
(1,253,817)	(517,012)	(497,428)	115,535	103,977	146,869	429,748	240,154	(275,464)	(858,832)	(1,040,556)	(1,849,738)	6,211,957
1,261	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-
2,682,652	-	2,920,963	-	-	502,099	(2,182,608)	-	-	-	-	-	(6,388,517)
(1,414,308)	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
(204,841)	-	-	-	-	-	-	-	-	-	-	-	-
(100,000)	-	-	-	-	-	-	-	-	-	-	-	-
(68,421)	-	-	-	-	-	-	-	-	-	-	-	176,560
12,510	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	4,864,742	-	-	-
-	(630,422)	(625,269)	(1,116,574)	-	-	-	-	-	-	(463,309)	(463,309)	-
155	-	-	-	-	-	-	-	-	-	-	-	-
(344,810)	(1,146,275)	1,799,425	(999,881)	105,135	650,127	(1,751,702)	241,313	(274,306)	4,007,068	(1,502,707)	(2,311,888)	
3,381,345	3,036,535	1,890,260	3,689,685	2,689,804	2,794,939	3,445,066	1,693,363	1,934,676	1,660,370	5,667,438	4,164,731	
3,036,535	1,890,260	3,689,685	2,689,804	2,794,939	3,445,066	1,693,363	1,934,676	1,660,370	5,667,438	4,164,731	1,852,843	

Annual Budget	Original Budget Total	Favorable / (Unfav.)
7,791.67	8,500	708
733.33	800	67
79,800.00	79,800	-
16,866.67	18,400	1,533
641.67	700	58
105,833.33	108,200	2,367
95,000.00	96,000	1,000
641.67	700	58
8,891.67	9,700	808
13,291.67	14,500	1,208
117,825.00	120,900	3,075
641.67	700	58
59,583.33	65,000	5,417
1,741.67	1,900	158
51,085.83	55,730	4,644
106,689.63	106,690	-
3,571.46	3,220	(351)
533.33	575	42
640.00	690	50
16,145.44	17,253	1,107
1,680,220.82	1,681,607	1,386
660,057.16	660,057	-
-	-	-
1,375.00	1,500	125
2,582,285.34	2,594,921	12,636
14,002.19	13,900	(102)
14,002.19	13,900	(102)
146,097.18	347,482	201,384
146,097.18	347,482	201,384
23,288,373.92	23,641,878	353,504
955,392.37	601,888	353,504
4.10%		
955,392.37		
14,002.19		
(2,465,411.13)		
(1,414,307.58)		
-		
(204,840.93)		
(100,000.00)		
108,138.67		
12,509.88		
4,864,741.95		
(3,298,882.37)		
154.92		

Cert.	Instr.
51.2%	82.3%
2,717,496	555,628

Pupil:Teacher Ratio
21.09 :1

The Cottonwood School

Budget vs Actual

For the period ended July 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,159,583
Education Protection Account	-	-	-	-	-	-	485,120
In Lieu of Property Taxes	-	-	-	-	-	-	4,357,202
Total State Aid - Revenue Limit	-	-	-	-	-	-	22,001,906
Federal Revenue							
Federal Special Education - IDEA	-	-	-	-	-	-	288,646
Total Federal Revenue	-	-	-	-	-	-	288,646
Other State Revenue							
State Special Education - AB602	-	-	-	-	-	-	1,470,520
State - State Lottery	-	-	-	-	-	-	482,694
Total Other State Revenue	-	-	-	-	-	-	1,953,214
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,243,766
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	\$ 548,671	\$ 561,227	\$ 12,556	\$ 548,671	\$ 561,227	\$ 12,556	\$ 6,734,728
Certificated Teachers' Extra Duties/Stipends	8,875	-	(8,875)	8,875	-	(8,875)	875,515
Certificated Pupil Support Salaries	69,989	61,791	(8,198)	69,989	61,791	(8,198)	741,487
Certificated Supervisors' and Administrators' Sa	33,367	33,375	8	33,367	33,375	8	400,500
Other Certificated Salaries	9,470	54,491	45,021	9,470	54,491	45,021	653,886
Total Certificated Salaries	670,372	710,883	40,511	670,372	710,883	40,511	9,406,116
Classified Salaries							
Classified Support Salaries	22,820	28,563	5,744	22,820	28,563	5,744	342,758
Total Classified Salaries	22,820	28,563	5,744	22,820	28,563	5,744	342,758
Benefits							
State Teachers' Retirement System, certificated	107,120	130,803	23,683	107,120	130,803	23,683	1,730,725
OASDI/Medicare/Alternative, certificated positi	1,357	1,771	414	1,357	1,771	414	21,251
Medicare certificated positions	9,667	10,722	1,055	9,667	10,722	1,055	141,359
Health and Welfare Benefits, certificated positio	60,908	76,875	15,967	60,908	76,875	15,967	922,500
State Unemployment Insurance, certificated po	5,841	3,283	(2,558)	5,841	3,283	(2,558)	65,660
Workers' Compensation Insurance, certificated	10,352	10,352	-	10,352	10,352	-	136,484
Total Benefits	195,245	233,806	38,561	195,245	233,806	38,561	3,017,979
Books & Supplies							
School Supplies	74,110	63,313	(10,797)	74,110	63,313	(10,797)	1,962,068
Software	7,511	18,458	10,948	7,511	18,458	10,948	221,500
Office Expense	-	3,342	3,342	-	3,342	3,342	40,100
Business Meals	-	58	58	-	58	58	700
Noncapitalized Equipment	-	25,820	25,820	-	25,820	25,820	800,172
Total Books & Supplies	81,621	110,992	29,371	81,621	110,992	29,371	3,024,541
Subagreement Services							
Special Education	8,350	51,792	43,442	8,350	51,792	43,442	621,500
Security	-	17	17	-	17	17	200
Other Educational Consultants	15,602	90,870	75,268	15,602	90,870	75,268	2,816,042
Instructional Services	102,017	102,278	261	102,017	102,278	261	1,227,341
Total Subagreement Services	125,969	244,957	118,988	125,969	244,957	118,988	4,665,083
Operations & Housekeeping							
Auto and Travel Expense	-	708	708	-	708	708	8,500
Dues & Memberships	-	67	67	-	67	67	800
Insurance	6,650	6,650	-	6,650	6,650	-	79,800
Janitorial/Trash Removal	-	1,533	1,533	-	1,533	1,533	18,400
Postage and Shipping	-	58	58	-	58	58	700
Total Operations & Housekeeping	6,650	9,017	2,367	6,650	9,017	2,367	108,200
Facilities, Repairs & Other Leases							
Rent	7,000	8,000	1,000	7,000	8,000	1,000	96,000
Equipment Leases	-	58	58	-	58	58	700
Other Leases	-	808	808	-	808	808	9,700
Repairs and Maintenance	-	1,208	1,208	-	1,208	1,208	14,500
Total Facilities, Repairs & Other Leases	7,000	10,075	3,075	7,000	10,075	3,075	120,900
Professional/Consulting Services							
IT	-	58	58	-	58	58	700

The Cottonwood School

Budget vs Actual

For the period ended July 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Legal	-	5,417	5,417	-	5,417	5,417	65,000
Professional Development	-	158	158	-	158	158	1,900
General Consulting	-	4,644	4,644	-	4,644	4,644	55,730
Special Activities	-	3,443	3,443	-	3,443	3,443	106,690
Bank Charges	585	233	(351)	585	233	(351)	3,220
Printing	-	42	42	-	42	42	575
Other Taxes and Fees	-	50	50	-	50	50	690
Payroll Service Fee	331	1,438	1,107	331	1,438	1,107	17,253
Management Fee	138,748	140,134	1,386	138,748	140,134	1,386	1,681,607
District Oversight Fee	-	-	-	-	-	-	660,057
SELPA Fees	3,062	-	(3,062)	3,062	-	(3,062)	-
Public Relations	-	125	125	-	125	125	1,500
Total Professional/Consulting Services	142,726	155,742	13,016	142,726	155,742	13,016	2,594,921
Depreciation							
Depreciation Expense	1,261	1,158	(102)	1,261	1,158	(102)	13,900
Total Depreciation	1,261	1,158	(102)	1,261	1,158	(102)	13,900
Interest							
Interest Expense	155	173,741	173,586	155	173,741	173,586	347,482
Total Interest	155	173,741	173,586	155	173,741	173,586	347,482
Total Expenses	\$ 1,253,817	\$ 1,678,933	\$ 425,116	\$ 1,253,817	\$ 1,678,933	\$ 425,116	\$ 23,641,878
Change in Net Assets	(1,253,817)	(1,678,933)	425,116	(1,253,817)	(1,678,933)	425,116	601,888
Net Assets, Beginning of Period	2,102,534			2,102,534			
Net Assets, End of Period	\$ 848,716			\$ 848,716			

The Cottonwood School

Due (To)/From All Inspire Charter School Locations

For the period ended July 31, 2020

	Account Balance	
9180 Due (to)/from Inspire Charter Services	\$	320,152
Total Due (To)/From Balance	\$	320,152

The Cottonwood School

Statement of Financial Position

July 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 3,036,535	\$ 3,381,345	\$ (344,810)	-10%
Accounts Receivable	1,050	186,842	(185,792)	-99%
Public Funding Receivables	853,586	3,536,238	(2,682,652)	-76%
Factored Receivables	(2,451,400)	(4,051,500)	1,600,100	-39%
Due To/From Related Parties	1,206,241	1,206,241	-	0%
Prepaid Expenses	240,268	35,427	204,841	578%
Total Current Assets	2,886,280	4,294,593	(1,408,313)	-33%
Long-Term Assets				
Property & Equipment, Net	287,399	288,659	(1,261)	0%
Deposits	213,056	113,056	100,000	88%
Total Long Term Assets	500,455	401,715	98,739	25%
Total Assets	\$ 3,386,735	\$ 4,696,309	#####	-28%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 451,327	\$ 519,748	\$ (68,421)	-13%
Accrued Liabilities	1,157,042	1,144,532	12,510	1%
Notes Payable, Current Portion	92,950	92,950	-	0%
Total Current Liabilities	1,701,319	1,757,230	(55,911)	-3%
Long-Term Liabilities				
Notes Payable, Net of Current Portion	836,700	836,545	155	0%
Total Long-Term Liabilities	836,700	836,545	155	0%
Total Liabilities	2,538,019	2,593,775	(55,756)	-2%
Total Net Assets	848,716	2,102,534	(1,253,817)	-60%
Total Liabilities and Net Assets	\$ 3,386,735	\$ 4,696,309	#####	-28%

The Cottonwood School

Statement of Cash Flows

For the period ended July 31, 2020

	Month Ended 07/31/20	YTD Ended 07/31/20
Cash Flows from Operating Activities		
Change in Net Assets	\$ (1,253,817)	\$ (1,253,817)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,261	1,261
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	2,682,652	2,682,652
Grants, Contributions & Pledges Receivable	(1,414,308)	(1,414,308)
Prepaid Expenses	(204,841)	(204,841)
Other Assets	(100,000)	(100,000)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(68,421)	(68,421)
Accrued Expenses	12,510	12,510
Total Cash Flows from Operating Activities	(344,965)	(344,965)
Cash Flows from Financing Activities		
Proceeds from (payments on) Long-Term Debt	155	155
Total Cash Flows from Financing Activities	155	155
Change in Cash & Cash Equivalents	(344,810)	(344,810)
Cash & Cash Equivalents, Beginning of Period	3,381,345	3,381,345
Cash and Cash Equivalents, End of Period	\$ 3,036,535	\$ 3,036,535

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10475	MEL Science U.S. LLC	7/30/2020	VOID
10502	McColgan & Assocaites Inc	7/31/2020	VOID
10506	El Dorado County office of Education	7/1/2020	189,939.41
10507	Lakehills Community Covenant Church Inc	7/1/2020	7,000.00
10508	50 Interviews Inc.	7/2/2020	115.00
10509	All About Learning Press, Inc.	7/2/2020	213.68
10510	VOID	VOID	VOID
10511	Amazon Capital Services	7/2/2020	1,115.49
10512	Bitsbox	7/2/2020	167.70
10513	BookShark	7/2/2020	2,457.73
10514	Brave Writer LLC	7/2/2020	1,765.80
10515	BYU Independent Study	7/2/2020	144.00
10516	Canvas & Keys	7/2/2020	98.00
10517	Dana Jarrett	7/2/2020	360.00
10518	eLuma LLC	7/2/2020	610.00
10519	Erin Titone	7/2/2020	125.00
10520	Eureka! Education by Cynthia	7/2/2020	680.00
10521	Griffin Tutoring	7/2/2020	585.00
10522	Growing Minds, LLC	7/2/2020	70.00
10523	Hafdis Traustadottir	7/2/2020	105.00
10524	Haisen Haven, Inc dba Code Ninjas	7/2/2020	2,980.00
10525	Honest History Co	7/2/2020	VOID
10526	In Sync Dance	7/2/2020	656.25
10527	Inspire Learning Academy	7/2/2020	1,695.00
10528	International Gymnastics Center	7/2/2020	2,165.00
10529	Jaimee Wadman	7/2/2020	280.00
10530	Kim Snow's Music Studio	7/2/2020	106.50
10531	Kit E. Glass	7/2/2020	300.00
10532	KiwiCo, Inc	7/2/2020	129.30
10533	Lakeshore	7/2/2020	1,913.62
10534	Laura Spillane-Wydick	7/2/2020	870.00
10535	Learn Piano Live	7/2/2020	1,595.00
10536	Makers XD	7/2/2020	550.00
10537	Mary Preston	7/2/2020	60.00
10538	Math-U-See Inc.	7/2/2020	284.00
10539	Mirla Lau	7/2/2020	195.00
10540	Monica Zarate	7/2/2020	470.00
10541	Music To Grow On, Music Therapy Services, INC	7/2/2020	120.00
10542	NewSongs Music	7/2/2020	119.00
10543	Owings Martial Arts	7/2/2020	637.50
10544	Peace Hill Press, Inc. dba Well Trained Mind Press	7/2/2020	151.64
10545	Rainbow Resource Center	7/2/2020	32.50
10546	Robert Brekke	7/2/2020	1,110.00
10547	Ruth Buller	7/2/2020	480.00
10548	School of Rock Elk Grove	7/2/2020	1,344.00
10549	School Pathways, LLC	7/2/2020	8,778.35
10550	Singapore Math, Inc.	7/2/2020	326.39
10551	Soil Born Farms	7/2/2020	247.50
10552	Speech Therapy Associates	7/2/2020	143.00
10553	Studio B	7/2/2020	628.00
10554	Teacher Synergy, LLC	7/2/2020	12.00
10555	Teaching Textbooks	7/2/2020	221.52
10556	The Curiosity Collective	7/2/2020	287.00
10557	The Lampo Group, LLC	7/2/2020	92.93
10558	The Serendipity Center for Leadership and Learning	7/2/2020	119.00

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10559	Todd Weber Guitar Lessons	7/2/2020	480.00
10560	Weintraub Tobin Chediak Coleman Grodin	7/2/2020	180.75
10561	Well-Trained Mind Academy	7/2/2020	260.00
10562	A Brighter Child, Inc	7/2/2020	1,492.37
10563	A1 Driving School, Inc	7/2/2020	560.00
10564	All About Learning Press, Inc.	7/2/2020	247.05
10565	VOID	VOID	VOID
10566	VOID	VOID	VOID
10567	VOID	VOID	VOID
10568	Amazon Capital Services	7/2/2020	2,625.79
10569	Becker Academy of Guitar	7/2/2020	150.00
10570	Ben Gladstone	7/2/2020	500.00
10571	BookShark	7/2/2020	2,781.85
10572	Brenda Williams	7/2/2020	950.00
10573	Callisa Kong	7/2/2020	50.00
10574	Canvas & Keys	7/2/2020	98.00
10575	CB Music	7/2/2020	1,847.00
10576	Charter Impact, Inc.	7/2/2020	815.28
10577	Christine Shirley Fickenschner	7/2/2020	1,375.00
10578	Comprehensive Autism Related Education (CARE) Inc.	7/2/2020	1,050.00
10579	Dance Elite All Stars	7/2/2020	495.00
10580	E-Therapy LLC	7/2/2020	337.00
10581	Elisabeth Johnson	7/2/2020	80.00
10582	Eureka! Education by Cynthia	7/2/2020	560.00
10583	Frieda Yang	7/2/2020	360.00
10584	Fusion Elite	7/2/2020	1,598.00
10585	Haynes Family of Programs	7/2/2020	1,402.50
10586	HTP Services, Inc	7/2/2020	460.00
10587	JackKris Publishing, LLC	7/2/2020	21.99
10588	Kit E. Glass	7/2/2020	100.00
10589	KiwiCo, Inc	7/2/2020	161.12
10590	Kovars Martial Arts	7/2/2020	169.00
10591	Lab Rat Academy	7/2/2020	231.00
10592	Lafitte Music Center	7/2/2020	399.00
10593	Lakeshore	7/2/2020	1,102.06
10594	Laura Spillane-Wydict	7/2/2020	1,560.00
10595	Loretta Oborn	7/2/2020	60.00
10596	Love of Learning	7/2/2020	22,900.00
10597	Mary Preston	7/2/2020	120.00
10598	McLaughlin Studios	7/2/2020	125.00
10599	Moving Beyond the Page	7/2/2020	168.91
10600	Mystery Science Inc.	7/2/2020	49.00
10601	Peace Hill Press, Inc. dba Well Trained Mind Press	7/2/2020	79.49
10602	Provenance	7/2/2020	7,778.47
10603	Rainbow Resource Center	7/2/2020	1,868.26
10604	Rocklin Music Academy	7/2/2020	3,240.00
10605	Sheri Joyce aka Well Read Fred Writing Classes	7/2/2020	180.00
10606	Shine Support Services, LLC	7/2/2020	150.00
10607	Singapore Math, Inc.	7/2/2020	1,494.49
10608	Six Bar Ranch	7/2/2020	560.00
10609	Spotlight Music Lessons	7/2/2020	127.00
10610	TalkBox.Mom	7/2/2020	332.88
10611	Teacher Synergy, LLC	7/2/2020	402.39
10612	Teaching Textbooks	7/2/2020	250.16
10613	The Parkour and Performing Arts Center	7/2/2020	150.00
10614	Timberdoodle.com	7/2/2020	1,916.54

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10615	Todd Weber Guitar Lessons	7/2/2020	240.00
10616	Toliy's Guitar	7/2/2020	1,360.00
10617	Tricks Gymnastics - Granite Bay	7/2/2020	1,257.10
10618	Vadim Geletyuk	7/2/2020	555.00
10619	Viktoria Dzhumara	7/2/2020	1,560.00
10620	Weintraub Tobin Chediak Coleman Grodin	7/2/2020	470.70
10621	Wieser Educational	7/2/2020	57.49
10622	A Brighter Child, Inc	7/9/2020	3,151.90
10623	Absolute Mathematics	7/9/2020	200.00
10624	Academics in a Box Inc	7/9/2020	167.70
10625	Activities for Learning Inc.	7/9/2020	475.08
10626	Alina Ilchuk	7/9/2020	880.00
10627	All About Learning Press, Inc.	7/9/2020	410.52
10628	Amy Walters	7/9/2020	105.00
10629	Angela Emmans	7/9/2020	1,991.25
10630	Ballet Rejoice School for the Arts	7/9/2020	48.75
10631	Barchinoy Karamatova	7/9/2020	900.00
10632	Beautiful Feet Books, Inc.	7/9/2020	438.35
10633	Bitsbox	7/9/2020	56.85
10634	Blue Learning	7/9/2020	200.00
10635	BookShark	7/9/2020	2,037.12
10636	Brenda Crosier Tutor	7/9/2020	190.00
10637	Camino Music Studio	7/9/2020	240.00
10638	Carrie Morris	7/9/2020	200.00
10639	CB Music	7/9/2020	832.00
10640	Charter Impact, Inc.	7/9/2020	242.66
10641	Christina O'Brien	7/9/2020	520.00
10642	Christopher L. Wall	7/9/2020	300.00
10643	Club Z! Tutoring	7/9/2020	1,564.00
10644	Communication Tools	7/9/2020	2,746.00
10645	CompuScholar, Inc	7/9/2020	120.00
10646	Coralie Harless	7/9/2020	4,578.87
10647	Corban Learning Center	7/9/2020	1,003.56
10648	Crafty School Crates	7/9/2020	77.12
10649	Dance Elite All Stars	7/9/2020	300.00
10650	Dean Perkins Tutoring	7/9/2020	450.00
10651	Developmental Occupational Therapy	7/9/2020	435.00
10652	Dreanne S Broadway	7/9/2020	1,350.00
10653	E-Therapy LLC	7/9/2020	75.00
10654	eat2explore	7/9/2020	109.84
10655	Education.com	7/9/2020	119.99
10656	Educational Development Corporation	7/9/2020	606.29
10657	El Dorado Hills CSD	7/9/2020	VOID
10658	Elemental Science	7/9/2020	111.46
10659	eLuma LLC	7/9/2020	1,311.50
10660	Erin Titone	7/9/2020	625.00
10661	Eureka! Education by Cynthia	7/9/2020	65.00
10662	Evan-Moor	7/9/2020	185.64
10663	EZ Way Driving School	7/9/2020	1,205.00
10664	Frieda Yang	7/9/2020	344.00
10665	Galaxy Dance Arts, LLC	7/9/2020	189.00
10666	Golden State School Services	7/9/2020	46.00
10667	Gwendolyn Burton	7/9/2020	520.00
10668	Hafdis Traustadottir	7/9/2020	140.00
10669	Hands 4 Building, LLC	7/9/2020	612.95
10670	Home Science Tools	7/9/2020	436.18

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10671	Houghton Mifflin Harcourt Publishing Co.	7/9/2020	390.88
10672	HTP Services, Inc	7/9/2020	392.00
10673	Institute for Excellence in Writing	7/9/2020	2,023.30
10674	Irina Samarina	7/9/2020	500.00
10675	It Takes The Village	7/9/2020	225.00
10676	JackKris Publishing, LLC	7/9/2020	140.53
10677	James Rainwater	7/9/2020	392.00
10678	Jane Johnson Speech Therapy	7/9/2020	1,687.50
10679	Jeffrey Livingston	7/9/2020	330.00
10680	Jennifer Neufeld	7/9/2020	742.50
10681	Jennifier Androkitis	7/9/2020	1,465.00
10682	K3 Syncopation, LLC	7/9/2020	495.00
10683	Kalmykov Tatyana	7/9/2020	300.00
10684	Kathy Visher	7/9/2020	1,200.00
10685	Kim Snow's Music Studio	7/9/2020	811.25
10686	Kitchen Kid, LLC	7/9/2020	1,550.52
10687	KiwiCo, Inc	7/9/2020	2,293.23
10688	Kovar's, Inc.	7/9/2020	169.00
10689	Kovars Martial Arts-Roseville	7/9/2020	922.00
10690	Kristine A Cordell	7/9/2020	886.00
10691	Lakeshore	7/9/2020	2,297.15
10692	Laura Hauge	7/9/2020	120.00
10693	Laura Spillane-Wydicke	7/9/2020	2,820.00
10694	LB's Rock N Riding Ranch	7/9/2020	620.00
10695	Learning Without Tears	7/9/2020	253.80
10696	Let's Talk Speech Therapy, Inc	7/9/2020	650.00
10697	Linda Henry	7/9/2020	650.00
10698	Lisa Stewart	7/9/2020	240.00
10699	Little Passports	7/9/2020	471.80
10700	Live Online Math	7/9/2020	835.00
10701	Logic of English	7/9/2020	144.90
10702	Lotus Educational Services, Inc.	7/9/2020	1,350.00
10703	Margaryta Chaplinska Art Studio	7/9/2020	2,345.00
10704	MEL Science U.S. LLC	7/9/2020	VOID
10705	Melissa Camacho	7/9/2020	1,000.00
10706	Monica Zarate	7/9/2020	335.00
10707	Moria McAfee	7/9/2020	4,085.00
10708	Moving Beyond the Page	7/9/2020	767.54
10709	Mr. Code's Wild Ride	7/9/2020	940.00
10710	Music Lab Granite Bay	7/9/2020	1,650.00
10711	Nancy Barcal	7/9/2020	2,970.00
10712	New Heights Academics	7/9/2020	1,080.00
10713	NewSongs Music	7/9/2020	105.00
10714	Nicole Corrine Crawford	7/9/2020	418.00
10715	Nicole Zagaroli	7/9/2020	31.38
10716	Oak Meadow Inc.	7/9/2020	660.00
10717	Olga Melnik	7/9/2020	840.00
10718	Outschool, Inc.	7/9/2020	318.00
10719	Pacific Institute of Music	7/9/2020	438.00
10720	Pamelot a School of Dance	7/9/2020	150.00
10721	Patricia Palley	7/9/2020	35.00
10722	Peace Hill Press, Inc. dba Well Trained Mind Press	7/9/2020	42.60
10723	Pushpa	7/9/2020	33.34
10724	VOID	VOID	VOID
10725	Rainbow Resource Center	7/9/2020	5,357.74
10726	Rocklin Academy of Dance	7/9/2020	285.00

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10727	Rose Oates	7/9/2020	552.00
10728	Ruth Buller	7/9/2020	240.00
10729	Sacramento Ballet Association	7/9/2020	188.00
10730	Sacramento Saber Fencing LLC	7/9/2020	750.00
10731	Singapore Math, Inc.	7/9/2020	61.42
10732	Six Bar Ranch	7/9/2020	180.00
10733	Specialized Therapy Services, Inc.	7/9/2020	31.25
10734	Stephanie Strong	7/9/2020	560.00
10735	Study.com LLC	7/9/2020	539.91
10736	TalkBox.Mom	7/9/2020	365.28
10737	Tatyana Tirziu	7/9/2020	1,215.00
10738	Teacher Synergy, LLC	7/9/2020	584.68
10739	Teaching Textbooks	7/9/2020	698.92
10740	The Dance Academy	7/9/2020	330.00
10741	The Lampo Group, LLC	7/9/2020	199.86
10742	Theory Dance LLC	7/9/2020	40.00
10743	Therapeutic Language Clinic, Inc.	7/9/2020	2,035.00
10744	Timberdoodle.com	7/9/2020	527.51
10745	Time4Writing.com	7/9/2020	238.00
10746	Tinker's Coin Productions	7/9/2020	675.00
10747	Tony Hunts Karate-Do	7/9/2020	320.00
10748	Tricks	7/9/2020	1,014.20
10749	Urban Arts Youth	7/9/2020	1,200.00
10750	Vadim Geletyuk	7/9/2020	80.00
10751	Vista Child Therapy	7/9/2020	1,068.75
10752	Youth Movement	7/9/2020	90.00
10753	Yuko Ray	7/9/2020	270.00
10754	Zaner-Bloser, Inc.	7/9/2020	46.36
10755	VOID	VOID	VOID
10756	VOID	VOID	VOID
10757	VOID	VOID	VOID
10758	VOID	VOID	VOID
10759	VOID	VOID	VOID
10760	VOID	VOID	VOID
10761	VOID	VOID	VOID
10762	VOID	VOID	VOID
10763	VOID	VOID	VOID
10764	Amazon Capital Services	7/9/2020	2,686.27
10765	VOID	VOID	VOID
10766	VOID	VOID	VOID
10767	VOID	VOID	VOID
10768	Amazon Capital Services	7/9/2020	2,475.91
10769	VOID	VOID	VOID
10770	VOID	VOID	VOID
10771	VOID	VOID	VOID
10772	Amazon Capital Services	7/9/2020	3,021.78
10773	VOID	VOID	VOID
10774	VOID	VOID	VOID
10775	VOID	VOID	VOID
10776	Amazon Capital Services	7/9/2020	2,829.20
10777	Tatsiana Anderson	7/15/2020	540.00
10778	VOID	VOID	VOID
10779	VOID	VOID	VOID
10780	Amazon Capital Services	7/16/2020	1,774.54
10781	A Brighter Child, Inc	7/16/2020	2,446.80
10782	Activities for Learning Inc.	7/16/2020	12.83

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10783	Beautiful Feet Books, Inc.	7/16/2020	1,340.82
10784	Becker Academy of Guitar	7/16/2020	225.00
10785	BookShark	7/16/2020	1,164.59
10786	Brave Writer LLC	7/16/2020	149.00
10787	Charter Impact, Inc.	7/16/2020	37,678.00
10788	Corrinne Carrabello	7/16/2020	23.71
10789	Cutting-Edge Aquatics, Inc.	7/16/2020	185.25
10790	Day by Day Spanish	7/16/2020	420.00
10791	Family Taekwondo Academy	7/16/2020	198.00
10792	Fliptastic	7/16/2020	3,368.50
10793	Folsom Piano Academy	7/16/2020	112.00
10794	Galaxy Dance Arts, LLC	7/16/2020	999.00
10795	Home Science Tools	7/16/2020	240.43
10796	Houghton Mifflin Harcourt Publishing Co.	7/16/2020	189.85
10797	Inspire Charter Schools	7/16/2020	540.00
10798	JackKris Publishing, LLC	7/16/2020	60.92
10799	Jennifer McQuarrie	7/16/2020	352.00
10800	Jennifer Steward	7/16/2020	135.00
10801	Jostens	7/16/2020	14.39
10802	Karen Reed	7/16/2020	720.00
10803	Katie Burns	7/16/2020	606.00
10804	Kid Creative	7/16/2020	7,127.50
10805	Kids Club Spanish School LLC	7/16/2020	180.00
10806	Kovars Martial Arts-Roseville	7/16/2020	1,050.00
10807	Learning Without Tears	7/16/2020	174.94
10808	Little Passports	7/16/2020	236.07
10809	Math-U-See Inc.	7/16/2020	410.00
10810	McColgan & Assocaites Inc	7/16/2020	1,022.20
10811	McGraw-Hill, LLC	7/16/2020	768.71
10812	Moving Beyond the Page	7/16/2020	12.87
10813	Nadezhda Nikolaychuk	7/16/2020	1,750.00
10814	Office Depot. Inc.	7/16/2020	1.39
10815	One Eleven Studios	7/16/2020	220.00
10816	Procopio, Cory, Hargreaves & Savitch LLP	7/16/2020	1,267.30
10817	VOID	VOID	VOID
10818	Provenance	7/16/2020	14,506.61
10819	R & D Educational Systems Inc	7/16/2020	120.00
10820	Rainbow Resource Center	7/16/2020	917.91
10821	Shine Support Services, LLC	7/16/2020	400.00
10822	Stephens Advantage	7/16/2020	47.00
10823	Steve Wallen Swim School - Roseville	7/16/2020	110.00
10824	Take Note Troupe	7/16/2020	8,900.00
10825	The Critical Thinking Co.	7/16/2020	25.98
10826	Tinker's Coin Productions	7/16/2020	202.50
10827	Typecraft, Inc.	7/16/2020	133.35
10828	Verizon Wireless	7/16/2020	182.40
10829	Young Talents Music School	7/16/2020	1,550.00
10830	Mathnasium, The Math Learning Center	7/21/2020	655.00
10831	VOID	VOID	VOID
10832	VOID	VOID	VOID
10833	VOID	VOID	VOID
10834	Amazon Capital Services	7/22/2020	2,385.37
10835	Amazon Capital Services	7/22/2020	914.17
10836	A Tree of Knowledge Educational Services, Inc	7/22/2020	155.00
10837	Absolute Mathematics	7/22/2020	1,001.00
10838	All About Learning Press, Inc.	7/22/2020	763.30

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10839	Alona Kravchuk	7/22/2020	350.00
10840	Anna Vavrynyuk	7/22/2020	100.00
10841	Aria's to the Pointe	7/22/2020	315.00
10842	ASU Preparatory Academy	7/22/2020	700.00
10843	Bach to Rock	7/22/2020	418.00
10844	Beautiful Feet Books, Inc.	7/22/2020	521.67
10845	Bev Houston	7/22/2020	744.08
10846	BookShark	7/22/2020	2,406.10
10847	Brandy Ruscica	7/22/2020	492.50
10848	Brave Writer LLC	7/22/2020	934.00
10849	Byers Gymnastics Center	7/22/2020	6,385.00
10850	Carin Waite	7/22/2020	12.00
10851	Chestnut Nature Kids	7/22/2020	810.00
10852	Comprehensive Autism Related Education (CARE) Inc.	7/22/2020	600.00
10853	Dana Jarrett	7/22/2020	405.00
10854	Dawn Batti	7/22/2020	1,000.00
10855	Diana Caceres	7/22/2020	530.00
10856	Educational Development Corporation	7/22/2020	23.23
10857	Esther Judson	7/22/2020	300.00
10858	Fusion Elite	7/22/2020	940.00
10859	Grade Power Learning, Elk Grove	7/22/2020	280.00
10860	Griffin Tutoring	7/22/2020	1,170.00
10861	Guitar Center, Inc.	7/22/2020	278.00
10862	Hawkins School of Performing Arts	7/22/2020	70.00
10863	Hillside Training Stables	7/22/2020	900.00
10864	Hoffman Tutoring Group	7/22/2020	200.00
10865	Homeschool Buyers Co-op	7/22/2020	34.99
10866	Houghton Mifflin Harcourt Publishing Co.	7/22/2020	0.76
10867	HTP Services, Inc	7/22/2020	1,436.00
10868	Independent Study HQ	7/22/2020	1,140.00
10869	Inspire Charter Schools	7/22/2020	VOID
10870	Inspire Learning Academy	7/22/2020	3,185.00
10871	Institute for Excellence in Writing	7/22/2020	142.05
10872	Irina Samarina	7/22/2020	800.00
10873	Jabbergym	7/22/2020	5,197.50
10874	Jennifier Androkitis	7/22/2020	335.00
10875	Jonathan Holowaty	7/22/2020	1,155.00
10876	Jostens	7/22/2020	112.01
10877	Kalmykov Tatyana	7/22/2020	229.80
10878	KiwiCo, Inc	7/22/2020	1,649.24
10879	Kovar's Satori Academy	7/22/2020	1,678.00
10880	Kovars Martial Arts-Roseville	7/22/2020	971.00
10881	Krissy Miller Piano	7/22/2020	1,584.22
10882	Lakehills Community Covenant Church Inc	7/22/2020	7,000.00
10883	Lakeshore	7/22/2020	1,105.10
10884	Learning Without Tears	7/22/2020	199.03
10885	Let's Talk Speech Therapy, Inc	7/22/2020	100.00
10886	Logic of English	7/22/2020	17.98
10887	Lotus Educational Services, Inc.	7/22/2020	1,515.60
10888	Love of Learning	7/22/2020	13,080.00
10889	Math Masters Learning Center	7/22/2020	840.00
10890	Math-U-See Inc.	7/22/2020	570.00
10891	Mikhail Kravchuk	7/22/2020	1,660.00
10892	Moving Beyond the Page	7/22/2020	1,674.15
10893	Natomas Music Square	7/22/2020	115.00
10894	NCDC	7/22/2020	466.66

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10895	NewSongs Music	7/22/2020	105.00
10896	Ohana Virtual Therapy	7/22/2020	1,550.00
10897	Olha Shevchyk	7/22/2020	30.00
10898	Outschool, Inc.	7/22/2020	96.00
10899	PresenceLearning, Inc.	7/22/2020	992.82
10900	Provenance	7/22/2020	18,245.57
10901	Rachel Eldridge	7/22/2020	180.00
10902	VOID	VOID	VOID
10903	Rainbow Resource Center	7/22/2020	3,695.05
10904	Rocklin Music Academy	7/22/2020	390.00
10905	Ruth Buller	7/22/2020	360.00
10906	School of Rock Elk Grove	7/22/2020	99.00
10907	School of Rock Elk Grove & Roseville	7/22/2020	162.00
10908	School Pathways, LLC	7/22/2020	8,730.25
10909	Sebastian Carnazzo	7/22/2020	750.00
10910	Shannon Draper's Music Studio	7/22/2020	945.00
10911	Shirley J Calabretta	7/22/2020	160.00
10912	Stephens Advantage	7/22/2020	250.00
10913	Supported Life Institute	7/22/2020	914.25
10914	T Rony G Music	7/22/2020	540.00
10915	Tatyana Tirziu	7/22/2020	600.00
10916	Teacher Synergy, LLC	7/22/2020	218.26
10917	Teaching Textbooks	7/22/2020	1,011.69
10918	The Curiosity Collective	7/22/2020	900.00
10919	Timberdoodle.com	7/22/2020	498.88
10920	Valan Nichols	7/22/2020	300.00
10921	Absolute Mathematics	7/22/2020	440.00
10922	Mr. D Math	7/23/2020	97.00
10923	Law Offices of Young, Minney & Corr, LLP	7/30/2020	20,270.15
10924	MEL Science U.S. LLC	7/30/2020	478.40
10925	A Brighter Child, Inc	7/30/2020	3,148.78
10926	Absolute Mathematics	7/30/2020	40.00
10927	Activities for Learning Inc.	7/30/2020	121.58
10928	Alec Monterrojas	7/30/2020	50.00
10929	Alex Robul	7/30/2020	360.00
10930	Alexandra Sokolov	7/30/2020	945.00
10931	Alina Ilchuk	7/30/2020	375.00
10932	All About Learning Press, Inc.	7/30/2020	677.97
10933	Arabic Homeschool	7/30/2020	576.00
10934	Ashlee Ashba	7/30/2020	210.00
10935	Ashley Arroyo	7/30/2020	250.00
10936	Ballet Rejoice School for the Arts	7/30/2020	331.50
10937	Beautiful Feet Books, Inc.	7/30/2020	225.66
10938	Becker Academy of Guitar	7/30/2020	267.50
10939	Ben Gladstone	7/30/2020	250.00
10940	Bennati's Martial Arts	7/30/2020	1,117.00
10941	Bev Houston	7/30/2020	270.00
10942	Bitsbox	7/30/2020	203.40
10943	BookShark	7/30/2020	5.59
10944	Brandy Ruscica	7/30/2020	130.00
10945	Brave Writer LLC	7/30/2020	516.00
10946	Byers Gymnastics Center	7/30/2020	9,136.50
10947	Byers Gymnastics Center	7/30/2020	765.00
10948	Casa de Espanol	7/30/2020	2,386.00
10949	Charter Impact, Inc.	7/30/2020	603.79
10950	Citrus Heights Dance Academy	7/30/2020	564.00

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10951	Daniel Jackson	7/30/2020	540.00
10952	Developmental Occupational Therapy	7/30/2020	235.00
10953	DNA Dance Collective	7/30/2020	263.80
10954	Eat at Joes Inc dba: Encore! Studio of Performing Arts	7/30/2020	102.00
10955	Educational Development Corporation	7/30/2020	886.64
10956	Extreme Gymnastics	7/30/2020	290.50
10957	Frieda Yang	7/30/2020	450.00
10958	Golden State School Services	7/30/2020	23.00
10959	Grade Power Learning, Elk Grove	7/30/2020	280.00
10960	Grinevich Cello Studio	7/30/2020	2,145.00
10961	Haynes Family of Programs	7/30/2020	907.50
10962	Heather Williams	7/30/2020	280.00
10963	Hillside Training Stables	7/30/2020	500.00
10964	Home Science Tools	7/30/2020	289.98
10965	Homeschool Buyers Co-op	7/30/2020	40.00
10966	Inspyr Arts	7/30/2020	44.85
10967	Institute for Excellence in Writing	7/30/2020	1,151.57
10968	Jana Krumal	7/30/2020	1,965.00
10969	Judy Phillips	7/30/2020	75.00
10970	Karla Raubitschek	7/30/2020	225.00
10971	Kathy Visher	7/30/2020	600.00
10972	Kids Club Spanish School LLC	7/30/2020	80.00
10973	Kit E. Glass	7/30/2020	750.00
10974	Kitchen Kid, LLC	7/30/2020	144.54
10975	KiwiCo, Inc	7/30/2020	2,026.26
10976	Lafitte Music Center	7/30/2020	532.00
10977	Lakeshore	7/30/2020	1,315.62
10978	Learn Piano Live	7/30/2020	300.00
10979	Learning Without Tears	7/30/2020	85.53
10980	Leighton Dance Project	7/30/2020	56.25
10981	Let's Talk Speech Therapy, Inc	7/30/2020	12.00
10982	Lisa Stewart	7/30/2020	240.00
10983	Little Passports	7/30/2020	1,267.71
10984	Lotus Educational Services, Inc.	7/30/2020	1,522.80
10985	Math-U-See Inc.	7/30/2020	1,429.00
10986	Melissa Branum	7/30/2020	80.00
10987	Miyagi Gymnastics Academy	7/30/2020	70.00
10988	Moving Beyond the Page	7/30/2020	252.41
10989	Music Lab Rocklin	7/30/2020	320.00
10990	My Math Assistant, LLC	7/30/2020	49.99
10991	NCDC	7/30/2020	132.30
10992	Northern California Children's Chorus	7/30/2020	24.00
10993	Nunez Martial Arts Academy	7/30/2020	439.00
10994	Olga Melnik	7/30/2020	210.00
10995	Olga Petrenko	7/30/2020	1,017.00
10996	Outschool, Inc.	7/30/2020	785.00
10997	Owings Martial Arts	7/30/2020	150.00
10998	Owlcrate Enterprises Inc	7/30/2020	218.69
10999	Peace Hill Press, Inc. dba Well Trained Mind Press	7/30/2020	129.00
11000	Precision Dance Center	7/30/2020	604.60
11001	PRN Nursing Consultants	7/30/2020	225.00
11002	VOID	VOID	VOID
11003	VOID	VOID	VOID
11004	VOID	VOID	VOID
11005	VOID	VOID	VOID
11006	Rainbow Resource Center	7/30/2020	13,065.85

Cottonwood Charter

Check Register, Wells Fargo Bank account x9482

For the period ended July 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
11007	Rebecca Viola	7/30/2020	3,122.00
11008	Regina Lott	7/30/2020	1,705.00
11009	Roseville Piano Studio	7/30/2020	110.00
11010	Shooting Stars Tutoring	7/30/2020	200.00
11011	Singapore Math, Inc.	7/30/2020	504.49
11012	Stephanie Morris	7/30/2020	190.00
11013	Steve Wallen Swim School	7/30/2020	340.00
11014	Teacher Synergy, LLC	7/30/2020	78.25
11015	Teaching Textbooks	7/30/2020	77.18
11016	The Lampo Group, LLC	7/30/2020	127.59
11017	The Northern California Swimstitute, Inc.	7/30/2020	390.00
11018	Todd Weber Guitar Lessons	7/30/2020	120.00
11019	Total Education Solutions	7/30/2020	172.50
11020	Tricks	7/30/2020	22.00
11021	Tricks Gymnastics - Granite Bay	7/30/2020	349.20
11022	Wilkinson Hadley King & Co LLP	7/30/2020	900.00
11023	Winsor Learning, Inc	7/30/2020	7,510.60
11024	VOID	VOID	VOID
11025	VOID	VOID	VOID
11026	VOID	VOID	VOID
11027	VOID	VOID	VOID
11028	Amazon Capital Services	7/30/2020	3,704.72
11029	VOID	VOID	VOID
11030	VOID	VOID	VOID
11031	VOID	VOID	VOID
11032	VOID	VOID	VOID
11033	Amazon Capital Services	7/30/2020	3,908.80
11034	VOID	VOID	VOID
11035	VOID	VOID	VOID
11036	VOID	VOID	VOID
11037	VOID	VOID	VOID
11038	Amazon Capital Services	7/31/2020	<u>\$ 4,114.37</u>

Total Disbursements \$ 738,465.84

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Absolute Mathematics	(TCS)-ABSM-dbO	8/6/2020	\$ 280.00	\$ -	\$ -	\$ -	\$ -	\$ 280.00
Absolute Mathematics	(TCS)-ABSM-GsE	8/22/2020	120.00	-	-	-	-	120.00
Rooted in Language	00016	8/1/2020	129.00	-	-	-	-	129.00
Voice Academy, LLC	00032	8/13/2020	160.00	-	-	-	-	160.00
Slava Swim - Viacheslav Shyrshov	001	7/26/2020	(800.00)	-	-	-	-	(800.00)
Jennifer Neufeld	003EF	8/1/2020	55.00	-	-	-	-	55.00
Jennifer Neufeld	003SF	8/1/2020	55.00	-	-	-	-	55.00
Daniel Jackson	004	7/29/2020	760.00	-	-	-	-	760.00
Daniel Jackson	006	7/29/2020	855.00	-	-	-	-	855.00
Alex Robul	008	8/1/2020	90.00	-	-	-	-	90.00
Alex Robul	009	8/1/2020	90.00	-	-	-	-	90.00
Alex Robul	010	8/1/2020	90.00	-	-	-	-	90.00
Jenny Thompson	013-bb	8/1/2020	150.00	-	-	-	-	150.00
Emily Layher	014	8/6/2020	2,655.00	-	-	-	-	2,655.00
Emily Layher	015	8/6/2020	770.00	-	-	-	-	770.00
Jonathan Holowaty	041	8/9/2020	490.00	-	-	-	-	490.00
Ballet Rejoice School for the Arts	0555	7/14/2020	525.00	-	-	-	-	525.00
Vista Child Therapy	0620-04	7/31/2020	855.00	-	-	-	-	855.00
Math-U-See Inc.	0628621-IN	8/14/2020	125.00	-	-	-	-	125.00
Math-U-See Inc.	0628622-IN	8/14/2020	58.00	-	-	-	-	58.00
Math-U-See Inc.	0628623-IN	8/14/2020	63.00	-	-	-	-	63.00
Math-U-See Inc.	0628624-IN	8/14/2020	173.00	-	-	-	-	173.00
Math-U-See Inc.	0628625-IN	8/14/2020	58.00	-	-	-	-	58.00
Math-U-See Inc.	0628626-IN	8/14/2020	298.00	-	-	-	-	298.00
Math-U-See Inc.	0628628-IN	8/14/2020	68.00	-	-	-	-	68.00
Math-U-See Inc.	0628629-IN	8/14/2020	129.00	-	-	-	-	129.00
Math-U-See Inc.	0628630-IN	8/14/2020	94.00	-	-	-	-	94.00
Math-U-See Inc.	0628631-IN	8/14/2020	130.00	-	-	-	-	130.00
Math-U-See Inc.	0629692-IN	8/16/2020	119.00	-	-	-	-	119.00
Math-U-See Inc.	0629693-IN	8/16/2020	125.00	-	-	-	-	125.00
Math-U-See Inc.	0629694-IN	8/16/2020	58.00	-	-	-	-	58.00
Math-U-See Inc.	0630874-IN	7/31/2020	120.00	-	-	-	-	120.00
Math-U-See Inc.	0630877-IN	7/31/2020	159.00	-	-	-	-	159.00

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Math-U-See Inc.	0631756-IN	8/29/2020	42.00	-	-	-	-	42.00
Math-U-See Inc.	0631800-IN	8/30/2020	131.00	-	-	-	-	131.00
Math-U-See Inc.	0631801-IN	8/30/2020	283.00	-	-	-	-	283.00
Math-U-See Inc.	0631802-IN	8/30/2020	119.00	-	-	-	-	119.00
Math-U-See Inc.	0631803-IN	8/30/2020	58.00	-	-	-	-	58.00
Math-U-See Inc.	0632066-IN	8/31/2020	131.00	-	-	-	-	131.00
Math-U-See Inc.	0632067-IN	8/31/2020	94.00	-	-	-	-	94.00
Math-U-See Inc.	0632723-IN	9/4/2020	68.00	-	-	-	-	68.00
Pamelot a School of Dance	07232020-TCS	8/22/2020	2,442.00	-	-	-	-	2,442.00
Monica Zarate	10	7/30/2020	150.00	-	-	-	-	150.00
Orangevale Recreation and Park District		8/7/2020	384.00	-	-	-	-	384.00
Kimberly Malta Tutoring	100	7/31/2020	200.00	-	-	-	-	200.00
Enome, Inc. (Goalbook)	100010820	8/13/2020	7,950.00	-	-	-	-	7,950.00
Kimberly Malta Tutoring	101	7/31/2020	180.00	-	-	-	-	180.00
Jan Turton's Music	10146	7/18/2020	200.00	-	-	-	-	200.00
Chiang-Hwa Bryce	1015	8/6/2020	450.00	-	-	-	-	450.00
Brave Writer LLC	10155412	7/5/2020	249.00	-	-	-	-	249.00
Provenance	1016A	5/26/2020	2,558.50	-	-	-	-	2,558.50
Kimberly Malta Tutoring	102	7/31/2020	180.00	-	-	-	-	180.00
HomeschoolSupercenter.com	10209134	6/4/2020	(50.00)	-	-	-	-	(50.00)
Home Science Tools	1023404A	7/29/2020	57.27	-	-	-	-	57.27
Home Science Tools	1024789A	8/5/2020	262.35	-	-	-	-	262.35
Home Science Tools	1024790A	8/5/2020	152.57	-	-	-	-	152.57
Oak Meadow Inc.	102955	7/30/2020	610.00	-	-	-	-	610.00
Oak Meadow Inc.	102956	7/30/2020	665.00	-	-	-	-	665.00
Oak Meadow Inc.	103110	8/5/2020	665.00	-	-	-	-	665.00
Oak Meadow Inc.	103193	8/7/2020	575.00	-	-	-	-	575.00
Home Science Tools	1032058A	8/26/2020	255.36	-	-	-	-	255.36
Brave Writer LLC	10479418	7/5/2020	188.95	-	-	-	-	188.95
Hawkins School of Performing Arts	10506	8/2/2020	106.29	-	-	-	-	106.29
Hawkins School of Performing Arts	10507	8/2/2020	102.62	-	-	-	-	102.62
Hawkins School of Performing Arts	10508	8/2/2020	121.04	-	-	-	-	121.04
Brave Writer LLC	10573572	7/5/2020	239.00	-	-	-	-	239.00
Hawkins School of Performing Arts	10913	8/2/2020	105.20	-	-	-	-	105.20
Hawkins School of Performing Arts	10914	8/2/2020	157.80	-	-	-	-	157.80

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
James Rainwater	11	7/30/2020	834.00	-	-	-	-	834.00
Little Passports	112908600	7/30/2020	161.30	-	-	-	-	161.30
Little Passports	112917699	8/14/2020	360.75	-	-	-	-	360.75
Little Passports	112917756	8/14/2020	128.38	-	-	-	-	128.38
Little Passports	112918562	8/14/2020	234.25	-	-	-	-	234.25
Little Passports	112918616	8/14/2020	206.23	-	-	-	-	206.23
Little Passports	112918618	8/14/2020	109.58	-	-	-	-	109.58
Little Passports	112918636	8/14/2020	299.50	-	-	-	-	299.50
Little Passports	112918638	8/14/2020	256.76	-	-	-	-	256.76
Little Passports	112918640	8/14/2020	205.28	-	-	-	-	205.28
LEGO Education	1190429871	8/29/2020	65.20	-	-	-	-	65.20
Amazon Capital Services	11CR-7CLK-J776	8/2/2020	27.39	-	-	-	-	27.39
McLaughlin Studios	120	8/7/2020	65.00	-	-	-	-	65.00
Beautiful Feet Books, Inc.	12153	7/30/2020	248.23	-	-	-	-	248.23
Beautiful Feet Books, Inc.	12154	7/30/2020	398.13	-	-	-	-	398.13
Beautiful Feet Books, Inc.	12172	8/2/2020	3,388.05	-	-	-	-	3,388.05
Music Lab - East Sacramento	124	7/30/2020	300.00	-	-	-	-	300.00
Natomas Music Square	127	8/3/2020	100.00	-	-	-	-	100.00
Jabbergym	12827	8/5/2020	2,750.00	-	-	-	-	2,750.00
Kaizen Martial Arts Academy	1325CM	7/29/2020	240.00	-	-	-	-	240.00
Bach to Rock	141	7/31/2020	304.00	-	-	-	-	304.00
The Critical Thinking Co.	145975A	8/5/2020	42.49	-	-	-	-	42.49
Provenance	1494A	5/27/2020	1,029.40	-	-	-	-	1,029.40
Provenance	1497A	5/27/2020	3,565.99	-	-	-	-	3,565.99
Amazon Capital Services	14R9-YLWJ-1366	7/24/2020	6.96	-	-	-	-	6.96
Dance 10 Dance Center	15	7/30/2020	120.00	-	-	-	-	120.00
JJ Music Lessons		8/5/2020	510.00	-	-	-	-	510.00
Grinevich Cello Studio		7/31/2020	135.00	-	-	-	-	135.00
Yuko Ray	155	8/2/2020	150.00	-	-	-	-	150.00
Laura Hauge	155-2020	7/30/2020	80.00	-	-	-	-	80.00
Lotus Educational Services, Inc.	1584	8/2/2020	1,440.00	-	-	-	-	1,440.00
Provenance	1594A	5/16/2020	2,417.21	-	-	-	-	2,417.21
Lotus Educational Services, Inc.	1596	8/17/2020	112.50	-	-	-	-	112.50
Dance 10 Dance Center	16	7/31/2020	60.00	-	-	-	-	60.00
Provenance	1603A	5/16/2020	1,268.03	-	-	-	-	1,268.03

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Provenance	1608A	5/19/2020	2,660.00	-	-	-	-	2,660.00
Lakeshore	1627840720	7/31/2020	174.13	-	-	-	-	174.13
Hands 4 Building, LLC	1668	8/4/2020	137.99	-	-	-	-	137.99
Hands 4 Building, LLC	1669	8/4/2020	137.99	-	-	-	-	137.99
Amazon Capital Services	166Y-YDFR-3VHC	8/5/2020	7.54	-	-	-	-	7.54
Lakeshore	1680600720	7/31/2020	50.48	-	-	-	-	50.48
Amazon Capital Services	16QC-XTDX-KW4X	7/30/2020	39.85	-	-	-	-	39.85
Amazon Capital Services	16QC-XTDX-KWDK	7/30/2020	31.53	-	-	-	-	31.53
Amazon Capital Services	16QC-XTDX-LDWT	7/30/2020	20.65	-	-	-	-	20.65
Lakeshore	1713520720	8/1/2020	57.84	-	-	-	-	57.84
Lakeshore	1764610720	8/6/2020	205.17	-	-	-	-	205.17
Crafty School Crates	17796	7/29/2020	126.48	-	-	-	-	126.48
Lakeshore	1789650720	8/7/2020	449.20	-	-	-	-	449.20
Amazon Capital Services	17GR-FVX3-JMRW	8/5/2020	30.89	-	-	-	-	30.89
Amazon Capital Services	17JL-7HDH-1WML	7/22/2020	28.63	-	-	-	-	28.63
Amazon Capital Services	17JL-7HDH-3LNQ	7/22/2020	29.51	-	-	-	-	29.51
Amazon Capital Services	17JL-7HDH-3RJW	7/22/2020	16.08	-	-	-	-	16.08
Amazon Capital Services	17JL-7HDH-7W67	7/22/2020	25.11	-	-	-	-	25.11
Amazon Capital Services	17JL-7HDH-9YWJ	7/23/2020	115.07	-	-	-	-	115.07
Amazon Capital Services	17JL-7HDH-CFHY	7/23/2020	22.53	-	-	-	-	22.53
Amazon Capital Services	17JL-7HDH-CQLD	7/23/2020	29.16	-	-	-	-	29.16
Amazon Capital Services	17JL-7HDH-D4G9	7/23/2020	67.04	-	-	-	-	67.04
Amazon Capital Services	17JL-7HDH-DCG3	7/23/2020	14.08	-	-	-	-	14.08
Amazon Capital Services	17JL-7HDH-DDG1	7/23/2020	110.85	-	-	-	-	110.85
Amazon Capital Services	17JL-7HDH-DM76	7/23/2020	23.46	-	-	-	-	23.46
Amazon Capital Services	17JL-7HDH-FCD6	7/23/2020	34.95	-	-	-	-	34.95
Amazon Capital Services	17JL-7HDH-FCHW	7/23/2020	59.53	-	-	-	-	59.53
Amazon Capital Services	17JL-7HDH-G61R	7/23/2020	27.54	-	-	-	-	27.54
Amazon Capital Services	17JL-7HDH-P714	7/23/2020	19.87	-	-	-	-	19.87
Amazon Capital Services	17JL-7HDH-P7J7	7/23/2020	55.46	-	-	-	-	55.46
Amazon Capital Services	17JL-7HDH-P913	7/23/2020	21.88	-	-	-	-	21.88
Amazon Capital Services	17JL-7HDH-P93Y	7/23/2020	12.69	-	-	-	-	12.69
Amazon Capital Services	17JL-7HDH-PF6P	7/23/2020	25.14	-	-	-	-	25.14
Amazon Capital Services	17JL-7HDH-PQR1	7/23/2020	6.51	-	-	-	-	6.51
Amazon Capital Services	17JL-7HDH-Q431	7/23/2020	5.92	-	-	-	-	5.92

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	17JL-7HDH-Q6J6	7/23/2020	18.27	-	-	-	-	18.27
Amazon Capital Services	17JL-7HDH-Q77P	7/23/2020	18.07	-	-	-	-	18.07
Amazon Capital Services	17JL-7HDH-QKLL	7/23/2020	82.65	-	-	-	-	82.65
Amazon Capital Services	17JL-7HDH-QKWW	7/23/2020	44.17	-	-	-	-	44.17
Amazon Capital Services	17JL-7HDH-QRN6	7/23/2020	25.71	-	-	-	-	25.71
Amazon Capital Services	17JL-7HDH-QW9W	7/23/2020	16.36	-	-	-	-	16.36
Amazon Capital Services	17JL-7HDH-RJC6	7/23/2020	13.46	-	-	-	-	13.46
Amazon Capital Services	17JL-7HDH-RK4H	7/23/2020	14.96	-	-	-	-	14.96
Amazon Capital Services	17JL-7HDH-RK6F	7/23/2020	37.51	-	-	-	-	37.51
Amazon Capital Services	17JL-7HDH-RKLJ	7/23/2020	31.99	-	-	-	-	31.99
Amazon Capital Services	17JL-7HDH-RKND	7/23/2020	40.92	-	-	-	-	40.92
Amazon Capital Services	17JL-7HDH-RKR3	7/23/2020	43.78	-	-	-	-	43.78
Amazon Capital Services	17JL-7HDH-RQTR	7/23/2020	16.69	-	-	-	-	16.69
Amazon Capital Services	17JL-7HDH-RQWM	7/23/2020	19.52	-	-	-	-	19.52
Amazon Capital Services	17JL-7HDH-RRGM	7/23/2020	20.10	-	-	-	-	20.10
Amazon Capital Services	17JL-7HDH-T1LW	7/23/2020	57.02	-	-	-	-	57.02
Amazon Capital Services	17JL-7HDH-TGWV	7/23/2020	44.24	-	-	-	-	44.24
Amazon Capital Services	17JL-7HDH-TJC3	7/23/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	17JL-7HDH-TLRX	7/23/2020	39.62	-	-	-	-	39.62
Amazon Capital Services	17JL-7HDH-TM1H	7/23/2020	18.66	-	-	-	-	18.66
Amazon Capital Services	17JL-7HDH-VTWF	7/23/2020	34.23	-	-	-	-	34.23
Amazon Capital Services	17JL-7HDH-W11V	7/23/2020	29.59	-	-	-	-	29.59
Amazon Capital Services	17JL-7HDH-W1PJ	7/23/2020	14.67	-	-	-	-	14.67
Amazon Capital Services	17JL-7HDH-W69D	7/23/2020	16.23	-	-	-	-	16.23
Amazon Capital Services	17JL-7HDH-W6F3	7/23/2020	6.04	-	-	-	-	6.04
Amazon Capital Services	17JL-7HDH-W6MK	7/23/2020	22.62	-	-	-	-	22.62
Amazon Capital Services	17JL-7HDH-W7D4	7/23/2020	64.00	-	-	-	-	64.00
Amazon Capital Services	17JL-7HDH-WVPN	7/23/2020	17.14	-	-	-	-	17.14
Amazon Capital Services	17JL-7HDH-XG XK	7/24/2020	29.68	-	-	-	-	29.68
Amazon Capital Services	17JL-7HDH-XW9J	7/24/2020	26.88	-	-	-	-	26.88
Amazon Capital Services	17JL-7HDH-XWMP	7/24/2020	95.86	-	-	-	-	95.86
Amazon Capital Services	17JL-7HDH-XX1V	7/24/2020	19.38	-	-	-	-	19.38
Amazon Capital Services	17JL-7HDH-XXLQ	7/24/2020	13.33	-	-	-	-	13.33
Amazon Capital Services	17JL-7HDH-Y1GX	7/24/2020	17.59	-	-	-	-	17.59
Amazon Capital Services	17JL-7HDH-Y4C4	7/24/2020	9.65	-	-	-	-	9.65

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	17JL-7HDH-Y73H	7/24/2020	56.53	-	-	-	-	56.53
Amazon Capital Services	17JL-7HDH-Y7RY	7/24/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	17JL-7HDH-Y9RX	7/24/2020	6.98	-	-	-	-	6.98
Amazon Capital Services	17JL-7HDH-YP11	7/24/2020	51.87	-	-	-	-	51.87
Ohana Virtual Therapy	18	7/30/2020	420.30	-	-	-	-	420.30
EMH Sports USA, Inc.	182-236840-6	8/9/2020	1,020.00	-	-	-	-	1,020.00
Grinevich Cello Studio	19	8/4/2020	300.00	-	-	-	-	300.00
Provenance	1902	6/25/2020	7,872.35	-	-	-	-	7,872.35
Lakeshore	1902220720	8/8/2020	355.41	-	-	-	-	355.41
Karina Sheremet	1926	7/31/2020	420.00	-	-	-	-	420.00
Amazon Capital Services	19M9-3YWM-DW6C	8/1/2020	137.00	-	-	-	-	137.00
Amazon Capital Services	1C74-DJXX-39XF	8/4/2020	101.77	-	-	-	-	101.77
Amazon Capital Services	1C74-DJXX-DDMH	8/4/2020	32.08	-	-	-	-	32.08
Amazon Capital Services	1DXH-RVX3-3DQD	8/12/2020	9.61	-	-	-	-	9.61
Amazon Capital Services	1G6V-KC3R-1TXR	8/6/2020	48.01	-	-	-	-	48.01
Amazon Capital Services	1HDW-H9DW-9P4G	8/4/2020	8.57	-	-	-	-	8.57
Amazon Capital Services	1HDW-H9DW-KVXW	8/5/2020	20.46	-	-	-	-	20.46
Amazon Capital Services	1HLX-1NH4-6CP6	7/22/2020	53.34	-	-	-	-	53.34
Amazon Capital Services	1HLX-1NH4-737D	7/22/2020	40.72	-	-	-	-	40.72
Amazon Capital Services	1HLX-1NH4-77WQ	7/22/2020	6.13	-	-	-	-	6.13
Amazon Capital Services	1HLX-1NH4-CCTN	7/22/2020	67.88	-	-	-	-	67.88
Amazon Capital Services	1HLX-1NH4-D6DQ	7/22/2020	15.00	-	-	-	-	15.00
Amazon Capital Services	1HLX-1NH4-F6HG	7/23/2020	77.02	-	-	-	-	77.02
Amazon Capital Services	1HLX-1NH4-FJF9	7/23/2020	27.82	-	-	-	-	27.82
Amazon Capital Services	1HLX-1NH4-FP7F	7/23/2020	10.76	-	-	-	-	10.76
Amazon Capital Services	1HLX-1NH4-FQ6G	7/23/2020	24.90	-	-	-	-	24.90
Amazon Capital Services	1HLX-1NH4-FR7C	7/23/2020	14.12	-	-	-	-	14.12
Amazon Capital Services	1HLX-1NH4-GHV6	7/23/2020	87.88	-	-	-	-	87.88
Amazon Capital Services	1HLX-1NH4-GNVX	7/23/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1HLX-1NH4-RJX6	7/23/2020	19.61	-	-	-	-	19.61
Amazon Capital Services	1HLX-1NH4-RKG9	7/23/2020	5.43	-	-	-	-	5.43
Amazon Capital Services	1HLX-1NH4-RMPK	7/23/2020	24.99	-	-	-	-	24.99
Amazon Capital Services	1HLX-1NH4-RMV7	7/23/2020	17.14	-	-	-	-	17.14
Amazon Capital Services	1HLX-1NH4-TF13	7/23/2020	9.69	-	-	-	-	9.69
Amazon Capital Services	1HLX-1NH4-TGRJ	7/23/2020	58.29	-	-	-	-	58.29

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1HLX-1NH4-TPV1	7/23/2020	17.18	-	-	-	-	17.18
Amazon Capital Services	1HLX-1NH4-TR7D	7/23/2020	24.34	-	-	-	-	24.34
Amazon Capital Services	1HLX-1NH4-TVVV	7/23/2020	28.21	-	-	-	-	28.21
Amazon Capital Services	1HLX-1NH4-VKPH	7/23/2020	56.48	-	-	-	-	56.48
Amazon Capital Services	1HLX-1NH4-VMT4	7/23/2020	20.53	-	-	-	-	20.53
Amazon Capital Services	1HLX-1NH4-VNGX	7/23/2020	50.71	-	-	-	-	50.71
Amazon Capital Services	1HLX-1NH4-VP7D	7/23/2020	4.58	-	-	-	-	4.58
Amazon Capital Services	1HLX-1NH4-VPMH	7/23/2020	2.88	-	-	-	-	2.88
Amazon Capital Services	1HLX-1NH4-VR79	7/23/2020	15.47	-	-	-	-	15.47
Amazon Capital Services	1HLX-1NH4-VWHM	7/23/2020	18.31	-	-	-	-	18.31
Amazon Capital Services	1HLX-1NH4-W1RP	7/23/2020	14.41	-	-	-	-	14.41
Amazon Capital Services	1HLX-1NH4-WDW	7/23/2020	169.07	-	-	-	-	169.07
Amazon Capital Services	1HLX-1NH4-XK6G	7/23/2020	22.08	-	-	-	-	22.08
Amazon Capital Services	1HLX-1NH4-YFC9	7/23/2020	38.62	-	-	-	-	38.62
Amazon Capital Services	1HLX-1NH4-YVFL	7/23/2020	24.66	-	-	-	-	24.66
Amazon Capital Services	1HLX-1NH4-YW6X	7/23/2020	7.48	-	-	-	-	7.48
Amazon Capital Services	1HTD-Q79J-119R	7/30/2020	9.83	-	-	-	-	9.83
Amazon Capital Services	1HTD-Q79J-3TXH	7/30/2020	5.37	-	-	-	-	5.37
Amazon Capital Services	1HTD-Q79J-HKQG	7/30/2020	36.03	-	-	-	-	36.03
Amazon Capital Services	1HTD-Q79J-QJPW	7/31/2020	38.05	-	-	-	-	38.05
Amazon Capital Services	1HWT-VFWJ-FP73	7/30/2020	10.03	-	-	-	-	10.03
Amazon Capital Services	1HY6-7V11-1DTH	7/24/2020	70.22	-	-	-	-	70.22
Amazon Capital Services	1HY6-7V11-1YP1	7/24/2020	12.88	-	-	-	-	12.88
Amazon Capital Services	1HY6-7V11-39RK	7/24/2020	5.35	-	-	-	-	5.35
Amazon Capital Services	1HY6-7V11-39VF	7/24/2020	49.47	-	-	-	-	49.47
Amazon Capital Services	1HY6-7V11-3C6R	7/24/2020	46.61	-	-	-	-	46.61
Amazon Capital Services	1HY6-7V11-3QC3	7/24/2020	10.94	-	-	-	-	10.94
Amazon Capital Services	1JLQ-XQQC-D93L	7/23/2020	25.68	-	-	-	-	25.68
Amazon Capital Services	1JLQ-XQQC-3JMP	7/22/2020	161.27	-	-	-	-	161.27
Amazon Capital Services	1JLQ-XQQC-466W	7/22/2020	33.73	-	-	-	-	33.73
Amazon Capital Services	1JLQ-XQQC-47RL	7/22/2020	59.80	-	-	-	-	59.80
Amazon Capital Services	1JLQ-XQQC-71DK	7/22/2020	34.32	-	-	-	-	34.32
Amazon Capital Services	1JLQ-XQQC-9FGX	7/22/2020	18.20	-	-	-	-	18.20
Amazon Capital Services	1JLQ-XQQC-9GT1	7/22/2020	43.62	-	-	-	-	43.62
Amazon Capital Services	1JLQ-XQQC-9NM7	7/22/2020	18.38	-	-	-	-	18.38

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1JLQ-XQQC-CMHK	7/23/2020	26.78	-	-	-	-	26.78
Amazon Capital Services	1JLQ-XQQC-DCR3	7/23/2020	83.81	-	-	-	-	83.81
Amazon Capital Services	1JLQ-XQQC-DQWF	7/23/2020	18.19	-	-	-	-	18.19
Amazon Capital Services	1JLQ-XQQC-DV9M	7/23/2020	61.91	-	-	-	-	61.91
Amazon Capital Services	1JLQ-XQQC-DVFF	7/23/2020	54.24	-	-	-	-	54.24
Amazon Capital Services	1JLQ-XQQC-DVVD	7/23/2020	122.44	-	-	-	-	122.44
Amazon Capital Services	1JLQ-XQQC-G9RX	7/23/2020	141.36	-	-	-	-	141.36
Amazon Capital Services	1JLQ-XQQC-GFRT	7/23/2020	21.44	-	-	-	-	21.44
Amazon Capital Services	1JLQ-XQQC-PTL6	7/23/2020	8.47	-	-	-	-	8.47
Amazon Capital Services	1JLQ-XQQC-PTRQ	7/23/2020	19.45	-	-	-	-	19.45
Amazon Capital Services	1JLQ-XQQC-PYPQ	7/23/2020	20.94	-	-	-	-	20.94
Amazon Capital Services	1JLQ-XQQC-Q1FD	7/23/2020	18.29	-	-	-	-	18.29
Amazon Capital Services	1JLQ-XQQC-QMCW	7/23/2020	16.17	-	-	-	-	16.17
Amazon Capital Services	1JLQ-XQQC-QQTN	7/23/2020	47.49	-	-	-	-	47.49
Amazon Capital Services	1JLQ-XQQC-QQXG	7/23/2020	38.01	-	-	-	-	38.01
Amazon Capital Services	1JLQ-XQQC-QR9T	7/23/2020	42.70	-	-	-	-	42.70
Amazon Capital Services	1JLQ-XQQC-QRNX	7/23/2020	31.63	-	-	-	-	31.63
Amazon Capital Services	1JLQ-XQQC-R4JW	7/23/2020	7.29	-	-	-	-	7.29
Amazon Capital Services	1JLQ-XQQC-R4MM	7/23/2020	14.75	-	-	-	-	14.75
Amazon Capital Services	1JLQ-XQQC-R4V4	7/23/2020	25.24	-	-	-	-	25.24
Amazon Capital Services	1JLQ-XQQC-RH76	7/23/2020	22.83	-	-	-	-	22.83
Amazon Capital Services	1JLQ-XQQC-RM63	7/23/2020	23.85	-	-	-	-	23.85
Amazon Capital Services	1JLQ-XQQC-T34M	7/23/2020	14.12	-	-	-	-	14.12
Amazon Capital Services	1JLQ-XQQC-T36K	7/23/2020	16.92	-	-	-	-	16.92
Amazon Capital Services	1JLQ-XQQC-T37H	7/23/2020	12.10	-	-	-	-	12.10
Amazon Capital Services	1JLQ-XQQC-T3HX	7/23/2020	24.06	-	-	-	-	24.06
Amazon Capital Services	1JLQ-XQQC-T44L	7/23/2020	64.64	-	-	-	-	64.64
Amazon Capital Services	1JLQ-XQQC-T9LJ	7/23/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1JLQ-XQQC-T9ND	7/23/2020	43.83	-	-	-	-	43.83
Amazon Capital Services	1JLQ-XQQC-TDKJ	7/23/2020	1.00	-	-	-	-	1.00
Amazon Capital Services	1JLQ-XQQC-TGGP	7/23/2020	82.59	-	-	-	-	82.59
Amazon Capital Services	1JLQ-XQQC-TMWH	7/23/2020	46.74	-	-	-	-	46.74
Amazon Capital Services	1JLQ-XQQC-VRFD	7/23/2020	15.21	-	-	-	-	15.21
Amazon Capital Services	1JLQ-XQQC-VT1X	7/23/2020	23.99	-	-	-	-	23.99
Amazon Capital Services	1JLQ-XQQC-VX9G	7/23/2020	12.86	-	-	-	-	12.86

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1JLQ-XQQC-VYML	7/23/2020	71.65	-	-	-	-	71.65
Amazon Capital Services	1JLQ-XQQC-WHM1	7/23/2020	4.29	-	-	-	-	4.29
Amazon Capital Services	1JLQ-XQQC-WQH4	7/23/2020	4.30	-	-	-	-	4.30
Amazon Capital Services	1JLQ-XQQC-WR4Q	7/23/2020	80.80	-	-	-	-	80.80
Amazon Capital Services	1JLQ-XQQC-Y193	7/24/2020	17.39	-	-	-	-	17.39
Amazon Capital Services	1JLQ-XQQC-Y1DW	7/24/2020	5.36	-	-	-	-	5.36
Amazon Capital Services	1JLQ-XQQC-Y77Y	7/24/2020	17.23	-	-	-	-	17.23
Amazon Capital Services	1JLQ-XQQC-YFHD	7/24/2020	58.07	-	-	-	-	58.07
Amazon Capital Services	1JLQ-XQQC-YH9N	7/24/2020	10.86	-	-	-	-	10.86
Amazon Capital Services	1JLQ-XQQC-YHTH	7/24/2020	7.54	-	-	-	-	7.54
Amazon Capital Services	1JLQ-XQQC-YJFF	7/24/2020	8.36	-	-	-	-	8.36
Amazon Capital Services	1JLQ-XQQC-YKPM	7/24/2020	9.65	-	-	-	-	9.65
Amazon Capital Services	1JLQ-XQQC-YR6J	7/24/2020	45.43	-	-	-	-	45.43
Amazon Capital Services	1JLQ-XQQC-YR7G	7/24/2020	164.14	-	-	-	-	164.14
Amazon Capital Services	1JLQ-XQQC-YRHW	7/24/2020	24.53	-	-	-	-	24.53
Amazon Capital Services	1JLQ-XQQC-YRLM	7/24/2020	23.53	-	-	-	-	23.53
Amazon Capital Services	1KK4-4RKX-PJLL	8/16/2020	30.92	-	-	-	-	30.92
Amazon Capital Services	1KMT-YFN7-KDP3	7/30/2020	52.47	-	-	-	-	52.47
Amazon Capital Services	1KMT-YFN7-LYJR	7/30/2020	10.29	-	-	-	-	10.29
Amazon Capital Services	1KMT-YFN7-MDFM	7/30/2020	46.60	-	-	-	-	46.60
Amazon Capital Services	1KND-FVQX-KKGR	7/30/2020	13.12	-	-	-	-	13.12
Amazon Capital Services	1KWF-3DQ9-CGP4	8/4/2020	12.92	-	-	-	-	12.92
Amazon Capital Services	1L3P-NYJC-PCPD	8/10/2020	118.83	-	-	-	-	118.83
Amazon Capital Services	1LMK-RYJL-113Q	8/8/2020	1.92	-	-	-	-	1.92
Amazon Capital Services	1M9G-PNV3-1D3K	7/24/2020	11.44	-	-	-	-	11.44
Amazon Capital Services	1MJW-G7NY-JT3P	8/2/2020	292.60	-	-	-	-	292.60
Amazon Capital Services	1N9J-G33T-3KCR	7/22/2020	5.38	-	-	-	-	5.38
Amazon Capital Services	1N9Y-PJVV-Q7CJ	8/25/2020	13.45	-	-	-	-	13.45
Amazon Capital Services	1NQ1-RT4Y-3TP9	7/22/2020	9.78	-	-	-	-	9.78
Amazon Capital Services	1NQ1-RT4Y-3TWT	7/22/2020	29.96	-	-	-	-	29.96
Amazon Capital Services	1NQ1-RT4Y-49VG	7/22/2020	11.99	-	-	-	-	11.99
Amazon Capital Services	1NQ1-RT4Y-4CH9	7/22/2020	19.25	-	-	-	-	19.25
Amazon Capital Services	1NQ1-RT4Y-7R73	7/22/2020	18.31	-	-	-	-	18.31
Amazon Capital Services	1NQ1-RT4Y-7V1D	7/22/2020	47.60	-	-	-	-	47.60
Amazon Capital Services	1NQ1-RT4Y-7XHG	7/22/2020	14.58	-	-	-	-	14.58

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1NQ1-RT4Y-9CKR	7/22/2020	25.94	-	-	-	-	25.94
Amazon Capital Services	1NQ1-RT4Y-9CMM	7/22/2020	56.96	-	-	-	-	56.96
Amazon Capital Services	1NQ1-RT4Y-CKMC	7/23/2020	61.38	-	-	-	-	61.38
Amazon Capital Services	1NQ1-RT4Y-CP9W	7/23/2020	8.30	-	-	-	-	8.30
Amazon Capital Services	1NQ1-RT4Y-CPDQ	7/23/2020	29.92	-	-	-	-	29.92
Amazon Capital Services	1NQ1-RT4Y-CTVJ	7/23/2020	30.24	-	-	-	-	30.24
Amazon Capital Services	1NQ1-RT4Y-D71Q	7/23/2020	6.07	-	-	-	-	6.07
Amazon Capital Services	1NQ1-RT4Y-DC7D	7/23/2020	36.06	-	-	-	-	36.06
Amazon Capital Services	1NQ1-RT4Y-DDC4	7/23/2020	34.32	-	-	-	-	34.32
Amazon Capital Services	1NQ1-RT4Y-FFN7	7/23/2020	27.19	-	-	-	-	27.19
Amazon Capital Services	1NQ1-RT4Y-FJ47	7/23/2020	4.61	-	-	-	-	4.61
Amazon Capital Services	1NQ1-RT4Y-FYMN	7/23/2020	84.29	-	-	-	-	84.29
Amazon Capital Services	1NQ1-RT4Y-P4KY	7/23/2020	23.35	-	-	-	-	23.35
Amazon Capital Services	1NQ1-RT4Y-PTPX	7/23/2020	40.42	-	-	-	-	40.42
Amazon Capital Services	1NQ1-RT4Y-Q3CJ	7/23/2020	73.99	-	-	-	-	73.99
Amazon Capital Services	1NQ1-RT4Y-Q3DG	7/23/2020	31.88	-	-	-	-	31.88
Amazon Capital Services	1NQ1-RT4Y-Q3TF	7/23/2020	21.32	-	-	-	-	21.32
Amazon Capital Services	1NQ1-RT4Y-QPCV	7/23/2020	47.38	-	-	-	-	47.38
Amazon Capital Services	1NQ1-RT4Y-QQCT	7/23/2020	25.85	-	-	-	-	25.85
Amazon Capital Services	1NQ1-RT4Y-R9WX	7/23/2020	7.00	-	-	-	-	7.00
Amazon Capital Services	1NQ1-RT4Y-R9XV	7/23/2020	17.44	-	-	-	-	17.44
Amazon Capital Services	1NQ1-RT4Y-RCF1	7/23/2020	92.83	-	-	-	-	92.83
Amazon Capital Services	1NQ1-RT4Y-RD6G	7/23/2020	50.51	-	-	-	-	50.51
Amazon Capital Services	1NQ1-RT4Y-T6KP	7/23/2020	20.03	-	-	-	-	20.03
Amazon Capital Services	1NQ1-RT4Y-T6NH	7/23/2020	13.50	-	-	-	-	13.50
Amazon Capital Services	1NQ1-RT4Y-TXG7	7/23/2020	52.18	-	-	-	-	52.18
Amazon Capital Services	1NQ1-RT4Y-VC3H	7/23/2020	101.29	-	-	-	-	101.29
Amazon Capital Services	1NQ1-RT4Y-VMY9	7/23/2020	49.22	-	-	-	-	49.22
Amazon Capital Services	1NQ1-RT4Y-VRFF	7/23/2020	18.77	-	-	-	-	18.77
Amazon Capital Services	1NQ1-RT4Y-VRJ4	7/23/2020	28.22	-	-	-	-	28.22
Amazon Capital Services	1NQ1-RT4Y-VWMP	7/23/2020	5.22	-	-	-	-	5.22
Amazon Capital Services	1NQ1-RT4Y-VWW4	7/23/2020	73.51	-	-	-	-	73.51
Amazon Capital Services	1NQ1-RT4Y-W47C	7/23/2020	32.38	-	-	-	-	32.38
Amazon Capital Services	1NQ1-RT4Y-WGGL	7/23/2020	21.06	-	-	-	-	21.06
Amazon Capital Services	1NQ1-RT4Y-WNX7	7/23/2020	18.26	-	-	-	-	18.26

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1NQ1-RT4Y-WNY4	7/23/2020	4.29	-	-	-	-	4.29
Amazon Capital Services	1NQ1-RT4Y-WTMP	7/23/2020	9.65	-	-	-	-	9.65
Amazon Capital Services	1NQ1-RT4Y-X3NC	7/24/2020	52.30	-	-	-	-	52.30
Amazon Capital Services	1NQ1-RT4Y-X3W	7/24/2020	37.79	-	-	-	-	37.79
Amazon Capital Services	1NQ1-RT4Y-X3WR	7/24/2020	74.19	-	-	-	-	74.19
Amazon Capital Services	1NQ1-RT4Y-X93D	7/24/2020	80.43	-	-	-	-	80.43
Amazon Capital Services	1NQ1-RT4Y-X949	7/24/2020	44.82	-	-	-	-	44.82
Amazon Capital Services	1NQ1-RT4Y-XHxD	7/24/2020	26.93	-	-	-	-	26.93
Amazon Capital Services	1NQ1-RT4Y-XLY4	7/24/2020	47.27	-	-	-	-	47.27
Amazon Capital Services	1NQ1-RT4Y-XMRJ	7/24/2020	16.12	-	-	-	-	16.12
Amazon Capital Services	1NQ1-RT4Y-XY3L	7/24/2020	60.71	-	-	-	-	60.71
Amazon Capital Services	1NQ1-RT4Y-XYKM	7/24/2020	76.68	-	-	-	-	76.68
Amazon Capital Services	1NQ1-RT4Y-Y7WL	7/24/2020	78.27	-	-	-	-	78.27
Amazon Capital Services	1NQ1-RT4Y-YJPP	7/24/2020	26.72	-	-	-	-	26.72
Amazon Capital Services	1NQ1-RT4Y-YK9M	7/24/2020	25.84	-	-	-	-	25.84
Amazon Capital Services	1NQ1-RT4Y-YM9K	7/24/2020	39.55	-	-	-	-	39.55
Amazon Capital Services	1NQX-CLNX-91QW	8/9/2020	59.14	-	-	-	-	59.14
Amazon Capital Services	1NQX-CLNX-CTXM	8/9/2020	8.25	-	-	-	-	8.25
Amazon Capital Services	1NTR-DV1T-CGKW	7/30/2020	36.34	-	-	-	-	36.34
Amazon Capital Services	1NTR-DV1T-CHLR	7/30/2020	17.41	-	-	-	-	17.41
Amazon Capital Services	1NTR-DV1T-WM67	7/31/2020	11.89	-	-	-	-	11.89
Amazon Capital Services	1NTR-DV1T-WXWD	7/31/2020	13.62	-	-	-	-	13.62
Amazon Capital Services	1NTR-DV1T-YR14	7/31/2020	11.11	-	-	-	-	11.11
Amazon Capital Services	1P7J-GGHX-3MQL	7/22/2020	47.85	-	-	-	-	47.85
Amazon Capital Services	1P7J-GGHX-43VR	7/22/2020	60.58	-	-	-	-	60.58
Amazon Capital Services	1P7J-GGHX-6LQH	7/22/2020	7.81	-	-	-	-	7.81
Amazon Capital Services	1P7J-GGHX-76HG	7/22/2020	9.63	-	-	-	-	9.63
Amazon Capital Services	1P7J-GGHX-9DTF	7/22/2020	49.45	-	-	-	-	49.45
Amazon Capital Services	1P7J-GGHX-C4X9	7/23/2020	43.15	-	-	-	-	43.15
Amazon Capital Services	1P7J-GGHX-CT1G	7/23/2020	6.36	-	-	-	-	6.36
Amazon Capital Services	1P7J-GGHX-D7CH	7/23/2020	73.14	-	-	-	-	73.14
Amazon Capital Services	1P7J-GGHX-DPHM	7/23/2020	19.60	-	-	-	-	19.60
Amazon Capital Services	1P7J-GGHX-DQP1	7/23/2020	7.66	-	-	-	-	7.66
Amazon Capital Services	1P7J-GGHX-DQOX	7/23/2020	7.69	-	-	-	-	7.69
Amazon Capital Services	1P7J-GGHX-DRVN	7/23/2020	9.00	-	-	-	-	9.00

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1P7J-GGHX-F4YY	7/23/2020	22.33	-	-	-	-	22.33
Amazon Capital Services	1P7J-GGHX-GRL3	7/23/2020	60.88	-	-	-	-	60.88
Amazon Capital Services	1P7J-GGHX-H6WX	7/23/2020	32.29	-	-	-	-	32.29
Amazon Capital Services	1P7J-GGHX-HCND	7/23/2020	6.46	-	-	-	-	6.46
Amazon Capital Services	1P7J-GGHX-JW1W	7/23/2020	97.24	-	-	-	-	97.24
Amazon Capital Services	1P7J-GGHX-PPNF	7/23/2020	29.25	-	-	-	-	29.25
Amazon Capital Services	1P7J-GGHX-PPYP	7/23/2020	82.58	-	-	-	-	82.58
Amazon Capital Services	1P7J-GGHX-PQKL	7/23/2020	31.29	-	-	-	-	31.29
Amazon Capital Services	1P7J-GGHX-PVWP	7/23/2020	47.38	-	-	-	-	47.38
Amazon Capital Services	1P7J-GGHX-Q7X7	7/23/2020	17.53	-	-	-	-	17.53
Amazon Capital Services	1P7J-GGHX-QLPD	7/23/2020	80.49	-	-	-	-	80.49
Amazon Capital Services	1P7J-GGHX-QMLK	7/23/2020	14.36	-	-	-	-	14.36
Amazon Capital Services	1P7J-GGHX-QMQ7	7/23/2020	26.91	-	-	-	-	26.91
Amazon Capital Services	1P7J-GGHX-QN3K	7/23/2020	85.95	-	-	-	-	85.95
Amazon Capital Services	1P7J-GGHX-QN4H	7/23/2020	103.43	-	-	-	-	103.43
Amazon Capital Services	1P7J-GGHX-QW1F	7/23/2020	44.30	-	-	-	-	44.30
Amazon Capital Services	1P7J-GGHX-R79L	7/23/2020	85.40	-	-	-	-	85.40
Amazon Capital Services	1P7J-GGHX-R7NP	7/23/2020	70.03	-	-	-	-	70.03
Amazon Capital Services	1P7J-GGHX-RTM6	7/23/2020	99.20	-	-	-	-	99.20
Amazon Capital Services	1P7J-GGHX-RTQW	7/23/2020	23.63	-	-	-	-	23.63
Amazon Capital Services	1P7J-GGHX-RV1D	7/23/2020	42.01	-	-	-	-	42.01
Amazon Capital Services	1P7J-GGHX-T33X	7/23/2020	3.53	-	-	-	-	3.53
Amazon Capital Services	1P7J-GGHX-T4W7	7/23/2020	8.57	-	-	-	-	8.57
Amazon Capital Services	1P7J-GGHX-T4X4	7/23/2020	8.71	-	-	-	-	8.71
Amazon Capital Services	1P7J-GGHX-TM1J	7/23/2020	40.20	-	-	-	-	40.20
Amazon Capital Services	1P7J-GGHX-TRRR	7/23/2020	7.82	-	-	-	-	7.82
Amazon Capital Services	1P7J-GGHX-W9R6	7/23/2020	7.60	-	-	-	-	7.60
Amazon Capital Services	1P7J-GGHX-X1V4	7/23/2020	13.93	-	-	-	-	13.93
Amazon Capital Services	1P7J-GGHX-X799	7/23/2020	73.81	-	-	-	-	73.81
Amazon Capital Services	1P7J-GGHX-X7HT	7/23/2020	41.96	-	-	-	-	41.96
Amazon Capital Services	1P7J-GGHX-XJXJ	7/24/2020	25.19	-	-	-	-	25.19
Amazon Capital Services	1P7J-GGHX-XMTM	7/24/2020	99.19	-	-	-	-	99.19
Amazon Capital Services	1P7J-GGHX-YF66	7/24/2020	24.68	-	-	-	-	24.68
Amazon Capital Services	1P7J-GGHX-YM6W	7/24/2020	16.47	-	-	-	-	16.47
Amazon Capital Services	1P7J-GGHX-YM7T	7/24/2020	37.42	-	-	-	-	37.42

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1P7J-GGHX-YMTK	7/24/2020	40.51	-	-	-	-	40.51
Amazon Capital Services	1P7J-GGHX-YNQN	7/24/2020	13.50	-	-	-	-	13.50
Amazon Capital Services	1P7J-GGHX-YXLP	7/24/2020	10.28	-	-	-	-	10.28
Amazon Capital Services	1PYR-MVFQ-7WRJ	7/29/2020	37.54	-	-	-	-	37.54
Amazon Capital Services	1Q37-NF34-1913	7/31/2020	41.82	-	-	-	-	41.82
Amazon Capital Services	1Q3L-PRGP-D1GT	8/11/2020	27.18	-	-	-	-	27.18
Amazon Capital Services	1QWQ-CJ36-7MGY	7/31/2020	56.82	-	-	-	-	56.82
Amazon Capital Services	1TG3-JK49-1694	8/7/2020	48.24	-	-	-	-	48.24
Amazon Capital Services	1TRL-YT77-Q744	7/31/2020	17.59	-	-	-	-	17.59
Amazon Capital Services	1TRL-YT77-Q79V	7/31/2020	23.56	-	-	-	-	23.56
Amazon Capital Services	1TRY-1VK4-19KK	7/24/2020	12.92	-	-	-	-	12.92
Amazon Capital Services	1VN9-R73G-1DK7	7/30/2020	46.65	-	-	-	-	46.65
Amazon Capital Services	1VN9-R73G-1TJT	7/30/2020	21.42	-	-	-	-	21.42
Amazon Capital Services	1WJL-364W-1TR4	7/31/2020	10.75	-	-	-	-	10.75
Amazon Capital Services	1WTC-MDGC-Y97C	8/4/2020	22.83	-	-	-	-	22.83
Amazon Capital Services	1X67-JX4G-3VLC	7/22/2020	18.86	-	-	-	-	18.86
Amazon Capital Services	1X67-JX4G-4M4G	7/22/2020	105.19	-	-	-	-	105.19
Amazon Capital Services	1X67-JX4G-4M96	7/22/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1X67-JX4G-4MJN	7/22/2020	10.83	-	-	-	-	10.83
Amazon Capital Services	1X67-JX4G-7M3D	7/22/2020	75.04	-	-	-	-	75.04
Amazon Capital Services	1X67-JX4G-7VPR	7/22/2020	26.24	-	-	-	-	26.24
Amazon Capital Services	1X67-JX4G-9M9W	7/22/2020	25.00	-	-	-	-	25.00
Amazon Capital Services	1X67-JX4G-9PRP	7/22/2020	166.71	-	-	-	-	166.71
Amazon Capital Services	1X67-JX4G-9Q17	7/22/2020	46.19	-	-	-	-	46.19
Amazon Capital Services	1X67-JX4G-9QDM	7/22/2020	50.51	-	-	-	-	50.51
Amazon Capital Services	1X67-JX4G-9QWG	7/22/2020	184.82	-	-	-	-	184.82
Amazon Capital Services	1X67-JX4G-9TK3	7/22/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1X67-JX4G-D1C9	7/23/2020	15.48	-	-	-	-	15.48
Amazon Capital Services	1X67-JX4G-D1JT	7/23/2020	75.01	-	-	-	-	75.01
Amazon Capital Services	1X67-JX4G-DDYJ	7/23/2020	29.98	-	-	-	-	29.98
Amazon Capital Services	1X67-JX4G-DP4W	7/23/2020	14.77	-	-	-	-	14.77
Amazon Capital Services	1X67-JX4G-DQQL	7/23/2020	36.94	-	-	-	-	36.94
Amazon Capital Services	1X67-JX4G-FCTR	7/23/2020	57.05	-	-	-	-	57.05
Amazon Capital Services	1X67-JX4G-FDDR	7/23/2020	25.92	-	-	-	-	25.92
Amazon Capital Services	1X67-JX4G-FLLY	7/23/2020	115.57	-	-	-	-	115.57

Cottonwood Charter**Accounts Payable Aging**

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1X67-JX4G-JH9L	7/23/2020	17.19	-	-	-	-	17.19
Amazon Capital Services	1X67-JX4G-PXCK	7/23/2020	16.07	-	-	-	-	16.07
Amazon Capital Services	1X67-JX4G-PXX6	7/23/2020	102.89	-	-	-	-	102.89
Amazon Capital Services	1X67-JX4G-Q44M	7/23/2020	7.53	-	-	-	-	7.53
Amazon Capital Services	1X67-JX4G-Q4F4	7/23/2020	24.72	-	-	-	-	24.72
Amazon Capital Services	1X67-JX4G-QN19	7/23/2020	24.39	-	-	-	-	24.39
Amazon Capital Services	1X67-JX4G-QVCK	7/23/2020	10.16	-	-	-	-	10.16
Amazon Capital Services	1X67-JX4G-QXFC	7/23/2020	51.56	-	-	-	-	51.56
Amazon Capital Services	1X67-JX4G-R4KN	7/23/2020	14.09	-	-	-	-	14.09
Amazon Capital Services	1X67-JX4G-R4VY	7/23/2020	24.16	-	-	-	-	24.16
Amazon Capital Services	1X67-JX4G-R7FX	7/23/2020	15.83	-	-	-	-	15.83
Amazon Capital Services	1X67-JX4G-RHVN	7/23/2020	22.78	-	-	-	-	22.78
Amazon Capital Services	1X67-JX4G-RKRQ	7/23/2020	9.69	-	-	-	-	9.69
Amazon Capital Services	1X67-JX4G-RYW1	7/23/2020	37.16	-	-	-	-	37.16
Amazon Capital Services	1X67-JX4G-T1JR	7/23/2020	17.09	-	-	-	-	17.09
Amazon Capital Services	1X67-JX4G-T76C	7/23/2020	25.85	-	-	-	-	25.85
Amazon Capital Services	1X67-JX4G-T9XM	7/23/2020	21.70	-	-	-	-	21.70
Amazon Capital Services	1X67-JX4G-TH7X	7/23/2020	14.64	-	-	-	-	14.64
Amazon Capital Services	1X67-JX4G-VX9C	7/23/2020	21.12	-	-	-	-	21.12
Amazon Capital Services	1X67-JX4G-W1MD	7/23/2020	43.41	-	-	-	-	43.41
Amazon Capital Services	1X67-JX4G-WD36	7/23/2020	239.24	-	-	-	-	239.24
Amazon Capital Services	1X67-JX4G-WF7V	7/23/2020	24.81	-	-	-	-	24.81
Amazon Capital Services	1X67-JX4G-WPG4	7/23/2020	9.03	-	-	-	-	9.03
Amazon Capital Services	1X67-JX4G-WR1R	7/23/2020	35.83	-	-	-	-	35.83
Amazon Capital Services	1X67-JX4G-X9YC	7/23/2020	14.00	-	-	-	-	14.00
Amazon Capital Services	1X67-JX4G-XGY4	7/23/2020	11.95	-	-	-	-	11.95
Amazon Capital Services	1X67-JX4G-XH4V	7/23/2020	24.94	-	-	-	-	24.94
Amazon Capital Services	1X67-JX4G-XN9G	7/24/2020	63.82	-	-	-	-	63.82
Amazon Capital Services	1X67-JX4G-Y1M6	7/24/2020	6.70	-	-	-	-	6.70
Amazon Capital Services	1X67-JX4G-Y7DM	7/24/2020	20.45	-	-	-	-	20.45
Amazon Capital Services	1X67-JX4G-YCFH	7/24/2020	33.97	-	-	-	-	33.97
Amazon Capital Services	1X67-JX4G-YFRJ	7/24/2020	37.97	-	-	-	-	37.97
Amazon Capital Services	1X67-JX4G-YP3M	7/24/2020	10.62	-	-	-	-	10.62
Amazon Capital Services	1X67-JX4G-YRVW	7/24/2020	57.50	-	-	-	-	57.50
Amazon Capital Services	1X67-JX4G-YYFQ	7/24/2020	21.45	-	-	-	-	21.45

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1XNW-7YNP-3RF7	8/8/2020	24.56	-	-	-	-	24.56
Amazon Capital Services	1XNW-7YNP-3RJX	8/8/2020	17.23	-	-	-	-	17.23
Amazon Capital Services	1XPR-PN3G-HTV7	8/2/2020	28.55	-	-	-	-	28.55
Amazon Capital Services	1Y1R-6J36-17WH	8/8/2020	60.06	-	-	-	-	60.06
Amazon Capital Services	1YHC-D6PQ-HX91	7/29/2020	20.55	-	-	-	-	20.55
Amazon Capital Services	1YHC-D6PQ-L4MR	7/30/2020	45.98	-	-	-	-	45.98
Amazon Capital Services	1YJ1-JJML-KD7F	8/8/2020	35.53	-	-	-	-	35.53
Miyagi Gymnastics Academy	2,150	8/5/2020	35.00	-	-	-	-	35.00
Grinevich Cello Studio	20	8/4/2020	120.00	-	-	-	-	120.00
WriteShop	20-0701	8/1/2020	66.39	-	-	-	-	66.39
WriteShop	20-0705	8/1/2020	205.61	-	-	-	-	205.61
El Dorado County office of Education	20010547	7/31/2020	9.40	-	-	-	-	9.40
El Dorado County office of Education	20011900	7/31/2020	92.11	-	-	-	-	92.11
Lafitte Music Center	200629_Sagan	7/29/2020	266.00	-	-	-	-	266.00
Outschool, Inc.	20069	7/29/2020	14.00	-	-	-	-	14.00
Olga Petrenko	201	7/26/2020	540.00	-	-	-	-	540.00
Outschool, Inc.	20109	8/5/2020	25.00	-	-	-	-	25.00
Outschool, Inc.	20110	8/5/2020	23.00	-	-	-	-	23.00
Outschool, Inc.	20111	8/5/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	20112	8/5/2020	12.00	-	-	-	-	12.00
Outschool, Inc.	20113	8/5/2020	60.00	-	-	-	-	60.00
Outschool, Inc.	20114	8/5/2020	46.00	-	-	-	-	46.00
Outschool, Inc.	20145	8/12/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	20146	8/12/2020	40.00	-	-	-	-	40.00
Outschool, Inc.	20147	8/12/2020	10.00	-	-	-	-	10.00
Outschool, Inc.	20148	8/12/2020	12.00	-	-	-	-	12.00
Outschool, Inc.	20149	8/12/2020	14.00	-	-	-	-	14.00
Outschool, Inc.	20150	8/12/2020	12.00	-	-	-	-	12.00
Outschool, Inc.	20151	8/12/2020	25.00	-	-	-	-	25.00
Inspire Learning Academy	2020 - S24	7/30/2020	200.00	-	-	-	-	200.00
School of Rock Elk Grove	2020-06FM	7/29/2020	299.00	-	-	-	-	299.00
School of Rock Elk Grove	2020-07FM	7/30/2020	199.00	-	-	-	-	199.00
School of Rock Elk Grove	2020-08FM	7/30/2020	199.00	-	-	-	-	199.00
Ruth Buller	2020-221638	8/1/2020	45.00	-	-	-	-	45.00
Rocklin Music Academy	2020-JBrandt -03	8/13/2020	520.00	-	-	-	-	520.00

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rocklin Music Academy	2020-lBagatti-07	8/13/2020	145.00	-	-	-	-	145.00
Rocklin Music Academy	2020-lBagatti-08	8/13/2020	145.00	-	-	-	-	145.00
Rocklin Music Academy	2020-lBagatti-09	8/13/2020	145.00	-	-	-	-	145.00
Rocklin Music Academy	2020-mBagatti-07	8/18/2020	150.00	-	-	-	-	150.00
Rocklin Music Academy	2020-mBagatti-08	8/18/2020	150.00	-	-	-	-	150.00
Rocklin Music Academy	2020-MJeong-3	8/14/2020	130.00	-	-	-	-	130.00
Olga Melnik	202006-1	7/30/2020	210.00	-	-	-	-	210.00
Olga Melnik	202006-2	7/30/2020	210.00	-	-	-	-	210.00
Olga Melnik	202006-3	7/30/2020	210.00	-	-	-	-	210.00
Olga Melnik	202006-4	7/30/2020	210.00	-	-	-	-	210.00
Tinker's Coin Productions	20200610-1-A	7/31/2020	202.50	-	-	-	-	202.50
Love of Learning	202007 CWS	8/2/2020	12,015.60	-	-	-	-	12,015.60
Frieda Yang	202007/08-Fountain	7/25/2020	720.00	-	-	-	-	720.00
Think Outside, LLC	20307	8/4/2020	147.80	-	-	-	-	147.80
Think Outside, LLC	20308	8/4/2020	147.80	-	-	-	-	147.80
Think Outside, LLC	20315	8/5/2020	147.80	-	-	-	-	147.80
Think Outside, LLC	20316	8/5/2020	441.35	-	-	-	-	441.35
Grinevich Cello Studio	21	8/9/2020	240.00	-	-	-	-	240.00
Provenance	2135	5/9/2020	2,739.78	-	-	-	-	2,739.78
Moving Beyond the Page	214833	7/31/2020	85.95	-	-	-	-	85.95
Moving Beyond the Page	215008	8/6/2020	134.25	-	-	-	-	134.25
Moving Beyond the Page	215028	8/7/2020	773.14	-	-	-	-	773.14
Moving Beyond the Page	215232	8/9/2020	373.34	-	-	-	-	373.34
Provenance	2155	6/9/2020	1,658.97	-	-	-	-	1,658.97
Music Institute	216	8/9/2020	570.00	-	-	-	-	570.00
Music Institute	217	8/9/2020	360.00	-	-	-	-	360.00
Provenance	2215	5/11/2020	1,584.00	-	-	-	-	1,584.00
NCDC	225	7/31/2020	151.20	-	-	-	-	151.20
NCDC	226	8/31/2020	310.86	-	-	-	-	310.86
Hawkins School of Performing Arts	23	8/2/2020	155.00	-	-	-	-	155.00
Hawkins School of Performing Arts	24	8/2/2020	155.00	-	-	-	-	155.00
Provenance	2400	5/14/2020	1,594.24	-	-	-	-	1,594.24
Provenance	2413	5/14/2020	272.00	-	-	-	-	272.00
Jodiann Beeson	2426	5/14/2020	325.00	-	-	-	-	325.00
Provenance	2488	6/8/2020	3,051.00	-	-	-	-	3,051.00

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Provenance	2499	6/10/2020	2,659.24	-	-	-	-	2,659.24
Sandra Nadine Holmes	250616	7/31/2020	175.00	-	-	-	-	175.00
Provenance	2509	6/10/2020	3,460.97	-	-	-	-	3,460.97
Provenance	2519	6/10/2020	3,460.97	-	-	-	-	3,460.97
Provenance	2552	6/11/2020	1,662.03	-	-	-	-	1,662.03
Provenance	2564	6/11/2020	1,650.31	-	-	-	-	1,650.31
Provenance	2577	6/11/2020	3,000.00	-	-	-	-	3,000.00
Provenance	2587	6/11/2020	4,470.62	-	-	-	-	4,470.62
Provenance	2595	6/11/2020	5,528.93	-	-	-	-	5,528.93
Provenance	2608	6/12/2020	1,872.55	-	-	-	-	1,872.55
Provenance	2683	6/15/2020	1,152.66	-	-	-	-	1,152.66
Provenance	2695	6/15/2020	3,750.00	-	-	-	-	3,750.00
Provenance	2706	6/15/2020	7,234.00	-	-	-	-	7,234.00
Teaching Textbooks	28154	7/30/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28155	7/30/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28156	7/30/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28157	7/30/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28158	7/30/2020	67.08	-	-	-	-	67.08
Teaching Textbooks	28159	7/30/2020	67.08	-	-	-	-	67.08
Teaching Textbooks	28160	7/30/2020	55.08	-	-	-	-	55.08
Teaching Textbooks	28161	7/30/2020	67.08	-	-	-	-	67.08
Teaching Textbooks	28174	7/30/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28198	7/30/2020	64.95	-	-	-	-	64.95
Teaching Textbooks	28204	7/30/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28259	8/9/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28260	8/9/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28261	8/9/2020	55.08	-	-	-	-	55.08
Teaching Textbooks	28262	8/9/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28263	8/9/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28264	8/9/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28265	8/9/2020	43.08	-	-	-	-	43.08
Teaching Textbooks	28266	8/9/2020	55.08	-	-	-	-	55.08
Teaching Textbooks	28267	8/9/2020	67.08	-	-	-	-	67.08
Teaching Textbooks	28268	8/9/2020	43.08	-	-	-	-	43.08
Provenance	2874	6/29/2020	14,450.00	-	-	-	-	14,450.00

Cottonwood Charter**Accounts Payable Aging****July 31, 2020**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Provenance	2887	6/30/2020	1,021.00	-	-	-	-	1,021.00
Rainbow Resource Center	2917000	7/24/2022	242.43	-	-	-	-	242.43
Provenance	2919	7/1/2020	1,098.00	-	-	-	-	1,098.00
Rainbow Resource Center	2925868	7/26/2022	54.16	-	-	-	-	54.16
Rainbow Resource Center	2929009	7/29/2020	150.15	-	-	-	-	150.15
Rainbow Resource Center	2929019	7/29/2020	213.63	-	-	-	-	213.63
Rainbow Resource Center	2931604	7/29/2020	135.60	-	-	-	-	135.60
Rainbow Resource Center	2983213	7/26/2022	171.33	-	-	-	-	171.33
Rainbow Resource Center	2984030	7/29/2020	131.29	-	-	-	-	131.29
Rainbow Resource Center	2984032	7/29/2020	117.53	-	-	-	-	117.53
Rainbow Resource Center	2984312	7/29/2020	252.76	-	-	-	-	252.76
Rainbow Resource Center	2984315	7/29/2020	153.29	-	-	-	-	153.29
Rainbow Resource Center	2984317	7/29/2020	157.06	-	-	-	-	157.06
Rainbow Resource Center	2984512	8/12/2020	307.01	-	-	-	-	307.01
Rainbow Resource Center	2984513	7/29/2020	188.35	-	-	-	-	188.35
Rainbow Resource Center	2985577	7/30/2020	124.76	-	-	-	-	124.76
Rainbow Resource Center	2985616	7/29/2020	506.59	-	-	-	-	506.59
Rainbow Resource Center	2985804	7/30/2020	177.10	-	-	-	-	177.10
Rainbow Resource Center	2985809	7/30/2020	210.45	-	-	-	-	210.45
Rainbow Resource Center	2985819	7/29/2020	137.92	-	-	-	-	137.92
Rainbow Resource Center	2985825	7/29/2020	646.60	-	-	-	-	646.60
Rainbow Resource Center	2985863	7/30/2020	120.23	-	-	-	-	120.23
Rainbow Resource Center	2985872	7/30/2020	125.82	-	-	-	-	125.82
Rainbow Resource Center	2985876	7/30/2020	124.76	-	-	-	-	124.76
Rainbow Resource Center	2985941	7/30/2020	129.59	-	-	-	-	129.59
Rainbow Resource Center	2985960	7/30/2020	300.02	-	-	-	-	300.02
Rainbow Resource Center	2986245	7/30/2020	120.71	-	-	-	-	120.71
Rainbow Resource Center	2986313	7/30/2020	666.38	-	-	-	-	666.38
Rainbow Resource Center	2986325	7/30/2020	215.94	-	-	-	-	215.94
Rainbow Resource Center	2986695	7/31/2020	141.87	-	-	-	-	141.87
Rainbow Resource Center	2986696	7/31/2020	40.53	-	-	-	-	40.53
Rainbow Resource Center	2986761	7/31/2020	434.87	-	-	-	-	434.87
Rainbow Resource Center	2988741	8/1/2020	195.34	-	-	-	-	195.34
Rainbow Resource Center	2988985	8/1/2020	119.14	-	-	-	-	119.14
Rainbow Resource Center	2988987	8/1/2020	104.53	-	-	-	-	104.53

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	2988990	8/1/2020	283.91	-	-	-	-	283.91
Rainbow Resource Center	2989174	8/1/2020	252.22	-	-	-	-	252.22
Rainbow Resource Center	2989572	8/5/2020	253.38	-	-	-	-	253.38
Rainbow Resource Center	2990350	8/5/2020	222.96	-	-	-	-	222.96
Eaton Interpreting Services, Inc.	311358	7/8/2020	825.00	-	-	-	-	825.00
Therapeutic Language Clinic, Inc.	3204	7/30/2020	242.00	-	-	-	-	242.00
Therapeutic Language Clinic, Inc.	3206	7/30/2020	220.00	-	-	-	-	220.00
Therapeutic Language Clinic, Inc.	3209	7/30/2020	605.00	-	-	-	-	605.00
Kim Snow's Music Studio	3251	8/5/2020	14,000.00	-	-	-	-	14,000.00
Kim Snow's Music Studio	3257	8/2/2020	234.38	-	-	-	-	234.38
River Days	330091	8/4/2020	350.00	-	-	-	-	350.00
Kim Snow's Music Studio	3306	8/2/2020	140.00	-	-	-	-	140.00
Studies Weekly	332778	9/1/2020	96.81	-	-	-	-	96.81
Studies Weekly	334409	9/1/2020	64.24	-	-	-	-	64.24
Studies Weekly	335188	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	335189	9/1/2020	64.54	-	-	-	-	64.54
Studies Weekly	335585	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	335587	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	336283	9/1/2020	64.24	-	-	-	-	64.24
Studies Weekly	338961	9/1/2020	32.27	-	-	-	-	32.27
Studies Weekly	339452	9/1/2020	32.12	-	-	-	-	32.12
Kalmykov Tatyana	34	7/30/2020	520.00	-	-	-	-	520.00
Jane Johnson Speech Therapy	34840	7/30/2020	500.00	-	-	-	-	500.00
Jane Johnson Speech Therapy	34841	7/30/2020	485.00	-	-	-	-	485.00
Vadim Geletyuk	35	7/29/2020	140.00	-	-	-	-	140.00
Singapore Math, Inc.	352604	7/31/2020	143.21	-	-	-	-	143.21
Singapore Math, Inc.	352615	7/31/2020	121.54	-	-	-	-	121.54
Singapore Math, Inc.	352625	7/31/2020	52.49	-	-	-	-	52.49
Singapore Math, Inc.	352646	7/31/2020	68.64	-	-	-	-	68.64
Singapore Math, Inc.	352647	7/31/2020	77.22	-	-	-	-	77.22
Singapore Math, Inc.	352648	7/31/2020	69.30	-	-	-	-	69.30
Singapore Math, Inc.	352649	7/31/2020	191.82	-	-	-	-	191.82
Singapore Math, Inc.	352650	7/31/2020	27.03	-	-	-	-	27.03
Singapore Math, Inc.	352722	8/7/2020	254.70	-	-	-	-	254.70
Vadim Geletyuk	36	7/29/2020	560.00	-	-	-	-	560.00

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
McColgan & Assocaites Inc	3631	5/12/2020	1,674.50	-	-	-	-	1,674.50
Global Teletherapy	3661	7/29/2020	21,220.56	-	-	-	-	21,220.56
Viktoria Dzhumara	37	7/30/2020	540.00	-	-	-	-	540.00
Global Teletherapy	3710	8/5/2020	2,051.00	-	-	-	-	2,051.00
CBC Therapeutic Horseback Riding Acad 38		8/6/2020	800.00	-	-	-	-	800.00
Viktoria Dzhumara		7/30/2020	540.00	-	-	-	-	540.00
Activities for Learning Inc.	380467	7/31/2020	20.75	-	-	-	-	20.75
Activities for Learning Inc.	380470	7/31/2020	32.50	-	-	-	-	32.50
Activities for Learning Inc.	380471	7/31/2020	82.23	-	-	-	-	82.23
42 Development LLC	4143	8/23/2020	323.27	-	-	-	-	323.27
Slava Swim - Viacheslav Shyrshov	45	7/29/2020	1,130.00	-	-	-	-	1,130.00
Grade Power Learning, Elk Grove	4724	7/31/2020	280.00	-	-	-	-	280.00
Grade Power Learning, Elk Grove	4725	7/31/2020	280.00	-	-	-	-	280.00
Grade Power Learning, Elk Grove	4728	7/31/2020	280.00	-	-	-	-	280.00
Grade Power Learning, Elk Grove	4794	7/31/2020	280.00	-	-	-	-	280.00
Grade Power Learning, Elk Grove	4796	7/31/2020	280.00	-	-	-	-	280.00
Grade Power Learning, Elk Grove	4872	7/31/2020	560.00	-	-	-	-	560.00
Grade Power Learning, Elk Grove	4874	7/31/2020	840.00	-	-	-	-	840.00
Peace Hill Press, Inc. dba Well Trained N	52397	8/5/2020	29.95	-	-	-	-	29.95
Peace Hill Press, Inc. dba Well Trained N	52398	8/5/2020	65.14	-	-	-	-	65.14
A Brighter Child, Inc	53828	7/31/2020	371.19	-	-	-	-	371.19
A Brighter Child, Inc	53829	7/31/2020	452.36	-	-	-	-	452.36
A Brighter Child, Inc	53838	8/9/2020	344.30	-	-	-	-	344.30
A Brighter Child, Inc	53839	8/9/2020	362.86	-	-	-	-	362.86
A Brighter Child, Inc	53840	8/12/2020	131.44	-	-	-	-	131.44
A Brighter Child, Inc	53866	8/21/2020	353.16	-	-	-	-	353.16
A Brighter Child, Inc	53868	8/21/2020	634.00	-	-	-	-	634.00
A Brighter Child, Inc	53891	8/1/2020	422.97	-	-	-	-	422.97
A Brighter Child, Inc	53901	8/12/2020	225.05	-	-	-	-	225.05
A Brighter Child, Inc	53902	8/1/2020	170.53	-	-	-	-	170.53
A Brighter Child, Inc	53904	8/1/2020	155.44	-	-	-	-	155.44
A Brighter Child, Inc	53906	8/1/2020	156.51	-	-	-	-	156.51
A Brighter Child, Inc	53919	8/21/2020	338.03	-	-	-	-	338.03
A Brighter Child, Inc	53921	8/14/2020	245.44	-	-	-	-	245.44
A Brighter Child, Inc	53932	8/9/2020	163.62	-	-	-	-	163.62

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
A Brighter Child, Inc	53949	8/9/2020	269.73	-	-	-	-	269.73
A Brighter Child, Inc	54196	8/21/2020	158.94	-	-	-	-	158.94
MoxieBox Art, Inc	5868	8/9/2020	153.03	-	-	-	-	153.03
MoxieBox Art, Inc	5869	8/9/2020	153.03	-	-	-	-	153.03
Linda Henry	6	8/11/2020	650.00	-	-	-	-	650.00
Pearson Education Inc.	6001566095	5/6/2020	(200.32)	-	-	-	-	(200.32)
Institute for Excellence in Writing	674620	8/2/2020	300.50	-	-	-	-	300.50
Institute for Excellence in Writing	674914	8/2/2020	140.70	-	-	-	-	140.70
Camino Music Studio	7	8/2/2020	240.00	-	-	-	-	240.00
Assiya Kistanova		7/29/2020	675.00	-	-	-	-	675.00
Singapore Math Live, LLC	709201	8/8/2020	40.00	-	-	-	-	40.00
Singapore Math Live, LLC	709202	8/8/2020	100.00	-	-	-	-	100.00
Extreme Gymnastics	71201	7/31/2020	210.00	-	-	-	-	210.00
CB Music	7514	7/14/2020	1,409.00	-	-	-	-	1,409.00
Charity Nicosia	8	8/15/2020	150.00	-	-	-	-	150.00
The Lampo Group, LLC	8564605	8/1/2020	39.94	-	-	-	-	39.94
All About Learning Press, Inc.	902864	7/29/2020	138.60	-	-	-	-	138.60
All About Learning Press, Inc.	902865	7/29/2020	154.69	-	-	-	-	154.69
All About Learning Press, Inc.	902927	8/8/2020	17.83	-	-	-	-	17.83
Charter Impact, Inc.	9062	8/1/2020	32,488.00	-	-	-	-	32,488.00
JackKris Publishing, LLC	965	7/30/2020	39.09	-	-	-	-	39.09
JackKris Publishing, LLC	966	8/1/2020	112.64	-	-	-	-	112.64
JackKris Publishing, LLC	967	8/1/2020	39.09	-	-	-	-	39.09
Kovar's Satori Academy	ANDERSONAPJUN20	8/7/2020	600.00	-	-	-	-	600.00
Studio 65 Dance Company	AT-4	7/31/2020	1,500.00	-	-	-	-	1,500.00
Kovar's Satori Academy	BRUNKENKJUNJU20	7/31/2020	258.00	-	-	-	-	258.00
Nancy Barcal	Co-062020	7/30/2020	1,815.00	-	-	-	-	1,815.00
Roseville Piano Studio	CW1920	8/8/2020	1,650.00	-	-	-	-	1,650.00
Galaxy Dance Arts, LLC	CWS-JK-06-2020	8/2/2020	130.00	-	-	-	-	130.00
Moria McAfee	CWS_07022020	8/2/2020	640.00	-	-	-	-	640.00
Educational Development Corporation	DIR6474617	7/30/2020	279.92	-	-	-	-	279.92
Educational Development Corporation	DIR6474621	7/30/2020	92.54	-	-	-	-	92.54
Educational Development Corporation	DIR6525968	8/5/2020	50.01	-	-	-	-	50.01
Educational Development Corporation	DIR6525971	8/5/2020	83.52	-	-	-	-	83.52
Educational Development Corporation	DIR6540290	8/6/2020	45.22	-	-	-	-	45.22

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Educational Development Corporation	DIR6540291	8/6/2020	49.92	-	-	-	-	49.92
Educational Development Corporation	DIR6579775	8/10/2020	5.99	-	-	-	-	5.99
Educational Development Corporation	DIR6603359	8/11/2020	24.99	-	-	-	-	24.99
Educational Development Corporation	DIR6603390	8/11/2020	11.99	-	-	-	-	11.99
Studio 65 Dance Company	DS-6	7/31/2020	112.50	-	-	-	-	112.50
Studio 65 Dance Company	DS-7	7/31/2020	75.00	-	-	-	-	75.00
MEL Science U.S. LLC	EE2020070202	8/1/2020	314.10	-	-	-	-	314.10
El Dorado County office of Education	ELDO073120	7/31/2020	172,025.82	-	-	-	-	172,025.82
Sarah McFadyen	Garrett6	8/7/2020	345.00	-	-	-	-	345.00
Elemental Science	IN-2295	8/1/2020	143.00	-	-	-	-	143.00
Elemental Science	IN-2296	8/1/2020	228.23	-	-	-	-	228.23
Elemental Science	IN-2306	8/2/2020	114.37	-	-	-	-	114.37
Elemental Science	IN-2323	8/14/2020	244.13	-	-	-	-	244.13
Provenance	INSPTCS-113	7/31/2020	17,640.24	-	-	-	-	17,640.24
Evan-Moor	INV279918	8/2/2020	40.89	-	-	-	-	40.89
Evan-Moor	INV281072	8/12/2020	413.92	-	-	-	-	413.92
Evan-Moor	INV281176	8/13/2020	409.09	-	-	-	-	409.09
Evan-Moor	INV281454	8/15/2020	350.17	-	-	-	-	350.17
PresenceLearning, Inc.	INV33723	8/5/2020	342.60	-	-	-	-	342.60
Learning Without Tears	INV78923	8/6/2020	11.50	-	-	-	-	11.50
Learning Without Tears	INV78957	8/6/2020	11.50	-	-	-	-	11.50
Learning Without Tears	INV79115	8/7/2020	93.22	-	-	-	-	93.22
Learning Without Tears	INV79134	8/7/2020	43.74	-	-	-	-	43.74
Logic of English	INV9060	8/1/2020	219.62	-	-	-	-	219.62
Logic of English	INV9062	8/1/2020	26.57	-	-	-	-	26.57
Bennati's Martial Arts	JKODET62820	7/25/2020	387.00	-	-	-	-	387.00
AllGood Driving School, Inc	JUN2020CW	7/31/2020	417.00	-	-	-	-	417.00
Kovars, Inc - Waterman	JUNAUG20LAMBERT	8/1/2020	498.00	-	-	-	-	498.00
Kovar's Satori Academy	JURGERSMAYAUG20	8/7/2020	676.00	-	-	-	-	676.00
Studio 65 Dance Company	KB-12	7/31/2020	285.00	-	-	-	-	285.00
Studio 65 Dance Company	KB-13	7/31/2020	700.00	-	-	-	-	700.00
Studio 65 Dance Company	KB-14	7/31/2020	280.00	-	-	-	-	280.00
Studio 65 Dance Company	LC-1	7/31/2020	225.00	-	-	-	-	225.00
Studio 65 Dance Company	LC-2	7/31/2020	75.00	-	-	-	-	75.00
Kovar's Satori Academy of Martial Arts -	MAYJUL20ATKINS	8/7/2020	1,398.00	-	-	-	-	1,398.00

Cottonwood Charter

Accounts Payable Aging

July 31, 2020

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Studio 65 Dance Company	PC-5	7/31/2020	270.00	-	-	-	-	270.00
Kristine A Cordell	PO 2020 Spr CW6	8/11/2020	1,060.00	-	-	-	-	1,060.00
MEL Science U.S. LLC	SD2020070201	8/1/2020	99.60	-	-	-	-	99.60
KiwiCo, Inc	ST-IP2BZY7Q	8/1/2020	219.86	-	-	-	-	219.86
KiwiCo, Inc	ST-IP7T2F2Q	8/1/2020	220.38	-	-	-	-	220.38
KiwiCo, Inc	ST-IPTVZBCI	7/31/2020	220.89	-	-	-	-	220.89
KiwiCo, Inc	ST-IPVTMVDQ	8/1/2020	219.86	-	-	-	-	219.86
Document Tracking Services	T-917020031	7/31/2020	1,028.02	-	-	-	-	1,028.02
Document Tracking Services	T-917020032	7/31/2020	105.00	-	-	-	-	105.00
Explorer Field Trips	TCS070320	8/2/2020	158.00	-	-	-	-	158.00
Tamraloo Music	TLMTCS072020	8/14/2020	400.00	-	-	-	-	400.00
Tamraloo Music	TLMTCS20192020	8/14/2020	1,275.04	-	-	-	-	1,275.04
Kovar's Satori Academy of Martial Arts -	WATJUL20OBI	8/1/2020	179.00	-	-	-	-	179.00
Kovars, Inc - Waterman	WATJULAUG20SMIT	8/1/2020	338.00	-	-	-	-	338.00
History Unboxed LLC	wc-7576HU	8/12/2020	1,353.68	-	-	-	-	1,353.68
History Unboxed LLC	wc-7836HU	7/31/2020	66.10	-	-	-	-	66.10
Total Outstanding Payables in July			\$ 483,815.04	\$ -	\$ -	\$ -	\$ -	\$ 483,815.04

The Cottonwood School Charter School

FY20-21 **REVISED** Budget

FY21 Budget Highlights

- Proposed Budget projects a surplus of \$601K for FY21.
- Enrollment target is at 2490 with 98% attendance rate.
- Budget includes Deferrals to LCFF-State Aid payments.
- In-Compliance with SB740 requirements.
- Finance Committee is diligently working on updating financial projections to reconcile with actual reports.
- Reimbursement of shared staffing is not reflected in FY21 budget.

Revenue

- SB-98 caps revenue projections at 19-20 P2 ADA levels (2,425).
- (+) Total Revenue variance due to restoration of previously reduced LCFF rates.

Revenue

State Aid-Rev Limit
Federal Revenue
Other State Revenue
Other Local Revenue

Total Revenue

Original Budget	Revised Budget	Variance
\$ 21,890,451	\$ 22,001,905	\$ 111,455
311,647	288,646	\$ (23,000)
1,851,548	1,953,214	\$ 101,666
-	-	-
<u>\$ 24,053,646</u>	<u>\$ 24,243,766</u>	<u>\$ 190,120</u>

Expenses



- Expense variance due:
 - Certificate Salaries: Finalization of employee roster
 - Books/Supplies + Sub agreement Services: Reduction in planned enrollment
 - Professional Services: Adjustment to Oversight Fee to 3%

	Original Budget	Revised Budget	Variance
Expenses			
Certificated Salaries	\$ 8,903,693	\$ 9,406,116	\$ (502,422)
Classified Salaries	219,752	342,758	\$ (123,006)
Benefits	2,829,152	3,017,979	\$ (188,827)
Books and Supplies	3,567,489	3,024,541	\$ 542,948
Subagreement Services	5,233,237	4,665,083	\$ 568,154
Operations	115,200	108,200	\$ 7,000
Facilities	122,800	120,900	\$ 1,900
Professional Services	1,965,449	2,594,921	\$ (629,472)
Depreciation	15,000	13,900	\$ 1,100
Interest	408,941	347,482	\$ 61,459
Total Expenses	<u>\$ 23,380,713</u>	<u>\$ 23,641,878</u>	<u>\$ (261,165)</u>

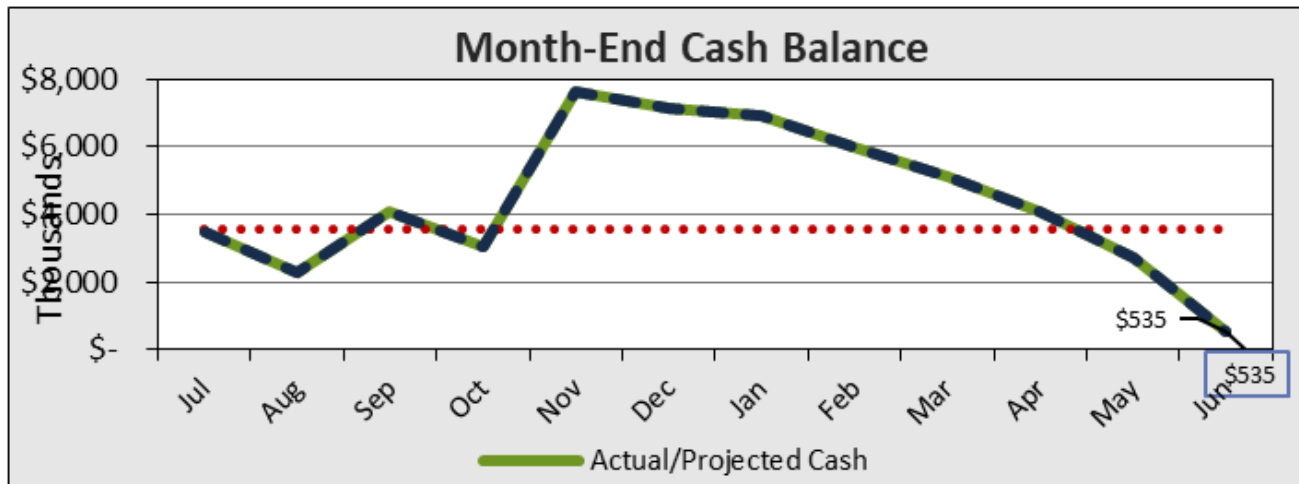
Fund Balance

- A surplus of \$601K (or 3% of annual expenses) is budgeted in FY21.

	Original Budget	Revised Budget	Variance
Total Surplus(Deficit)	\$ 672,933	\$ 601,888	\$ (71,045)
Beginning Fund Balance	<u>1,628,011</u>	<u>1,628,011</u>	
Ending Fund Balance	<u>\$ 2,300,944</u>	<u>\$ 2,229,900</u>	
<i>As a % of Annual Expenses</i>	7.3%	9.4%	

Cash Balance

- Cash balance projected to remain positive through receivable sales.
- Due to/Due From repayment has not been factored into budget.



Appendices

- FY20-21 Monthly Budget/Cash Flow

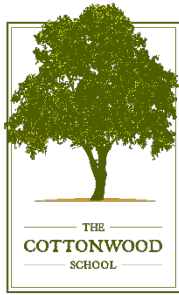
The Cottonwood School

Monthly Cash Flow/Budget FY20-21

Revised 7/19/2020

ADA = 2425.60

ADA = 2425.60		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Budget	Original Budget Total	Favorable / (Unfav.)
Operations and Housekeeping																	
5201	Auto and Travel	708	708	708	708	708	708	708	708	708	708	708	708	-	8,500.00	8,500	-
5300	Dues & Memberships	67	67	67	67	67	67	67	67	67	67	67	67	-	800.00	800	-
5400	Insurance	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	6,650	-	79,800.00	79,800	-
5501	Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5502	Janitorial Services	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	1,533	-	18,400.00	18,400	-
5516	Miscellaneous Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5531	ASB Fundraising Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5901	Postage and Shipping	58	58	58	58	58	58	58	58	58	58	58	58	-	700.00	700	-
		9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	9,017	-	108,200.00	108,200	-
Facilities, Repairs and Other Leases																	
5601	Rent	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	96,000.00	96,000	-
5602	Additional Rent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5603	Equipment Leases	58	58	58	58	58	58	58	58	58	58	58	58	-	700.00	700	-
5604	Other Leases	808	808	808	808	808	808	808	808	808	808	808	808	-	9,700.00	9,700	-
5605	Real/Personal Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5610	Repairs and Maintenance	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	-	14,500.00	14,500	-
		10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	10,075	-	120,900.00	120,900	-
Professional/Consulting Services																	
5801	IT	58	58	58	58	58	58	58	58	58	58	58	58	-	700.00	700	-
5802	Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5803	Legal	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	-	65,000.00	65,000	-
5804	Professional Development	158	158	158	158	158	158	158	158	158	158	158	158	-	1,900.00	1,900	-
5805	General Consulting	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	-	55,730.00	55,730	-
5806	Special Activities/Field Trips	3,443	6,776	9,118	10,447	8,490	7,698	6,626	5,795	6,381	7,891	9,547	24,479	-	106,689.63	106,690	-
5807	Bank Charges	233	233	233	280	280	280	280	280	280	280	280	280	-	3,220.00	3,220	-
5808	Printing	42	42	42	50	50	50	50	50	50	50	50	50	-	575.00	575	-
5809	Other taxes and fees	50	50	50	60	60	60	60	60	60	60	60	60	-	690.00	690	-
5810	Payroll Service Fee	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	1,438	-	17,252.50	17,253	-
5811	Management Fee	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	140,134	-	1,681,606.58	1,681,607	-
5812	District Oversight Fee	-	33,556	41,373	60,392	56,753	56,753	60,392	56,753	41,550	26,730	23,092	23,092	179,622	660,057.16	660,057	-
5813	County Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5814	SPED Encroachment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5815	Teacher	125	125	125	125	125	125	125	125	125	125	125	125	-	1,500.00	1,500	-
		155,742	192,631	202,790	223,203	217,607	216,815	219,382	214,912	200,296	186,985	185,003	199,934	179,622	2,594,920.87	2,594,921	-
Depreciation																	
6900	Depreciation Expense	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-	13,900.00	13,900	-
		1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-	13,900.00	13,900	-
Interest																	
7438	Interest Expense	173,741	-	-	-	173,741	-	-	-	-	-	-	-	-	347,481.56	347,482	-
		173,741	-	-	-	173,741	-	-	-	-	-	-	-	-	347,481.56	347,482	-
Total Expenses		1,678,933	1,716,344	1,955,113	2,045,032	2,110,828	1,894,913	1,854,559	1,803,356	1,812,838	1,875,164	1,959,775	2,755,401	179,622	23,641,878.29	23,641,878	-
Monthly Surplus (Deficit)		(1,678,933)	(510,140)	(488,348)	125,821	(61,255)	154,660	436,565	246,217	(268,869)	(704,924)	(1,031,087)	(1,826,713)	6,208,895	601,888.00	601,888	-
Cash Flow Adjustments															2.55%		
Monthly Surplus (Deficit)		(1,678,933)	(510,140)	(488,348)	125,821	(61,255)	154,660	436,565	246,217	(268,869)	(704,924)	(1,031,087)	(1,826,713)	6,208,895	601,888.00		
Cash flows from operating activities																	
Depreciation/Amortization	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	1,158	-	13,900.00		
Public Funding Receivables	-	-	2,920,963	-	-	-	502,099	500,044	-	-	-	-	-	(6,388,517)	(2,465,411.13)		
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Prepaid Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	(595,674)	-	-	-	-	-	-	-	-	-	-	-	-	179,622	(416,052.51)		
Accrued Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from investing activities																	
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities																	
Proceeds from Factoring	5,791,359	-	-	-	-	5,791,359	-	-	-	-	-	-	-	-	11,582,718.65		
Payments on Factoring	(1,411,859)	(664,041)	(664,041)	(1,158,272)	(1,158,272)	(1,158,272)	(1,158,272)	(1,158,272)	(579,136)	(347,482)	(347,482)	(347,482)	(347,482)	-	(10,152,880.38)		
Proceeds from Debt	979,000	-	-	-	-	-	-	-	-	-	-	-	-	-	979,000.00		
Payments on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Change in Cash		3,085,051	(1,173,023)	1,769,732	(1,031,292)	4,572,991	(500,355)	(220,505)	(910,896)	(846,847)	(1,051,248)	(1,377,410)	(2,173,036)				
Cash, Beginning of Month		391,948	3,476,999	2,303,977	4,073,709	3,042,417	7,615,407	7,115,053	6,894,548	5,983,652	5,136,805	4,085,557	2,708,147				
Cash, End of Month		3,476,999	2,303,977	4,073,709	3,042,417	7,615,407	7,115,053	6,894,548	5,983,652	5,136,805	4,085,557	2,708,147	535,111				



Learning Continuity Plan

Background

[Senate Bill \(SB\) 98](#) established that the Local Control and Accountability Plan (LCAP) and an annual update to the LCAP are not required for the 2020–21 school year and that the California Department of Education (CDE) shall not publish the California School Dashboard in December 2020 based on performance data on the state and local indicators. SB 98 supersedes the requirement to develop and adopt an LCAP by December 15, 2020, which was established by Executive Order N-56-20, which was published in April 2020.

SB 98 also separates the development and adoption of the Budget Overview for Parents from the development and adoption of the LCAP for the 2020–21 school year. The legislation also requires that the Budget Overview for Parents be developed and adopted by December 15, 2020. The requirements to hold a separate public hearing and adoption at a public local governing board meeting consistent with California *Education Code (EC)* Section 52064.1 of the Budget Overview for Parents remains.

SB 98 establishes California *EC* Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year.

Purpose

The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in *EC* Section 43509.

The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while both streamlining engagement and condensing several preexisting plans. In particular, it was important to combine (1) the intent behind Executive Order N-56-20, published in April 2020, which envisioned an off cycle Local Control and Accountability Plan (LCAP) due December 15th, and (2) the ongoing need for LEAs to formally plan to return to school in the midst of the uncertainty and of COVID-19, without requiring two plans. The Learning Continuity Plan replaces the LCAP for the 2020–21 school year. The Learning Continuity Plan adoption timeline of September 30, 2020 is intended to ensure the Learning Continuity Plan is completed in the beginning of the 2020–21 school year. Additionally, the timeline is intended to allow for communication of decisions that will guide how instruction will occur during the 2020–21 school year. This includes in-person instruction, according to health guidance, and distance learning, while providing critical opportunities for stakeholder engagement.

The Learning Continuity Plan template memorializes the planning process already underway for the 2020–21 school year and includes descriptions of the following: addressing gaps in learning; conducting meaningful stakeholder engagement; maintaining transparency; addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness; providing access to necessary devices and connectivity for distance learning; providing resources and supports to address student and staff mental health and social emotional well-being; and continuing to provide school meals for students.

Important Dates and Requirements

- On or before August 1, 2020
 - The Learning Continuity Plan Template developed by the CDE, in consultation with the executive director of the State Board of Education (SBE), will be made available.
- By September 30, 2020
 - The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day as, the public hearing for receiving public comment described below.
 - Prior to its adoption, the Learning Continuity Plan shall be presented at a public hearing of the governing board/body of the LEA for review and comment by members of the public. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the Learning Continuity Plan will be available for public inspection.
 - Additionally, the governing board must provide options for remote participation in the public hearings and the public meeting in which the Learning Continuity Plan is adopted.

Learning Continuity Plan Submission

- Not later than five days after the local governing board adopts the Learning Continuity Plan, a school district must file the Plan with its county superintendent of schools, and a County Office of Education (COE) must submit its Plan to the State Superintendent of Public Instruction (SSPI)(reviewing authorities). Consistent with reporting requirements, a charter school shall submit its Learning Continuity Plan to its chartering authority and the COE. If the COE is the chartering authority, the charter school shall submit the Plan only to the COE.
- By October 30, 2020*
 - Reviewing authorities **may** submit recommendations, in writing, for amendments to the Learning Continuity Plan.
 - The governing board of a school district or COE shall consider the recommendations submitted by the reviewing authorities in a public meeting within 15 days of receiving the recommendations. If a county superintendent of schools has jurisdiction over a single school district, the SSPI shall perform the duties as the reviewing authority.
- [Learning Continuity and Attendance Plan Template](#)

Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
[Insert LEA Name here]	[Insert Contact Name and Title here]	[Insert Email and Phone here]

General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

[Respond here]

Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

[Respond here]

[A description of the options provided for remote participation in public meetings and public hearings.]

[Respond here]

[A summary of the feedback provided by specific stakeholder groups.]

[Respond here]

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

[Respond here]

Continuity of Learning

In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

[Respond here]

Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]
[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]

Distance Learning Program

Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

[Respond here]

Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

[Respond here]

Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

[Respond here]

Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

[Respond here]

Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

[Respond here]

Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

[Respond here]

Actions Related to the Distance Learning Program [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]
[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]

Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

[Respond here]

Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

[Respond here]

Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

[Respond here]

Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]
[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]

Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

[Respond here]

Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

[Respond here]

School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

[Respond here]

Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]

Section	Description	Total Funds	Contributing
[The section of the Learning Continuity Plan related to the action described; may put N/A if the action does not apply to one specific section]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]
[The section of the Learning Continuity Plan related to the action described; may put N/A if the action does not apply to one specific section]	[A description of what the action is; may include a description of how the action contributes to increasing or improving services]	[\$ 0.00]	[Y/N]

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment Based on the Enrollment of Foster Youth, English Learners, and Low-Income students
[Insert percentage here]%	[Insert dollar amount here]

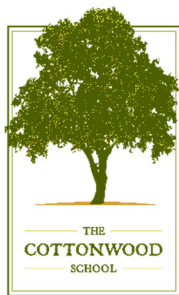
Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

[Provide description here]

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

[Provide description here]



Health Examinations, Immunizations, and Oral Health Assessment Policy

The purpose of The Cottonwood School Governing Board approving this Health Examinations, Immunizations and Oral Health Assessments Policy is to accomplish the following:

1. Explain the Health Examinations as a Condition of Enrollment
2. Outline the Health Examinations Performed By the School
3. Establish the Immunizations as a Condition of Enrollment
4. Outline Immunization Exemptions from Requirements
5. Establish the Oral Health Assessments as a Condition of Enrollment
6. Outline the Reporting Requirements to County Office of Education and Health Departments

- 1. Health Examinations as a Condition of Enrollment:** On or before the 90th day after a student's entrance into first grade at The Cottonwood School (the "School"), all students must provide a certificate approved by the California Department of Health Care Services documenting that within the prior 18 months, the child had received the appropriate health screening and evaluation services as provided by Health & Safety Code section 124040. Alternatively, the student may provide a waiver signed by the student's parents/guardians indicating that they do not want or are unable to obtain the health screening and evaluation services for their child. If the waiver indicates that the parents/guardians are unable to obtain services for the child, the reasons why should be included in the waiver. If the student fails to provide the required documentation, the student will be excluded from the School for not more than five days. In limited circumstances, up to five percent of the School's first grade enrollment may obtain exemptions from exclusion if the School contacts the student's parents/guardians at least twice before the 90th day after entrance to the first grade and they refuse to provide either a certificate or waiver. These exemptions shall only be used in extraordinary circumstances, including, but not limited to, family situations of great dysfunction or disruption, including substance abuse by parents or guardians, child abuse or child neglect.
- 2. Health Examinations by the School:** The Governing Board recognizes that periodic health examinations of students may lead to the detection and treatment of conditions that impact learning. Health examinations also may help in determining whether special adaptations of the School's program are necessary. The School shall conduct health examinations of students as needed to insure proper care of the students. A parent/guardian may file annually with the School's Principal a statement in writing, signed by the parent/guardian, stating that he/she will not consent to a physical examination of his/her child. The student will thereafter be exempt from physical examinations, but if there is good reason to believe that the student is suffering from a recognized contagious or infectious disease, the student will be sent home and

not be permitted to return to school until the Principal is satisfied that any contagious or infectious disease does not exist.

Vision Appraisals: During the kindergarten year, or upon first enrollment in the School if it is the student's first entry in a California school, and in grades 2, 5 and 8, the School shall appraise the student's vision. The school need not appraise a student's vision in the year immediately following the student's first enrollment or entry if the student's first enrollment or entry occurs in grade 4 or 7. The appraisal shall include tests for visual acuity, including near vision and color vision, although the color vision shall be appraised once and only on male students, the results of which shall be entered in the health records and need not begin until the student is in first grade. Classroom teachers are responsible for continuous and regular observation of the student's eyes, appearance, behavior visual performance, and perception that might indicate vision difficulties. Where a student's school performance begins to give evidence that the existence of the problem might be caused by a visual difficulty, a visual evaluation shall be done in consultation with the school nurse.

A student's vision may be appraised by using an eye chart or any other scientifically validated photoscreening test. Photoscreening tests shall be performed, under an agreement with, or the supervision of, an optometrist or ophthalmologist, by the school nurse or a trained individual who meets requirements established by the CDE.

The vision evaluation may be waived by the parents/guardians if they present a certificate from a physician and surgeon, a physician assistant, or an optometrist setting out the results of a determination of the child's vision, including visual acuity and color vision. Parents/guardians may also avoid the testing and observation if they file with the Principal a statement in writing that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and in accordance with its creed, tenets or principles depend for healing upon prayer in the practice of their religion.

Scoliosis Screening: Every female student in grade 7 and every male student in grade 8 shall be screened for the condition known as scoliosis. The screening shall be in accordance with standards established by the State Department of Education. The screening shall take place during the regular school day and any staff time devoted to these activities shall be redirected from other ongoing activities not related to the student's health care. If a student is suspected of having scoliosis, the School will notify the parents/guardians. The notice will include an explanation of scoliosis, the significance of treating it at an early age, and the public services available, after diagnosis, for treatment.

The Principal, or designee, shall ensure that staff employed to examine students are fully qualified to do so and exercise proper care of each student and that examination results are kept confidential. Records related to these examinations shall be available only in accordance with law.

The Principal may make reports to the Governing Board regarding the number of students found to have physical problems and the effort made to correct them from time to time. The reports shall in no way reveal the identity of students.

Hearing: The School will provide for the testing of hearing of each student enrolled in the school in kindergarten or first grade and again in second, fifth, eighth, tenth or eleventh and first entry into the California public school system. The School may request a waiver for the hearing screening test for tenth and/or eleventh grade pupils once each school year. The waiver request will include the dates of the school year for which the waiver is requested and an alternative testing plan that will ensure that each pupil at risk of hearing loss will receive testing services.

Pupils at risk of hearing loss are: those exposed to loud noises, including loud music, pupils that have been referred for testing by a parent or teacher, repeat tests for those pupils for whom there was a previously documented problem, pupils who have not had a hearing test for three years; and any student who has enrolled for the first time in the School.

Each student enrolled in a special education program, other than those pupils enrolled for a hearing problem, shall be given a hearing test when enrolled in the program and every third year thereafter. Hearing tests may be given more frequently as needed, based on the individual education program team's evaluation of each individual student.

The School will provide parents/guardians of children who fail the hearing tests with a written notification of the test results and recommend that a medical and audiological evaluation be obtained under certain circumstances identified in regulation.

Dates and results of all screening hearing testing shall be recorded on each pupil's health record. The School will prepare an annual report of the school hearing testing program using Annual Report of Hearing Testing forms, PM 100, provided by the State Department of Health Services.

The School shall endeavor to follow the equipment standards, test environments, and testing procedures identified in Title 17 of the California Code of Regulations, section 2951.

3. Immunizations:

The Cottonwood School (or "Charter School") will adhere to all laws related to legally required immunizations for entering students pursuant to Health and Safety Code Sections 120325-120380, and Title 17, California Code of Regulations Sections 6000-6075.

Required Immunizations, Records and Reports

California law requires that an immunization record be presented to The Cottonwood School staff before a child can be unconditionally enrolled in school. The Cottonwood School requires written verification from a doctor or immunization clinic of the following immunizations:

Entering students who are not exempt will need the following immunization requirements:

Child's Grade	Immunization	Dosage
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Entering Kindergarten ¹	Diphtheria, Pertussis, and Tetanus (DTaP)	Five (5) doses
	Polio	Four (4) doses
	Measles, Mumps, and Rubella (MMR)	Two (2) doses
	Hepatitis B (Hep B)	Three (3) doses
	Varicella (chickenpox)	Two (2) doses
Entering 7 th Grade ²	Tetanus, reduced Diphtheria, and acellular Pertussis (Tdap)	One (1) dose
	Varicella	Two (2) Doses

Verification of immunizations will be completed with written medical records from the child's doctor or immunization clinic. Immunization records shall be part of the mandatory permanent pupil record and shall be kept in accordance with The Cottonwood School's Educational Records and Student Information Policy. The Cottonwood School will file a written report on the immunization status of all new entrants to The Cottonwood School with the California Department of Public Health, on at least an annual basis, as required by law.

Any child leaving the United States for a short vacation to or long stay in any country considered by the Center of Disease Control and Prevention ("CDC") to have increased risk of TB exposure MUST contact the County Tuberculosis Clinic for a TB Screening upon return.

¹ **NOTE:** Four doses of DTaP are allowed if one was given on or after the fourth birthday. Three doses meet the requirement if at least one dose of Tdap, DTaP, or DTP vaccine was given on or after the seventh birthday (also meets the 7th-12th grade Tdap requirement.) One or two doses of Td vaccine given on or after the seventh birthday count towards the requirement. Three doses of Polio are allowed if one was given on or after fourth birthday. MMR doses must be given on or after first birthday. Two doses of measles, two doses of mumps, and one dose of rubella vaccine meet the requirement, separately or combined. Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines.

² **NOTE:** In order to begin seventh grade, students who had a valid personal belief exemption on file with a public or private elementary or secondary school in California before January 1, 2016 must meet all requirements for children 7-17 years old (i.e., polio, MMR, chickenpox/varicella and primary series for diphtheria, tetanus, and pertussis), in addition to the seventh grade requirements for Tdap (at least one dose of pertussis-containing vaccine on or after the seventh birthday) and two (2) doses of Varicella (varicella requirement for seventh grade advancement expires after June 30, 2025).

The Cottonwood School shall immediately admit a foster child, as defined in Education Code § 48853.5(a), and a homeless child, as defined in Section 11434a(2) of Title 42 of the United States Code, even if the foster or homeless child's immunization records are not available or are missing. However, this does not alter The Cottonwood School's obligation to obtain immunization records for foster and homeless students or to ensure the full immunization of foster and homeless students as required by law.

If The Cottonwood School discovers that an admitted student who was previously believed to be in compliance with the immunization requirements is subsequently discovered to not be in compliance with either the unconditional admission requirements or the conditional admission requirements, The Cottonwood School will notify the student's parent/guardian of: 1) the time period within which the doses must be received, which may be no more than ten (10) school days after notification; and 2) that the student shall continue in attendance only if the parent/guardian provides documentation that the immunization requirements have been met within the time period designated by the School. If the student does not provide documentation of having received all required immunizations within the time period designated by The Cottonwood School, The Cottonwood School shall exclude this student from attendance. The student shall remain excluded from The Cottonwood School until the student is fully immunized as required by law. The student shall also be reported to the School Registrar.

The Principal, or designee, may arrange for a licensed physician or a qualified registered nurse to administer immunizations at The Cottonwood School to any student whose parent/guardian has consented in writing.

Conditional Admittance

Students may be conditionally admitted in accordance with Health and Safety Code Section 120340 and Title 17, California Code of Regulations Section 6035. The Principal or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses. The Principal or designee shall review the immunization record of each student admitted conditionally at least every thirty (30) days from the date of admission until that student has received all the required immunizations or submitted an exemption. If a student conditionally admitted fails to fulfill the conditions of admission, The Cottonwood School will prohibit the student from further attendance until that student has been fully immunized as required by law.

Documentary Proof

The Principal shall maintain the student's immunization information in the student's mandatory permanent record and shall file annual immunization status reports as required by the California Department of Public Health.

Exemptions from Immunization Requirements

All students must be fully immunized in accordance with the California Health and Safety Code, the California Code of Regulations, and this Policy with the following exceptions:

1. Students who show proof of a medical exemption by a physician licensed to practice medicine in California pursuant to Health and Safety Code Section 120370.
 - a. Commencing January 1, 2021, the California Department of Public Health standardized medical exemption form shall be the only documentation of a medical exemption that the School shall accept.
 - b. On and after July 1, 2021, the School shall not unconditionally admit or readmit, or admit or advance any student to 7th grade, unless the student has been fully immunized or files a California Department of Public Health standardized medical exemption form as required by law.
 - c. Medical exemptions issued before January 1, 2020 will continue to remain valid until the child enrolls in the next grade span, defined below.
2. Students who are enrolled in a home-based private school or independent study program and do not receive any classroom-based instruction.
 - a. A student who has not received all of the required immunizations will not be eligible to attend classes at a ~~Charter School~~Cottonwood School resource center unless the student is otherwise exempt under #1 or #3.
 - a.b. Students who are enrolled in The Cottonwood School home-study program who do not receive classroom-based instruction are exempt from immunization requirements.
3. Students who, prior to January 1, 2016, submitted a letter or affidavit on file at a private or public elementary or secondary school in California stating beliefs opposed to immunization, and who provides said letter or affidavit to The Cottonwood School, shall be allowed to enroll at The Cottonwood School without being fully immunized until the student enrolls in the next grade span pursuant to Health and Safety Code Section 120335(g).
 - a. "Grade span" means each of the following:
 - i. Birth to Preschool.
 - ii. Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten.
 - iii. Grades 7 to 12, inclusive.

If there is good cause to believe that a child has been exposed to a disease listed in subdivision (b) of Section 120335 and his or her documentary proof of immunization status does not show proof of immunization against that disease, that child may be temporarily excluded from the School until the local health officer is satisfied that the child is no longer at risk of developing or transmitting the disease.

This Policy does not prohibit a student who qualifies for an individualized education program (“IEP”), pursuant to federal law and Education Code Section 56026, from accessing any special education and related services required by the student’s IEP.

- 4. Oral Health Assessment:** By May 31 of each school year, students entering kindergarten or the first grade (who have not attended kindergarten) must present proof to the school of having received an oral health assessment by a licensed dentist, or other licensed or registered dental health professional. The oral health assessment must have been performed no earlier than 12 months prior to the date of initial enrollment.

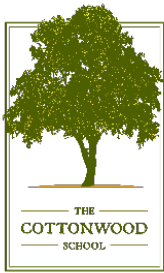
A student may be excused from this requirement if his/her parent or guardian indicates on the approved form provided by the school one or more of the following reasons apply:

- The oral health assessment poses an undue financial burden on the parent/guardian;
- The parent/guardian lacks access to a licensed dentist or other licensed or registered dental health professional; or
- The parent/guardian does not consent to the assessment.

Upon initial enrollment in kindergarten or first grade, the school will notify parent/guardians of the required oral health assessment on the California Department of Education approved form.

Report to County Office of Education: By July 1 of each year, the school will submit a report to a system designated by the state dental director for the collection of those reports or the County Office of Education containing the following information:

- the total number of pupils in the school who are subject to the oral health assessment requirements of the statute;
- the total number of pupils who submitted proof of an assessment;
- the total number of pupils who could not complete the assessment due to financial burden;
- the total number of pupils who could not complete the assessment due to lack of access to a dentist;
- the total number of pupils who could not complete the assessment because their parents/guardians did not consent;
- the total number of pupils who are assessed and found to have had caries experience;
- the total number of pupils who are assessed and found to have untreated decay;
- the total number of pupils who did not return either the assessment form or the waiver request to the school

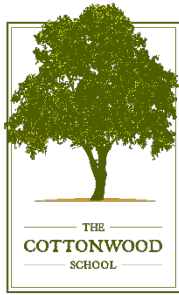


THE COTTONWOOD SCHOOL

Extended TK Funding for 2020-2021

Enrollment Date (Signed MA Required)	Total Funds	Funds Upon Enrollment	December 1st Funds Drop
7/1 – 10/9/20	\$1,000.00	\$500.00	\$500.00
10/12-11/2/20	\$750.00	\$250.00	\$500.00
11/3-1/8/21	\$500.00	\$500.00	-

Extended TK “grandfathered” in - only available to siblings of returning students for the 2020-2021 school year. No extended TK will be offered for any students after 2020-2021.



English Language Development Compliance Policy

The Cottonwood School is committed to providing English Language Development. English Language Development (ELD) is considered by the CDE to be core instruction for Multilingual students and not an elective, intervention, or an instructional service. According to [Title V California Code of Regulations](#) 11300 (a), the Charter School must comply with offering Designated English language Development.

The purpose of The Cottonwood School Governing Board approving this English Language Compliance is to accomplish the following:

1. Define Designated English Language Development
2. Establish the Expected Timeline for Instruction
3. Outline the Non-Compliance Procedures

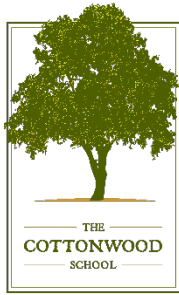
- 1. Definition of Designated English Language Development:** “Designated English Language Development” means instruction provided during a time set aside in the regular school day for focused instruction on the state-adopted English language development (ELD) standards to assist Multilingual students in developing critical English language skills necessary for academic content learning in English.
- 2. Expected Timeline for Instruction:** It has been determined that 30 minutes a day is sufficient to provide instruction to ensure that English learners are meeting their language and academic goals. The 30 minutes should include daily specific vocabulary building - both academic and social language. Students should also be practicing speaking and reading every day. This can be done with online programs that include interactive activities and videos and/or textbook and workbook activities. See our available [ELD resources](#) here.
- 3. Non-Compliance Procedures:** HSTs will work with parents to provide documentation that demonstrates that the requirement is being fulfilled. Failure to comply with the guidelines set forth will result in steps towards non-compliance for the student.

EL Compliance Policy

- Students will log a minimum of 30 minutes of ELD time per day
 - [An English Language Development Log](#) will be provided by the EL Department with options listed to satisfy the requirement.
- HST collects log filled out by parent each LP
- HST will upload EL compliancy log for each LP requiring an upload
- HST fills out a ELD Compliance [sheet](#) to confirm compliance each LP

Non-Compliance Actions

- 1st Warning: If the student has completed less than 60% of the required time, then they receive 1st warning of EL non-compliance consisting of an email and a phone call from the EL Designee.
 - HST emails Designee to notify that there has been non-compliance. Designee sends email and makes a follow up phone call for clarification.
- 2nd Warning: If the student has 2 LP's in a row of less than 60% of the required time, they will receive their 2nd warning of EL non-compliance consisting of a hard copy letter mailed home, an administrator phone call, and a follow-up email to recap what was discussed in the phone call.
 - HST emails Designee to notify that there is a 2nd non-compliance.
- 3rd Warning: If the student has 3 LP's in a row of less than 60% of the required time, they receive 3rd warning of EL non-compliance consisting of an administrator phone call communicating that they are in danger of being dismissed unless immediate corrective steps are taken and reported within 3 days.
 - HST emails Designee to notify that there has been a 3rd non-compliance in a row.
- Administrative Withdrawal: If by LP 4, the student has 3 non-compliant LPs, they will be administratively withdrawn.



2020-2021 Compensation Policy

Dedication to Non-discrimination

It is the policy of The Cottonwood School not to discriminate on the basis of race, religious creed (which includes religious dress and grooming practices), color, national origin (which includes, but is not limited to, national origin groups and aspects of national origin, such as height, weight, accent, or language proficiency), ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex (which includes pregnancy, childbirth, breastfeeding, and related medical conditions), gender, gender identity, gender expression, age, sexual orientation, military or veteran status (including state and federal active and reserve members as well as those ordered to duty or training), immigration/citizenship status or related protected activities (which includes undocumented individuals and human trafficking), protected medical leaves, domestic violence victim status, political affiliation, or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations.

Important Information

- This summary does not alter the at-will nature of the employment relationship and nothing in this summary shall limit the School's right to terminate employment at-will or limit the School's right to transfer, demote, suspend, administer discipline, and change the terms and conditions of employment at its sole discretion. This includes, without limitation, the School's right to modify the compensation of any employee at any time, with or without notice and with or without cause.
- The School Board adopts this compensation schedule for 2020-2021 only. Pay increases are not granted automatically each year; therefore, neither past nor future compensation can be calculated, assumed, or predicted on the basis of this schedule or any information contained herein. Compensation of any employee may also be adjusted at any time based on operational needs of the School.
- The Executive Director shall recommend compensation for all School staff, consistent with the budget approved by the School Board. -An employee's regular compensation is paid on a semi-monthly basis in accordance with the School's payroll practices and policies.
- The School reserves the right to change, suspend, revoke, terminate, or supersede provisions of this compensation schedule at any time. To the extent any of provisions herein differ from the terms of an employee's employment agreement, the terms of the agreement shall prevail.

Compensation Philosophy

A compensation philosophy is a statement that defines what an organization offers and chooses to reward via its compensation system. The School's compensation philosophy places emphasis on equity, transparency, excellence, and commitment. These five key values are the foundation for all School compensation structures and practices.

We offer...

- comprehensive compensation packages for all staff, including base salary and benefits. Certain employees may be eligible for bonuses and stipends, as set forth herein
- a dynamic culture and vibrant community of colleagues united by shared dedication to students, a commitment to innovation, and a strong growth mindset
- unique career pathways, growth and development opportunities, and leadership roles that encourage staff to challenge themselves

- equitable compensation, regardless of gender, race/ethnicity, national origin, sexual orientation, age, religion, disability or any other consideration made unlawful by federal, state, or local laws, ordinances, or regulations
- a transparent and clearly communicated compensation system, so that staff understand what factors may determine individual compensation and how and when potential changes to compensation will be effected

We recognize and reward...

- exceptional performance and contributions that enable excellent student outcomes
- commitment of staff who contribute to the long-term success of our students and our organization

For teachers...

Given the role they play in providing educational services, teachers are particularly critical to the success of our mission. As such, we offer teacher compensation to attract and retain talented educators, and we specially recognize and reward:

- exceptional teacher performance that leads to growth and excellence for students
- commitment of teachers who develop deep, high-quality educational experience (within or outside of the School) and assume critical leadership responsibilities

CERTIFICATED COMPENSATION

Teacher Definition:

For purposes of this schedule, a Teacher is defined as a person who has a valid credential or certificate that allows them to teach a specific subject matter or special education

Salary Placement Guidelines:

Upon hire, each employee's salary placement will be calculated based on the YEAR an employee fits, and in accordance to the professional and teaching experience gathered in previous years in the institutions outlined in this manual and on other factors such as prior performance (which includes a rehired employee).

The starting salary of a new employee may exceed the salary of a current employee in the same position based on the new employee's years of experience.

Creditable Years of Experience:

- The School has the option to grant one (1) YEAR for each one (1) year of approved creditable teaching or professional experience up to 10 (ten) years.
- An additional year may be granted for teachers who have school-desired experience in what the school determines to be "hard-to-staff" positions.
- One year of creditable professional or teaching experience will be granted for full-time employment, which is employment for 100% of an institution's normal work schedule during the school year
- A partial year of creditable professional or teaching experience can be granted for up to a year of part-time employment, which is less than 100% of an institution's normal work schedule during the school year.
- Creditable professional or teaching experience may be earned in:
 - California and US public, charter, and private elementary and secondary schools
 - Accredited foreign public, charter, and private elementary and secondary schools
 - California, US, and foreign accredited universities and colleges
 - Non-public special education contract schools for special education teachers
 - Other regionally accredited educational institutions

- Creditable teaching experience is experience as a teacher in one of the institutions outlined above.
- A maximum of 2 years of substitute teaching experience in California and US public, charter, and private elementary or secondary schools may be accepted.
- Two years of teacher assistant experience in the above institutions will be equal to 1 YEAR in the salary schedule up to a maximum of 2 YEARS.
- Other relevant professional experience may be considered by the Executive Director or designee.

The Executive Director or his or her designee may adjust a rehired teacher's placement on the pay scale as appropriate based on the employee's accumulated experience following the teacher's separation from the School, which may result in a higher or lower placement on the scale than the teacher would have otherwise been placed had the teacher been continuously employed.

Credential/Certification:

- Teachers holding a valid and active credential (i.e., preliminary, clear, lifetime) California teaching certificate at the time of hiring/rehiring will generally be compensated in accordance with the applicable teacher salary table (B Basis, C Basis or Special Education) for certificated teachers.
- The School may hire teachers with a bachelor's degree who do not hold a clear teaching credential. Staff holding an alternative certification (intern, emergency, or preliminary credential) are rated on the same salary teacher table as certificated teachers.
- A teacher is eligible to advance to the proper Pay Scale level once they meet the requirement for that specific Pay Scale Level and Group based on their creditable years of service and post-BA units, if applicable.
- For any given school year, teachers must submit any successfully completed post-BA units no later than October 31 in order for the units to be applied to the teacher's salary in that school year. Any proof of successfully completed post-BA units submitted to the School after October 31 will not result in an adjustment to compensation until the following school year.
- Any increase in pay resulting from an advancement on the Pay Scale based on the successful completion of post-BA units will not take effect until after the School's receipt of sufficient documentation supporting the advancement. Pay increases for post-BA units will not be paid retroactively. For illustration purposes, if a teacher is awarded a degree on January 15 and provides proof of the degree on May 1, any advancement on the Pay Scale and increase in pay will be effective beginning the next school year. The teacher will not be paid at the higher rate of compensation retroactively (i.e., for the periods between January 15 and July 1).
- If a teacher is awarded a degree on August 15 and provides proof of the degree on October 15, any advancement on the Pay Scale and increase in pay will be effective beginning the first pay period following October 15. The teacher will not be paid at the higher rate of compensation during the periods between August 15 and October 15.

Advanced Degree/Certificate Stipends:

- Teachers who hold a Doctoral degree are entitled to additional compensation of \$5000 stipend in addition to their current annual salary on the Salary Table.
- The stipend is not included in your annual salary and may be processed separately from regular earnings.
- National Board Certificate (NBC) holders are entitled to a \$2,500 stipend in addition to their current annual salary on the Salary.
- The stipends will be paid as set forth in the Stipend Chart below.

Signing Bonus:

If the School decides to issue signing bonuses, the following requirements shall apply.

- Signing bonuses may be offered to teachers certified in an area of critical concern as defined by the School, to promote diversity, or to address specific concerns at the school.
- The Executive Director shall designate the individuals authorized to receive the signing bonus.
- To qualify for a signing bonus, the teacher must:
 - be certified in the field they are hired to teach.
 - teach in that field of the bonus.

Supplemental Duty Stipends:

- Stipends are assigned and approved by the Executive Director or his/her designee at the beginning of the school year or semester or as otherwise noted in the chart below.
- Teachers who perform the supplemental duties outlined in the table below are eligible to receive the corresponding stipends as indicated and only if assigned/awarded to the teacher by the Executive Director or his/her designee. The number of stipends awarded under each category and/or the periods of service during the school year are at the sole discretion of the Executive Director or his/her designee.
- Supplemental duty stipends are authorized for the specific year assigned and are not renewed for the future years unless specifically authorized for those years. This means additional duties such as New Teacher Trainer, SPED Lead Teacher, etc. are assigned on a year by year basis and are not guaranteed responsibilities that carry over from year to year.
- Supplemental pay will cease when there is no need for the duty, the employee becomes ineligible or as otherwise determined in the sole discretion of the School.
- The School, in its sole discretion, may choose not to offer certain stipends
- Stipend amounts and requirements will be reviewed periodically and may be modified from time to time at the sole discretion of the School.
- Supplemental duty stipends are prorated and will be paid as set forth in the below Stipend Chart, once the Supplemental duty has started.

Stipend Chart

Stipend Chart

DESCRIPTION	AMOUNT	ELIGIBILITY	ELIGIBILITY START	PERIOD PAID
Community Coordinator	*\$5000-\$10000	Paid to a hired Community Coordinator who facilitates regular events for the Community Connections program. Carry a caseload of 24 students, can carry additional 7 or more with director approval.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Induction Coach Stipend	\$500/teacher/semester	Paid to credentialed teachers who work with teachers who are working toward clearing their teaching credential.	Eligibility starts at the beginning of the school year or whenever job duties begin, whichever is later.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Student Support Coordinator	\$ 15,000.00	Paid to certificated multi-subject teachers, preferably with home school experience. Can carry 14 students on their roster, up to 19 with permission of director. Supervise 504 and SST meetings	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Intervention Support Coordinator	\$ 15,000.00	Paid to certificated multi-subject teachers, preferably with home school experience. Carries 14 students on their roster, up to 19 with permission of director. Provide students with tier 1, 2 and 3 intervention	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Decathlon Coordinator Stipend	\$ 2,500.00	Assigned Position: Provided to credentialed teachers who meet with students to determine if they are meeting academic decathlon course requirements	Eligibility starts at the beginning of the school year and once the coaching begins.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
New Teacher Trainer	\$ 8,500.00	Assigned Position: paid to a designated HST who applied and received the position to help train new teachers. Carries caseload of 18 students, can carry additional with permission of director at \$100/student/month.	Eligibility starts at the beginning of the school year and once the coaching begins.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
New Teacher Mentor Teachers	\$500/teacher/semester	Assigned Position: paid to a designated HST who applied and received the position to help mentor new teachers.	Eligibility starts at the beginning of the school year and once the coaching begins.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
SPED Instructional or Reading Specialist Coach	\$1,000	Assigned Position- still carries SPED caseload	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
SPED Credential	\$ 1,000.00	Provided for SPED teachers with SPED credential	Eligibility starts at the beginning of the school year.	Paid biweekly over 12 months; September - June. Will be prorated based on period of service during the school year.
Extended School Year (ESY)	\$ 3,500.00	Paid to special education teachers who provide services from the end of the academic school year to approximately July 15th	Eligibility is earned after service has been completed from start date to end date.	Half paid during the each of the two pay periods of June 30th and July 15th
Specialized Academic Instruction (SAI)	\$ 5,000.00	Offered to teachers who perform in-person services for special needs students	Eligibility is earned after the service has been provided.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
High School Lead Counselor	\$ 2,000.00	Assigned Position: given to a counselor who shows leadership abilities and is experienced enough to handle escalated cases.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
CHYA Coach	\$ 2,500.00	Assigned Position: given to HST who is committed to supporting the CHYA program and holding office hours for students.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Foster Youth Liaison	\$ 5,000.00	Assigned Position: HST who works with county and school to identify and support foster youth students. Carry a caseload of 24 students, can carry additional 7 or more with director approval.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Handbook Specialist	\$1000- summer start up, \$2000/year	Assigned Position: HST who creates, organizes and keeps HST handbook up to date	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
JHYA Lead Teacher	\$ 15,000.00	Paid to certificated teacher who oversees virtual teachers and teaches online junior high courses. Carries a caseload of 14 students, can carry additional 7 or more with director approval.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
JHYA Teacher	\$ 10,000.00	Paid to certificated teachers who teach online junior high courses and carry a caseload of 14 students, can carry additional 7 or more with director approval.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
EL Designee	\$5000-10,000	Assigned Position: HST who works with EL coordinator to provide EL support to families and staff. Carry a caseload of 18 students, can carry additional 7 or more with director approval.	Eligibility starts at the beginning of the school year.	Paid biweekly over 10 months; September - June. Will be prorated based on period of service during the school year.
Extra Student Stipend	\$100/month/student over required roster limit	Provided to HST's carrying over the full time caseload of 28.	Becomes eligible once their rosters surpass required roster limits	Paid biweekly over 10.5 months; August 16 - June. Will be prorated based on period of service during the school year.
National Board Certification (NBC)	\$2,500	Provided to teachers who have been awarded the National Board Certification	For current employees who obtain the certification before January 1 of the current school year.	The four payments of equal installments (two paid in December and two in March) of the total stipend amount will only be paid to current employees
National Board Certification (NBC)	\$1,750	Provided to teachers who have been awarded the National Board Certification	For current employees who obtain the certification after January 1 of the current school year.	The two payments of equal installments (two in March) of the total stipend amount will only be paid to current employees
Doctoral Degree Stipend	\$5,000	Provided to teachers who hold a doctor's degree	For those who obtain their degree before January 1 of the current school year.	The four payments of equal installments (two paid in December and two in March) of the total stipend amount will only be paid to current employees
Doctoral Degree Stipend	\$2,500	Provided to teachers who hold a doctor's degree	For those who obtain their degree after January 1 of the current school year.	The two payments of equal installments (two in March) of the total stipend amount will only be paid to current employees

Doctoral Degree Stipend
*Stipend based on current budget

Voluntary Transfer to Lower Role Placement or Teaching position

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale will be placed in the new salary placement or teacher salary schedule, and the salary will be calculated as it is in the new placement or schedule.

North Charters
July 1, 2020 HQT Teacher Salary Schedule
B- Basis -10 Month Calendar*

Pay Scale Group		Pay Scale Level									
Points		1	2	3	4	5	6	7	8	9	10
A	(Minimum)	58240**	58240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250
B	(+14 points)	58240**	58240**	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,750
C	(+28 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$63,110	\$66,250
D	(+42 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$62,350	\$65,500	\$68,750
E	(+56 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$61,550	\$65,625	\$67,850	\$71,250
F	(+70 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$58,250	\$60,500	\$63,700	\$66,900	\$70,225	\$73,750
G	(+84 points)	\$58,250	\$58,250	\$58,250	\$58,250	\$59,750	\$62,725	\$65,850	\$69,125	\$72,600	\$76,250
H	(+98 points)	\$58,250	\$58,250	\$58,250	\$58,750	\$61,650	\$64,750	\$68,000	\$71,400	\$75,000	\$78,750

Additional Pay Scale Levels

	H11	H12	H13	H14	H15	H20	H25	H30
H Cont. (+98 points)	\$81,250	\$83,750	\$86,250	\$88,750	\$91,250	\$93,750	\$96,250	\$98,250

Stipends

National Board Certification (documentation required)	\$2,500
Doctorate Degree (conferred, transcripts required)	\$5,000

*Annual salary is based on 195 work days. The 195 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

** Staff holding alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2

*** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

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North Charters
July 1, 2020 HST Teacher Salary Schedule
C- Basis -10 Month Calendar**

Pay Scale Group			Pay Scale Level														
Points	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		
A (Minimum)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240		
B (+14 points)	\$58,240**	\$58,240**	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,696	\$59,696	\$59,696	\$61,188	\$61,188	\$61,188		
C (+28 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,696	\$61,188	\$61,188	\$61,188	\$62,717	\$62,717	\$62,717		
D (+42 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,696	\$61,188	\$62,717	\$64,598	\$66,535	\$66,535	\$66,535	\$66,535		
E (+56 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,696	\$61,486	\$63,330	\$65,863	\$68,497	\$71,236	\$71,236	\$71,236	\$71,236		
F (+70 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,696	\$61,486	\$63,945	\$66,502	\$69,162	\$71,928	\$74,805	\$77,797	\$77,797	\$77,797		
G (+84 points)	\$58,240	\$58,240	\$58,240	\$58,240	\$58,240	\$59,696	\$62,083	\$64,566	\$67,148	\$69,833	\$72,626	\$75,531	\$78,552	\$78,552	\$78,552		
H (+98 points)	\$58,240	\$58,240	\$58,240	\$59,696	\$62,083	\$64,566	\$67,148	\$69,833	\$72,626	\$75,531	\$78,552	\$81,694	\$84,961	\$88,359	\$88,359		
Additional Pay Scale Levels																	

	H20	H25
H Cont. (+68 points)	\$92,776	\$97,414

Stipends

National Board Certification (documentation required)	\$2,500
Doctorate Degree (conferred, transcripts required)	\$5,000

Full time HSTs must hold a minimum of 28 students and with approval of their Charter Leader can support 7 additional students at a \$100 stipend per student and per month

*Annual salary is based on 195 work days. The 195 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

** Staff holding alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2

*** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

****During the rate-in-process for new hires Executive Directors may approve additional units earned beyond post-baccalaureate credits equivalent to 4-semester units for each year starting with year 15. A candidate can earn a maximum of 60 credits for experience based on Executive Director approval.

North Charters
July 1, 2020 Special Education Teacher Salary Schedule
D- Basis -10 Month Calendar**

Pay Scale Group		Pay Scale Level									
Points		1	2	3	4	5	6	7	8	9	10
A (Minimum)		58240**	58240**	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950
B (+14 points)		58240**	58860**	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,945
C (+28 points)		\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$65,247	\$68,670
D (+42 points)		\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$64,419	\$67,853	\$71,395
E (+56 points)		\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$63,547	\$67,989	\$70,414	\$74,120
F (+70 points)		\$59,950	\$59,950	\$59,950	\$59,950	\$59,950	\$62,566	\$65,891	\$69,379	\$73,003	\$76,845
G (+84 points)		\$59,950	\$59,950	\$59,950	\$59,950	\$61,585	\$64,828	\$68,234	\$71,804	\$75,592	\$79,570
H (+98 points)		\$59,950	\$59,950	\$59,950	\$60,495	\$63,656	\$67,035	\$70,578	\$74,284	\$78,208	\$82,295

Additional Pay Scale Levels

	H11	H12	H13	H14	H15	H20	H25	H30
H Cont. (+98 points)	\$85,020	\$87,745	\$90,470	\$93,195	\$95,920	\$98,645	\$101,370	\$103,550

Stipends

All Special Education Teacher contracts	\$1,000
SPED Instructional or Reading Specialist Coach (+above stipend)	\$1,000
National Board Certification (documentation required)	\$2,500
Doctorate Degree (conferred, transcripts required)	\$5,000

*Annual salary is based on 195 work days. The 195 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

** Staff holding alternative certification (intern or emergency) are restricted to A1, A2, B1, and/or B2

*** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
July 1, 2020 Special Education Salary Schedule
E- Basis -11 Month Calendar*

Pay Scale Group		Pay Scale Level											
		1	2	3	4	5	6	7	8	9	10	11	13+
Row 1	Program Specialist		\$81,088		\$84,088		\$88,293		\$92,709		\$97,342		\$102,209
Row 2	School Psychologist		\$81,088		\$84,088		\$88,293		\$92,709		\$97,342		\$102,209
Row 3	Speech Pathologist		\$74,146		\$78,049		\$82,157		\$86,481		\$91,033		\$95,585
Row 4	Occupational Therapist		\$70,688		\$74,387		\$78,302		\$82,423		\$86,761		\$91,327
Row 5	School Nurse		\$70,512		\$74,038		\$77,340		\$81,227		\$85,288		\$89,552

Stipends

Doctorate Degree (conferred, transcripts required) \$5,000

*Annual salary is based on 207 work days. The 207 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

**Travel is a requirement of the assessment positions, travel will be reimbursed based on the reimbursement policy

*** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
July 1, 2020 RC/Counselor Salary Schedule
F- Basis -10 Month Calendar*

Pay Scale Group		Pay Scale Level									
		1	2	3	4	5	6	7	8	9	10
Regional Coordinator		\$78,500	\$80,500	\$82,500	\$84,500	\$86,500	\$88,500	\$90,500	\$92,500	\$94,500	\$96,500
Community Connections Coordinator		\$78,500	\$80,500	\$82,500	\$84,500	\$86,500	\$88,500	\$90,500	\$92,500	\$94,500	\$96,500
EL Coordinator		\$78,500	\$80,500	\$82,500	\$84,500	\$86,500	\$88,500	\$90,500	\$92,500	\$94,500	\$96,500
Testing Coordinator		\$78,500	\$80,500	\$82,500	\$84,500	\$86,500	\$88,500	\$90,500	\$92,500	\$94,500	\$96,500

Coordinator positions must hold a minimum of 14 students and with approval of their Charter Leader can support 7 additional students at a \$100 stipend per student and per month

*Annual salary for coordinators is based on 205 work days. The 205 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

	1	2	3	4	5	6	7	8	9	10
School Counselor	\$62,500	\$65,000	\$67,000	\$69,000	\$71,000	\$73,000	\$75,000	\$77,000	\$79,000	\$81,000

*Annual salary for School Counselor is based on 195 work days. The 195 work days is a minimum number of work days, team members may need to work additional days beyond the work calendar

Stipends

National Board Certification (documentation required) \$2,500

Doctorate Degree (conferred, transcripts required) \$5,000

** Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
July 1, 2020 Director Salary Schedule
E-Basis -11 Month Calendar*

Pay Scale Group	Pay Scale Level									
	1	2	3	4	5	6	7	8	9	10
Special Education Director (MOU 6 schools)	145,000	147,000	149,000	151,000	153,000	155,000	157,000	159,000	161,000	163,000
Special Education Assistant Director (MOU 6 schools)	105,000	107,000	109,000	111,000	113,000	115,000	117,000	119,000	121,000	123,000
	1	2	3	4	5	6	7	8	9	10
Assistant Director/Deputy Director	110,000	112,000	114,000	116,000	118,000	120,000	122,000	124,000	126,000	128,000
Director of Student Support (MOU 6 schools)	140,000	142,500	144,500	146,500	148,000	150,000	152,000	154,000	156,000	158,000
Director of Operations (MOU 6 schools)	140,000	142,500	144,500	146,500	148,000	150,000	152,000	154,000	156,000	158,000

Stipends	
National Board Certification (documentation required)	\$2,500
Doctorate Degree (conferred, transcripts required)	\$5,000

Special Education Director is not required to carry a student caseload and is based on 225 work days.

Special Education Assistant Director is not required to carry a student caseload and is based on 220 work days.

Assistant Directors/Deputy Directors must hold a minimum of 7 students and with approval of their Charter Leader can support 7 additional students at a \$100 stipend per student and per month.

*Annual salary for assistant directors/deputy directors is based on 220 work days. The 220 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

**Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board.

Additional Supplement Bonus ("Supplement"):

The Executive Director may recommend a Supplement for teachers as set forth in this section.

- A Executive Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Executive Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements listed are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the teachers' regular salary.
- Teacher supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the teacher and the Executive Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.
- Additional Supplements may include things such as Winter Break Coverage, Extra Student Pay and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Executive Director:
 - 1. The Executive Director must first agree with the teacher on the terms
 - 2. The supplemental work must be separate from the normal job responsibilities.
 - 3. The work must be completed or in the progress of being completed.

Part-time Teachers:

For all part-time teachers.

- Part-time/Full time Status: Compensation for part-time teachers will be \$30.00 per hour. Estimated hours for part-time teachers each week includes a maximum of 10 hours per week for approved non-instructional activities (recruiting, planning, grading, parent conferences, etc.) and one (1) additional hour per week per enrolled student. This allotted time should be sufficient to complete each part-time teacher's duties. All time worked will be compensated at the part-time teacher's hourly rate. Part-time teachers will work no more than up to 17 hours of work per pay period in July and for up to 8.5 hours of training in August.
- Part-time teachers must accurately record and timely submit records of all time worked and observe all lunch and rest breaks as outlined in the School's employee handbook. Part-time employees may not work overtime (i.e., over 8 hours in a workday or 40 hours per workweek) without written authorization from their direct supervisor.

When a case load of 20 students is reached, employees may be rated in and placed on a salary table and given health care benefits contingent upon the teacher's expected maintenance of a case load at the norm of 28 students for full-time teachers. Carrying a case load of less than 28 students over a course of three (3) consecutive months may result in a return to part time status.

CLASSIFIED COMPENSATION

Experience and Placement

- Each classified employee will be placed on the salary schedule based on their creditable years of experience, which will be categorized as equivalent or applicable experience.
- Equivalent experience is the directly related experience of an employee to the position held or hired. Applicable experience is the other administrative, teaching, or professional experience which is not directly related to the position held or hired.
 - Example: Office Manager experience at a private school is accepted as equivalent experience for a person in the Office Manager position, but teaching experience will be applicable experience.
 - Example: SPED instructional aide at a school district, or a company may be equivalent experience for the SPED instructional aide position, but SPED center aide will be applicable experience.
- The evaluation of prior experience and placement on the Salary Scale will be recommended by the Human Resources Department and the Executive Director or designee makes the final decision, consistent with the School's approved budget.
- The following criteria will be considered in the evaluation of prior experience:
 - The number of days worked in a year must be at least 180 days as a full-time employee
 - The percentage of days worked
 - Position held
 - Type of the organization and accreditation
- Each equivalent year of creditable experience will be equal to 1 YEAR, and each year of creditable applicable experience will be equal to a 0.5 YEAR. If the total years of experience is a fraction of a whole, it will be rounded up.
 - Example: 3.5 YEARS will be rounded to 4.0 YEARS of experience.
- Rehired employee's years of experience in the same or higher salary placements will be treated as equivalent experience.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on the creditable years of experience as defined herein.
- Creditable experience may be earned from other schools, districts or any other employer.
- The Executive Director shall recommend the creation of new positions as needed and will evaluate and recommend placement of the new positions in the appropriate role, together with any necessary budget adjustments required, to be approved by the School Board

North Charters
July 1, 2020 Classified Salary Schedule
12 Month Calendar

		1	2	3	4	5	6	7	8	9	10
Office Tech 1	Hourly Annual	\$15,024 \$31,250	\$15,385 \$32,000	\$15,745 \$32,750	\$16,226 \$33,750	\$16,707 \$34,750	\$17,308 \$36,000	\$17,788 \$37,000	\$18,269 \$38,000	\$19,471 \$40,500	\$20,072 \$41,750
Office Tech 2	Hourly Annual	\$18,029 \$37,500	\$18,510 \$38,500	\$19,111 \$39,750	\$19,591 \$40,750	\$20,072 \$41,750	\$20,673 \$43,000	\$21,274 \$44,250	\$21,875 \$45,500	\$22,476 \$46,750	\$23,077 \$48,000
Office Tech 3	Hourly Annual	\$19,231 \$40,000	\$19,832 \$41,250	\$20,433 \$42,500	\$21,034 \$43,750	\$21,635 \$45,000	\$22,296 \$46,375	\$22,957 \$47,750	\$23,678 \$49,250	\$24,399 \$50,750	\$25,120 \$52,250
Office Tech 4	Hourly Annual	\$24,038 \$50,000	\$24,760 \$51,500	\$25,481 \$53,000	\$26,322 \$54,750	\$27,043 \$56,250	\$27,885 \$58,000	\$28,726 \$59,750	\$29,567 \$61,500	\$30,409 \$63,250	\$31,250 \$65,000
Coordinator	Annual	\$85,500	\$87,500	\$89,500	\$71,500	\$73,500	\$75,600	\$77,500	\$79,500	\$81,500	\$83,500
Manager	Annual	\$81,000	\$83,000	\$85,000	\$87,000	\$89,000	\$91,000	\$93,000	\$95,000	\$97,000	\$99,000

Role/Salary Placements

- All positions are classified according to the corresponding role and/or salary placements based on the required set of skills, education, effort, and responsibility of the job assignment as indicated in the specific job description. All positions may be reclassified as necessary by the Executive Director or designee. Some hard-to staff positions may be compensated out of the salary schedule as approved by the Executive Director.

Advancements on Pay Scale

- An advancement on the Pay Scale is the placement of an employee from a position in a lower salary placement to a position in a higher salary placement and will be determined on the same basis and factors articulated herein.

Lateral Transfer

- A lateral transfer is the movement of an employee from one position to another within the same salary placement. The employee may continue to progress in the same salary placement as experience in the position is accumulated. Prior experience will not be re-evaluated for purposes of placement or advancement in the new salary placement.

Partial Assignments

- In cases where a classified employee has been given multiple assignments (e.g. a SPED coordinator with partial ESL duties), the employee will be placed on the salary schedule (or salary placement) with the higher salary.

Reassignments

- Employees approved to voluntarily transfer to a position in a lower placement on the salary scale, if applicable, will be placed in the new salary placement, and the salary will be calculated as it is in the new placement or schedule
- When an employee is reassigned for any reason to a position in a lower salary placement, the employee's salary will be lowered during the next payroll cycle, or when determined by the Executive Director to avoid disruption so long as it is not earlier than the next payroll period.

Rehires

- A former employee who returns to a position similar to the role held prior to separation will be placed on the salary scale as follows:
 - The converted grade and step of individuals who separated employment will be identified for appropriate entry placement on the salary scale.

- All applicable work experience earned outside of The Cottonwood Schools, subsequent to separation, may be identified and used for credit as equivalent experience in accordance with the creditable years of service as described herein.

Experience – Nonexempt Employees

- Each nonexempt employee will be placed on the salary schedule based on their years of relevant experience. Although non-exempt employees may be paid a monthly salary (paid on a semi-monthly basis), all non-exempt salaried employees will be paid for all hours worked and are eligible for overtime in accordance with applicable law. Employees should receive approval from their supervisor before working overtime.
- The evaluation of prior experience will be made by the Executive Director or his/her designee. The following criteria, among others, may be considered in evaluation of prior experience:
 - The number of days worked in a year must be at least 180 days as a full time employee
 - The percentage of days worked
 - Position held
 - Type of the organization and accreditation
- Experience including secretarial, clerical, teaching, professional, and substitute experience may be credited.
- Each year of experience may be 1 YEAR in the schedule.
- The starting salary of a new employee may exceed the salary of a current employee in the same position based on their years of experience.
- Experience may be earned in other districts or other companies.
- The Executive Director or his or her designee may adjust a rehired non-exempt employee's placement on the pay scale as appropriate based on the employee's accumulated relevant experience following the employee's separation from the School, which may result in a higher or lower placement on the scale than the employee would have otherwise been placed had the employee been continuously employed. Adjustments to an employee's salary may be made in any subsequent school year.

Additional Supplement Bonus ("Supplement"):

The Executive Director may recommend a Supplement for classified staff members as set forth in this section.

- A Executive Director, in his or her sole discretion, shall determine what duties shall be supplemented based upon the operational needs of the school.
- A supplement is not automatic, and can be provided at the discretion and approval of the Executive Director, based on additional work beyond the regular work responsibilities.
- A supplement will be paid to the employee in accordance with the schedule provided by the School at the time of supplement award.
- The supplemental award shall not exceed \$35,000 or 50% of annual salary.
- All supplements awarded are paid for the performance of duties beyond the regular work day and normal job responsibilities and are not approved solely on the basis of position classification or previous supplement payment. Additional time spent fulfilling job duties does not constitute a basis for compensation beyond the classified staff members' regular salary.
- Classified staff member's supplements will be set forth in a Supplement Performance Order. The Supplement Performance Order Request shall be completed and signed by the classified staff member and the Executive Director prior to performing the supplemental duties.
- Supplements will be paid in installments or one lump sum if less than \$1,001. However, this option will not be available where it would cause the employee to receive compensation prior to providing the service.

- Additional Supplements may include things such as Winter Break Coverage and Enrollment Milestones.
- To qualify for an extended duty supplement, the following criteria must be met as requested and assigned by the Executive Director:
 - 1. The Executive Director must first agree with the classified staff member on the terms
 - 3. The supplemental work must be separate from the normal job responsibilities.
 - 4. The work must be completed or in the progress of being completed.

~~PAYROLL ADVANCE POLICY~~

~~POLICY BRIEF AND PURPOSE~~

~~Our payroll advance policy describes our terms for advancing pay to our employees as an emergency short term loan.~~

~~SCOPE~~

~~This policy applies to all employees, with the exception of the Executive Director and officers of The Cottonwood School. In addition, temporary employees with contracts that are less than one year will not be eligible for Payroll Advances.~~

~~POLICY ELEMENTS~~

~~“Payroll advance” refers to employees receiving a portion of their pay before their next normal payday. This does not include any money paid to the employee for work related expenses.~~

~~The School is not obliged to pay employees in advance and may choose to do so if employees have qualifying reasons.~~

~~CONDITIONS FOR REQUESTING A PAYROLL ADVANCE~~

~~Employees can ask for a pay advance if they:~~

- ~~• Have been employed with the school for three consecutive months.~~
- ~~• Have not taken any other company sponsored loan.~~
- ~~• Do not have any current negative evaluations or disciplinary actions.~~

~~These conditions apply to all eligible employees without discrimination against protected characteristics.~~

~~Employees should have a legitimate reason to ask for advance pay, usually an unexpected or unavoidable occurrence. Examples of such reasons, although not conclusive, are for:~~

- ~~• Family or personal emergencies (e.g. being victims of a robbery or fire, having to pay funeral fees)~~
- ~~• Hospital bills not covered by medical insurance~~
- ~~• Car repairs not covered by insurance~~
- ~~• To save a family home~~

~~Examples of non-qualifying reasons, include but are not limited to:~~

- ~~• Taking a planned vacation~~
- ~~• Entertainment expenses~~
- ~~• Gambling~~
- ~~• Fines~~

PAYROLL ADVANCE TERMS

~~Subject to approval, the maximum advance pay may be up to \$5,000. If employees find themselves in need of more frequent or larger pay advances than they are allowed, they should discuss the situation with their Executive Director. The Executive Director may decide to make exceptions on a case-by-case basis.~~

~~We will deduct the amount of the advance pay from an employee's future paychecks. This may mean:~~

- ~~• Depending on the amount, deducting the full amount from their next paycheck.~~
- ~~• Repaying the amount in small installments out of a number of future paychecks.~~

~~The repayment terms must be in writing and signed by employees and will comply with applicable laws.~~

~~We will not charge any administrative fees or interest.~~

~~If an employee resigns or is terminated before they repay their payroll advance, HR, subject to approval by the Executive Director, is responsible for reaching a new agreement with the employee. Any relevant legal requirements (whether federal, state or local) must be followed.~~

PAYROLL ADVANCE AGREEMENTS

~~Employees who want to request a payroll advance should request a Payroll Advance form from HR. They must:~~

- ~~• Indicate their reasons for filing the form.~~
- ~~• State the amount of money they want to receive in advance.~~
- ~~• Sign to accept this policy's terms.~~

~~This procedure must be followed:~~

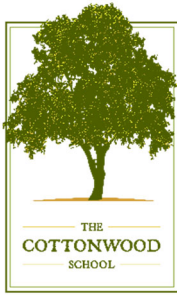
- ~~1. Employees should submit the form to their Executive Director or their Supervisor, if the Executive Director is unavailable.~~
- ~~2. The Executive Director should first review the form. If they approve, they must sign the form and submit it to HR.~~
- ~~3. HR and the CFO or designee must also review the form and decide whether to grant the employee's request in consultation with the Executive Director. If they approve, HR must create an agreement form for the pay advance and repayment terms taking any applicable taxes into account. This agreement must be signed by HR, the CFO or designee and the employee and include relevant dates.~~
- ~~4. HR must forward the signed agreement to the accounting department. The accounting department will generally give employees their advance pay through check or bank transfer within a week, if possible, after receiving the form.~~

~~If the request is denied, the Executive Director must inform the employee.~~

~~The advance must be paid back within one year of the initial payment to the employee, subject to applicable law. If there is a problem with meeting the requirement then the employee must sign an agreement that moves them toward quickly meeting that requirement.~~

~~NOTICE TO BOARD~~

~~The Board must be informed by the Executive Director if an employee resigns prior to repaying their payroll advance.~~



Educational Materials and Restitution Policy

This policy supports the School's efforts to remain a sound steward of public funds and ensure students continue to have access to educational materials.

The purpose of the School Governing Board approving this Educational Materials and Restitution Policy is to accomplish the following:

1. Provide an Overview for the Educational Materials and Restitution Policy
2. Outline the Procedures for the Restitution Process

1. Overview: Students attending School may receive access to certain School property during the course of the school year, including educational technology and textbooks, and they are responsible for ensuring the educational materials are returned (with reasonable wear and tear). California law states that the parent or guardian of a minor can be held liable to a school for all property loaned to and failed to be returned, or willfully damaged by a minor. The liability shall not exceed \$10,000.

The School shall seek restitution when a student, among other things, willfully cuts, defaces, or otherwise damages any property, or loses or fails to return property, borrowed or personal belonging to the School. This includes but is not limited to, installing unauthorized software applications, modifying, adding or deleting software or any alteration to the configuration of any and all IT computing devices - such as laptops and other devices.

The School, after affording the student due process rights and providing the student's parent/guardian with written notice, may withhold the grades, diploma, and official transcripts of a student until the student or parent/guardian returns the lost property or pays for the damaged school property (e.g., educational technology, textbooks, etc.). ~~When a student and parent/guardian are unable to pay for the damages, or to return the property, the school will provide a program of voluntary work for the student in lieu of the payment of monetary damages. Upon completion of the voluntary work, the student's grades, diploma, and transcripts shall be released.~~

Withholding Grades, Diploma and Transcripts and Transferring Students

The authority to withhold grades, diploma, or official transcripts applies only to situations where the student, parent or guardian has requested a copy of the student's records. When a student transfers to another K-12 school, the student's permanent record must be sent to the requesting K-12 school. The permanent record, or copy, must be sent even though there may be charges or fees owed by the student, parent, or guardian. In such cases, upon sending the permanent student record to the new (receiving) school, the new school shall be notified of the restitution debt.

2. Procedures:

1. School shall use inventory systems that clearly identify the student and type of school property issued to the student.
- ~~2. School shall implement a restitution process by which students are afforded the opportunity to return the missing property or pay for the damages. Assuming the student returns the missing property or pays for damages, the debt is discharged and any withheld grades, diploma, or official transcripts of the student shall be released.~~
3. School shall follow the due process procedure listed below that allows the parent/guardian or student an opportunity to review and respond to the imposition of any fees or charges resulting from this policy.
 - a. The School shall provide the parent/guardian written notice of alleged loss or damage of school property ("Written Notice").
 - b. The Written Notice will inform families the School may contact law enforcement and/or refer the debt to a collections agency.
 - c. If the parent/guardian disagrees with the School's Written Notice, they may appeal the Written Notice in writing to the school. The parent/guardian's appeal should explain why a fee or charge should not be imposed in response to the Written Notice.
 - d. After reviewing any information provided by the parent/ guardian, the Principal (or his/her designee) shall decide whether or not to withhold grades, diploma, or official transcripts and/or impose the fee for damages. The parent/guardian shall be notified in writing of the decision. The written decision of the Principal is final. There is no appeal beyond the school level.
4. Upon receiving notification of the School's decision ("Second Written Notice"), the parent or guardian must address the outstanding obligation payable to the School or return missing property. When a student and parent/guardian are unable to pay for the damages, or to return the property, the school will provide a program of voluntary work for the student in lieu of the payment of monetary damages.
5. If the parent/guardian does not respond to the Written Notice or if a parent/guardian loses their appeal, School may withhold the transcript, diploma, and grades until the debt is resolved. The Second Written Notice shall explain if the School is withholding the transcript, diploma, and grades until the parent/guardian pays or remedies the outstanding debt.
6. Upon receiving payment or the unreturned educational materials in satisfactory condition (e.g., reasonable wear and tear), or upon the student's completion of the voluntary work program, the School shall ensure the debt is discharged. If the School withheld student's grades, diploma, and/or official transcripts, School shall release grades, diploma, and/or transcripts.
7. The purpose of this policy is to provide families reasonable opportunity to return missing educational equipment or pay for damaged and missing school property to avoid the School having to seek a legal recourse. If the Second Written Notice is unsuccessful, the School may consider referring the debt to a collections agency as a last resort.



Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy

Discrimination, sexual harassment, harassment, intimidation, and bullying are all disruptive behaviors, which interfere with students' ability to learn, negatively affect student engagement, diminish school safety, and contribute to a hostile school environment. As such, The Cottonwood School (or the "Charter School") prohibits any acts of discrimination, sexual harassment, harassment, intimidation, and bullying altogether. This policy is inclusive of instances that occur on any area of the school campus, at school-sponsored events and activities, regardless of location, through school-owned technology, and through other electronic means.

As used in this policy, discrimination, sexual harassment, harassment, intimidation, and bullying are described as the intentional conduct, including verbal, physical, written communication or cyber-bullying, including cyber sexual bullying, based on the actual or perceived characteristics of mental or physical disability, sex (including pregnancy and related conditions, and parental status), sexual orientation, gender, gender identity, gender expression, immigration status, nationality (including national origin, country of origin, and citizenship), race or ethnicity (including ancestry, color, ethnic group identification, ethnic background, and traits historically associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twist), religion (including agnosticism and atheism), religious affiliation, medical condition, genetic information, marital status, age or association with a person or group with one or more of these actual or perceived characteristics or based on any other characteristic protected under applicable state or federal law or local ordinance. Hereafter, such actions are referred to as "misconduct prohibited by this Policy."

To the extent possible, the Charter School will make reasonable efforts to prevent students from being discriminated against, harassed, intimidated, and/or bullied, and will take action to investigate, respond, address and report on such behaviors in a timely manner. The Cottonwood School staff that witness acts of misconduct prohibited by this Policy will take immediate steps to intervene when safe to do so.

Moreover, the Charter School will not condone or tolerate misconduct prohibited by this Policy by any employee, independent contractor or other person with whom The Cottonwood School does business, or any other individual, student, or volunteer. This Policy applies to all employees, students, or volunteer actions and relationships, regardless of position or gender. The Cottonwood School will promptly and thoroughly investigate and respond to any complaint of misconduct prohibited by this Policy in a manner that is not deliberately indifferent and will take appropriate corrective action, if warranted. The Cottonwood School complies with all applicable state and federal laws and regulations and local ordinances in its investigation of and response to reports of misconduct prohibited by this Policy.

Title IX, Harassment, Intimidation, Discrimination and Bullying Coordinator (“Coordinator”):

Cindy Garcia
7006 Rossmore Lane, El Dorado Hills, CA 95762
Email – Cindy.garcia@cottonwood.school
Phone Number – (530) 285-2578

Definitions

Prohibited Unlawful Harassment

- Verbal conduct such as epithets, derogatory jokes or comments or slurs.
- Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work or school because of sex, race or any other protected basis.
- Retaliation for reporting or threatening to report harassment.
- Deferential or preferential treatment based on any of the protected characteristics listed above.

Prohibited Unlawful Harassment under Title IX

Title IX (20 U.S.C. § 1681 *et seq.*; 34 C.F.R. § 106.1 *et seq.*) and California state law prohibit discrimination and harassment on the basis of sex. In accordance with these existing laws, discrimination and harassment on the basis of sex in education institutions, including in the education institution’s admissions and employment practices, is prohibited. All persons, regardless of sex, are afforded equal rights and opportunities and freedom from unlawful discrimination and harassment in education programs or activities conducted by The Cottonwood School.

The Cottonwood School is committed to providing a work and educational environment free of sexual harassment and considers such harassment to be a major offense, which may result in disciplinary action. Inquiries about the application of Title IX and 34 C.F.R. Part 106 may be referred to the Coordinator, the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

Sexual harassment consists of conduct on the basis of sex, including but not limited to unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct on the basis of sex, regardless of whether or not the conduct is motivated by sexual desire, when: (a) Submission to the conduct is explicitly or implicitly made a term or a condition of an individual’s employment, education, academic status, or progress; (b) submission to, or rejection of, the conduct by the individual is used as the basis of employment, educational or academic decisions affecting the individual; (c) the conduct has the purpose or effect of having a negative impact upon the individual’s work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment; and/or (d) submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

It is also unlawful to retaliate in any way against an individual who has articulated a good faith concern about sexual harassment against themselves or against another individual.

Sexual harassment may include, but is not limited to:

- Physical assaults of a sexual nature, such as:
 - Rape, sexual battery, molestation or attempts to commit these assaults.
 - Intentional physical conduct that is sexual in nature, such as touching, pinching, patting, grabbing, brushing against another's body, or poking another's body.
- Unwanted sexual advances, propositions or other sexual comments, such as:
 - Sexually oriented gestures, notices, remarks, jokes, or comments about a person's sexuality or sexual experience.
 - Preferential treatment or promises of preferential treatment to an individual for submitting to sexual conduct, including soliciting or attempting to solicit any individual to engage in sexual activity for compensation or reward or deferential treatment for rejecting sexual conduct.
 - Subjecting or threats of subjecting a student or employee to unwelcome sexual attention or conduct or intentionally making the student's or employee's performance more difficult because of the student's or the employee's sex.
- Sexual or discriminatory displays or publications anywhere in the work or educational environment, such as:
 - Displaying pictures, cartoons, posters, calendars, graffiti, objections, promotional materials, reading materials, or other materials that are sexually suggestive, sexually demeaning or pornographic or bringing or possessing any such material to read, display or view in the work or educational environment.
 - Reading publicly or otherwise publicizing in the work or educational environment materials that are in any way sexually revealing, sexually suggestive, sexually demeaning or pornographic.
 - Displaying signs or other materials purporting to segregate an individual by sex in an area of the work or educational environment (other than restrooms or similar rooms).

The illustrations of harassment and sexual harassment above are not to be construed as an all-inclusive list of prohibited acts under this Policy.

Prohibited Bullying

Bullying is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act. Bullying includes one or more acts committed by a student or group of students that may constitute sexual harassment, hate violence, or creates an intimidating and/or hostile educational environment, directed toward one or more students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing a reasonable student ¹ or students in fear of harm to that student's or those students' person or property.
2. Causing a reasonable student to experience a substantially detrimental effect on his or her physical or mental health.
3. Causing a reasonable student to experience a substantial interference with his or her academic performance.
4. Causing a reasonable student to experience a substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by The Cottonwood School.

Cyberbullying is an electronic act that includes the transmission of harassing communication, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Electronic act means the creation and transmission originated on or off the schoolsite, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

1. A message, text, sound, video, or image.
2. A post on a social network Internet Web site including, but not limited to:
 - a. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in the definition of "bullying," above.
 - b. Creating a credible impersonation of another actual student for the purpose of having one or more of the effects listed in the definition of "bullying," above. "Credible impersonation" means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that another student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated.
 - c. Creating a false profile for the purpose of having one or more of the effects listed in the definition of "bullying," above. "False profile" means a profile of a fictitious student or a profile using the likeness or attributes of an actual student other than the student who created the false profile.
3. An act of "Cyber sexual bullying" including, but not limited to:
 - a. The dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by means of an electronic act that has or can be reasonably predicted to

¹ "Reasonable student" is defined as a student, including, but not limited to, an exceptional needs student, who exercises care, skill and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

have one or more of the effects described in definition of “bullying,” above. A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

- b. “Cyber sexual bullying” does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
4. Notwithstanding the definitions of “bullying” and “electronic act” above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

Formal Complaint of Sexual Harassment means a written document filed and signed by a complainant who is participating in or attempting to participate in The Cottonwood School’s education program or activity or signed by the Coordinator alleging sexual harassment against a respondent and requesting that The Cottonwood School investigate the allegation of sexual harassment.

Respondent means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Bullying and Cyberbullying Prevention Procedures

The Cottonwood School has adopted the following procedures for preventing acts of bullying, including cyberbullying.

1. Cyberbullying Prevention Procedures

The Cottonwood School advises students:

- a. To never share passwords, personal data, or private photos online.
- b. To think about what they are doing carefully before posting and by emphasizing that comments cannot be retracted once they are posted.
- c. That personal information revealed on social media can be shared with anyone including parents, teachers, administrators, and potential employers. Students should never reveal information that would make them uncomfortable if the world had access to it.
- d. To consider how it would feel receiving such comments before making comments about others online.

The Cottonwood School informs Charter School employees, students, and parents/guardians of The Cottonwood School’s policies regarding the use of technology in and out of the classroom. The Cottonwood School encourages parents/guardians to discuss these policies with their children to ensure their children understand and comply with such policies.

2. Education

The Cottonwood School employees cannot always be present when bullying incidents occur, so educating students about bullying is a key prevention technique to limit bullying from happening. The Cottonwood School advises students that hateful and/or demeaning behavior is inappropriate and unacceptable in our society and at The Cottonwood School and encourages students to practice compassion and respect each other.

Charter School educates students to accept all student peers regardless of protected characteristics (including but not limited to actual or perceived sexual orientation, gender identification, physical or cognitive disabilities, race, ethnicity, religion, and immigration status) and about the negative impact of bullying other students based on protected characteristics.

The Cottonwood School's bullying prevention education also discusses the differences between appropriate and inappropriate behaviors and includes sample situations to help students learn and practice appropriate behavior and to develop techniques and strategies to respond in a non-aggressive way to bullying-type behaviors. Students will also develop confidence and learn how to advocate for themselves and others, and when to go to an adult for help.

The Cottonwood School informs The Cottonwood School employees, students, and parents/guardians of this Policy and encourages parents/guardians to discuss this Policy with their children to ensure their children understand and comply with this Policy.

3. Professional Development

The Cottonwood School annually makes available the online training module developed by the California Department of Education pursuant Education Code section 32283.5(a) to its certificated employees and all other The Cottonwood School employees who have regular interaction with students.

The Cottonwood School informs certificated employees about the common signs that a student is a target of bullying including:

- Physical cuts or injuries
- Lost or broken personal items
- Fear of going to school/practice/games
- Loss of interest in school, activities, or friends
- Trouble sleeping or eating
- Anxious/sick/nervous behavior or distracted appearance
- Self-destructiveness or displays of odd behavior
- Decreased self-esteem

The Cottonwood School also informs certificated employees about the groups of students determined by The Cottonwood School, and available research, to be at elevated risk for bullying. These groups include but are not limited to:

- Students who are lesbian, gay, bisexual, transgender, or questioning youth (“LGBTQ”) and those youth perceived as LGBTQ; and
- Students with physical or learning disabilities.

The Cottonwood School encourages its employees to demonstrate effective problem-solving, anger management, and self-confidence skills for The Cottonwood School’s students.

Grievance Procedures

1. Scope of Grievance Procedures

The Cottonwood School will comply with its Uniform Complaint Procedures (“UCP”) policy when investigating and responding to complaints alleging unlawful harassment, discrimination, intimidation or bullying against a protected group or on the basis of a person’s association with a person or group with one or more of the protected characteristics set forth in the UCP that:

- a. Are written and signed; unless the complainant is unable to put the complaint in writing, due to conditions such as a disability or illiteracy, the School will assist the complainant in the filing of the complaint.
- b. Filed by an individual who alleges that that individual has personally suffered unlawful discrimination, harassment, intimidation or bullying, or by one who believes any specific class of individuals has been subjected to discrimination, harassment, intimidation or bullying prohibited by this part, or by a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying; and
- c. Submitted to The Cottonwood School UCP Compliance Officer not later than six (6) months from the date the alleged unlawful discrimination, harassment, intimidation or bullying occurred, or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

The following grievance procedures shall be utilized for reports of misconduct prohibited by this Policy that do not comply with the writing, timeline, or other formal filing requirements of a uniform complaint. For formal complaints of sexual harassment, The Cottonwood School will utilize the following grievance procedures in addition to its UCP when applicable.

2. Reporting

All staff are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or become aware of misconduct prohibited by this Policy, to intervene when safe to do so, call for assistance, and report such incidents. The Board requires staff to follow the procedures in this policy for reporting alleged acts of misconduct prohibited by this Policy.

Any student who believes they have been subject to misconduct prohibited by this Policy or has witnessed such prohibited misconduct is encouraged to immediately report such misconduct to the Coordinator:

Cindy Garcia
7006 Rossmore Lane, El Dorado Hills, CA 95762
Email – Cindy.garcia@cottonwood.school
Phone Number – (530)285-2578

Complaints regarding such misconduct may also be made to the U.S. Department of Education, Office for Civil Rights. Civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders may also be available to complainants.

While submission of a written report is not required, the reporting party is encouraged to submit a written report to the Coordinator. The Cottonwood School will investigate and respond to all oral and written reports of misconduct prohibited by this Policy in a manner that is not deliberately indifferent. Reports may be made anonymously, but formal disciplinary action cannot be based solely on an anonymous report.

Students are expected to report all incidents of misconduct prohibited by this Policy or other verbal, or physical abuses. Any student who feels they are a target of such behavior should immediately contact a teacher, counselor, the Principal, Coordinator, a staff person or a family member so that the student can get assistance in resolving the issue in a manner that is consistent with this Policy.

The Cottonwood School acknowledges and respects every individual's right to privacy. All reports shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process to the greatest extent possible. This includes keeping the identity of the reporter confidential, as appropriate, except to the extent necessary to comply with the law, carry out the investigation and/or to resolve the issue, as determined by the Coordinator or administrative designee on a case-by-case basis.

The Cottonwood School prohibits any form of retaliation against any individual who files a report or complaint, testifies, assists, participates, or refuses to participate in any investigation or proceeding related to misconduct prohibited by this Policy. Such participation or lack of participation shall not in any way affect the status, grades, or work assignments of the individual. Individuals alleging retaliation in violation of this Policy may file a grievance using the procedures set forth in this Policy. Knowingly making false statements or knowingly submitting false information during the grievance process is prohibited and may result in disciplinary action.

All supervisors of staff will receive sexual harassment training within six (6) months of their assumption of a supervisory position and will receive further training once every two (2) years thereafter. All staff, and any individual designated as a coordinator, investigator or decision-maker will receive sexual harassment training and/or instruction concerning sexual harassment as required by law.

3. Supportive Measures

Upon the receipt of an informal or formal complaint of sexual harassment, the Coordinator will promptly contact the complainant to discuss the availability of supportive measures. The Coordinator will consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint of sexual harassment, and explain the process for filing a formal complaint of sexual harassment.

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint of sexual harassment or where no formal complaint of sexual harassment has been filed. Such measures are designed to restore or preserve equal access to The Cottonwood School's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or The Cottonwood School's educational environment, or deter sexual harassment. Supportive measures available to complainants and respondents may include but are not limited to counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The Cottonwood School will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of The Cottonwood School to provide the supportive measures.

4. Investigation and Response

Upon receipt of a report of misconduct prohibited by this Policy from a student, staff member, parent, volunteer, visitor or affiliate of The Cottonwood School, the Coordinator (or administrative designee) will promptly initiate an investigation. If a complaint is against the Coordinator, that complaint must be investigated/resolved by another administrator who holds a position above the Coordinator or by a member of the Board. In most cases, a thorough investigation will take no more than twenty-five (25) school days. If the Coordinator (or administrative designee) determines that an investigation will take longer than twenty-five (25) school days and needs to be delayed or extended due to good cause, the Coordinator (or administrative designee) will inform the complainant of the reasons for the delay or extension and provide an approximate date when the investigation will be complete.

At the conclusion of the investigation, the Coordinator (or administrative designee) will meet with the complainant and, to the extent possible with respect to confidentiality laws, provide the complainant with information about the investigation, including any actions necessary to resolve the incident/situation. However, the Coordinator (or administrative designee) will not reveal confidential information related to other students or employees.

For investigations of and responses to formal complaints of sexual harassment, the following grievance procedures will apply:

- Notice of the Allegations

- Upon receipt of a formal complaint of sexual harassment, the Coordinator will give all known parties written notice of its grievance process, including any voluntary informal resolution process. The notice will include:
 - A description of the allegations of sexual harassment at issue and to the extent known, the identities of the parties involved in the incident, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident;
 - If, in the course of an investigation, the School decides to investigate allegations about the complainant or respondent that are not included in this description, notice of the additional allegations will be given to the parties whose identities are known;
 - A statement that the respondent is presumed not responsible for the alleged conduct until a final decision is reached;
 - A statement that the parties may have an advisor of their choice, who may be an attorney, and may inspect and review evidence; and
 - A statement that The Cottonwood School prohibits an individual from knowingly making false statements or knowingly submitting false information during the grievance process.

- Emergency Removal

- The Cottonwood School may place a non-student employee respondent on administrative leave during the pendency of a formal complaint of sexual harassment grievance process in accordance with The Cottonwood School's policies.
- The Cottonwood School may remove a respondent from The Cottonwood School's education program or activity on an emergency basis, in accordance with The Cottonwood School's policies, provided that The Cottonwood School undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.
- This provision may not be construed to modify any rights under the IDEA, Section 504, or the ADA.

- Informal Resolution

- If a formal complaint of sexual harassment is filed, The Cottonwood School may offer a voluntary informal resolution process, such as mediation, to the parties at any time prior to reaching a determination regarding responsibility. If The Cottonwood School offers such a process, it will do the following:
 - Provide the parties with advance written notice of:
 - The allegations;
 - The requirements of the voluntary informal resolution process including the circumstances under which the parties are precluded from resuming a formal complaint of sexual harassment arising from the same allegations;

- The parties' right to withdraw from the voluntary informal resolution process and resume the grievance process at any time prior to agreeing to a resolution; and
 - Any consequences resulting from participating in the voluntary informal resolution process, including the records that will be maintained or could be shared; and
 - Obtain the parties' advance voluntary, written consent to the informal resolution process.
 - The Cottonwood School will not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.
- Investigation Process
 - The decision-maker will not be the same person(s) as the Coordinator or the investigator. The Cottonwood School shall ensure that all decision-makers and investigators do not have a conflict of interest or bias for or against complainants or respondents.
 - In most cases, a thorough investigation will take no more than twenty-five (25) school days. If the investigator determines that an investigation will take longer than twenty-five (25) school days and needs to be delayed or extended due to good cause, the investigator will inform the complainant and any respondents in writing of the reasons for the delay or extension and provide an approximate date when the investigation will be complete.
 - The parties will be provided with an equal opportunity to present witnesses, to inspect and review any evidence obtained that is directly related to the allegations raised, and to have an advisor present during any investigative meeting or interview.
 - The parties will not be prohibited from discussing the allegations under investigation or to gather and present relevant evidence.
 - A party whose participation is invited or expected at an investigative meeting or interview will receive written notice of the date, time, location, participants, and purpose of the meeting or interview with sufficient time for the party to prepare to participate.
 - Prior to completion of the investigative report, The Cottonwood School will send to each party and the party's advisor, if any, a copy of the evidence subject to inspection and review, and the parties will have at least ten (10) days to submit a written response for the investigator's consideration prior to the completion of the investigation report.
 - The investigator will complete an investigation report that fairly summarizes relevant evidence and send a copy of the report to each party and the party's advisor, if any, at least ten (10) days prior to the determination of responsibility.
- Dismissal of a Formal Complaint of Sexual Harassment
 - If the investigation reveals that the alleged harassment did not occur in The Cottonwood School's educational program in the United States or would not constitute sexual harassment even if proved, the formal complaint with regard to that conduct must be dismissed. However, such a dismissal does not preclude action under another applicable The Cottonwood School policy.
 - The Cottonwood School may dismiss a formal complaint of sexual harassment if:

- The complainant provides a written withdrawal of the complaint to the Coordinator;
 - The respondent is no longer employed or enrolled at The Cottonwood School; or
 - The specific circumstances prevent The Cottonwood School from gathering evidence sufficient to reach a decision on the formal complaint or the allegations therein.
- If a formal complaint of sexual harassment or any of the claims therein are dismissed, The Cottonwood School will promptly send written notice of the dismissal and the reason(s) for the dismissal simultaneously to the parties.
- Determination of Responsibility
 - The standard of evidence used to determine responsibility is the preponderance of the evidence standard.
 - The Cottonwood School will send a written decision on the formal complaint to the complainant and respondent simultaneously that describes:
 - The allegations in the formal complaint of sexual harassment;
 - All procedural steps taken including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
 - The findings of facts supporting the determination;
 - The conclusions about the application of The Cottonwood School's code of conduct to the facts;
 - The decision and rationale for each allegation;
 - Any disciplinary sanctions the recipient imposes on the respondent, and whether remedies designed to restore or preserve equal access to the education program or activity will be provided to the complainant; and
 - The procedures and permissible bases for appeals.

5. Consequences

Students or employees who engage in misconduct prohibited by this Policy, knowingly make false statements or knowingly submit false information during the grievance process may be subject to disciplinary action up to and including expulsion from The Cottonwood School or termination of employment. The Coordinator is responsible for effective implementation of any remedies ordered by The Cottonwood School in response to a formal complaint of sexual harassment.

6. Right of Appeal

Should the reporting individual find The Cottonwood School's resolution unsatisfactory, the reporting individual may, within five (5) business days of notice of The Cottonwood School's decision or resolution, submit a written appeal to the President of The Cottonwood School Board, who will review the investigation and render a final decision.

The following appeal rights and procedures will also apply to formal complaints of sexual harassment:

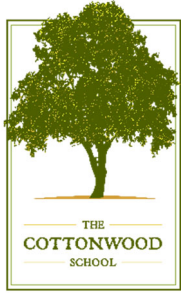
- The complainant and the respondent shall have the same appeal rights and The Cottonwood School will implement appeal procedures equally for both parties.
- The Cottonwood School will notify the other party in writing when an appeal is filed.
- The decision-maker for the appeal will give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome; issue a written decision describing the result of the appeal and the rationale for the result; and provide the written decision simultaneously to both parties.

7. Recordkeeping

All records related to any investigation of complaints under this Policy are maintained in a secure location.

The Cottonwood School will maintain the following records for at least seven (7) years:

- Records of each sexual harassment investigation, including any determination of responsibility; any audio or audiovisual recording or transcript; any disciplinary sanctions imposed on the respondent; and any remedies provided to the complainant.
- Records of any appeal of a formal sexual harassment complaint and the results of that appeal.
- Records of any informal resolution of a sexual harassment complaint and the results of that informal resolution.
- All materials used to train Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.
- Records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment.



Non-Compliance Policy and Procedures

The Cottonwood School is committed to ensuring students are appropriately engaged in learning, particularly as it correlates to attendance reporting. After the Non-Compliance Process has been seen through, it may be determined that Independent Study is not the best educational placement for the student and as such, the student may be Administratively Withdrawn.

The purpose of The Cottonwood School Governing Board approving this Non-Compliance Policy is to accomplish the following:

1. Outline the Non-Compliance Process
2. Outline the Student's Responsibility to complete Work/Progress, Assignments/Work Samples, and/or Student Activity Logs
3. Outline the Parent's and Student's Responsibility to Schedule and Attend Monthly Learning Periods
4. Establish Communication Requirements for the Home School Teacher (HST).
5. Outline the Non-Compliance Procedures
6. Outline the Procedures for the HST when sending the First Non-Compliance Letter
7. Outline the Procedures for the HST when sending the Second Non-Compliance Letter
8. Outline the Procedures for the Administrative Conference Call
9. Establish the Non-Compliance Timeline/Checklist

- 1. Non-Compliance Process:** The school's Non-Compliance Process can be engaged if a student/family is found to have one or more of the following:
 - Two (2) missing assignments during any period of twenty (20) school days
 - One or more missing Work Samples
 - One or more missing Student Activity Logs (Attendance Logs)
 - Missed or not scheduled one or more monthly learning period or other meetings.
 - Has not responded to their Homeschool Teacher after three sets of attempts (phone and email) over the course of six school days.
- 2. Student Work/Progress, Assignments/Work Samples, Student Activity Logs:** It is required that all Homeschool Teachers (HSTs) review and affirm student learning and collect Student Activity Logs and Work Samples every twenty school days. It is also required that all HQTs, monitor work completion and progress for High School Students, if using an HQT. When any pupil fails to complete two (2) assignments during any period of twenty (20) school days, or has missed one or more work samples, the HST should then start the Compliance Process.

Acceptable Work Sample Criteria:

- Original or scanned PDF version
- Demonstrates neat and organized work
- Demonstrates a good reflection of your child's learning and abilities
- Includes student's name and date in the top right-hand corner
- The sample needs to be completed and dated within the collection Learning Period
- Must be non-sectarian (non-religious)
- Photographs must include a summary from the student's perspective
- Samples may be typed or handwritten by the student. Younger students may dictate to the parent to write or type for them

Non-Compliant Work Samples Include:

- Missing student first and last name
- Scanned documents that are difficult to read or are very light
- A scanned or printed document of a certificate of completion or report from an online learning platform
- Samples completed and dated not within the Learning Period
- A photograph which does not include the student's summary of the project/concept
- Incomplete worksheets or work

- 3. Monthly Learning Period or Other Meetings:** It is the parent's and student's responsibility to make every effort to schedule and attend monthly learning period meetings every twenty school days. If the meeting is not successfully scheduled or held after two or more attempts it could be determined that the family has not met the school's meeting expectations and the HST should start the Non-Compliance Process.
- 4. Communication Requirements of the Home School Teacher:** HSTs will keep positive and open lines of communication with each family. HSTs will follow a communication pattern with a pairing of a phone call, email message, and document in Contact Manager. If an initial communication pair (#1) is not responded to within two school days, the HST will attempt to reach the family again with another communication pair (#2). If the second communication pair is not successful, the HST will attempt a third communication pair (#3) and start the Compliance Process by sending Non-Compliance Letter #1.
- 5. Non-Compliance Procedures:** The compliance procedure can include two compliance letters and one Administrative Conference call. If after the Administrative Conference call the student fails to meet expectations, the student will be withdrawn from the school for at minimum, one academic school year.
- 6. First Non-Compliance Letter:** Should any of the items listed in the Non-Compliance Process occur and there have been three Communication Pairs attempted, upon the third attempt, the HST will:
 - Send Non-Compliance Letter #1 to the family via certified mail.
 - Document date letter was sent, issue, and tracking number in Contact Manager
 - Remind student/family of the appropriate sections of the Master Agreement and Parent-Student Handbook that specifically address the issue/concern.
 - Talk with the family to see what the issues/concerns are on both sides as well as develop a plan to support the student and resolve any issues.
 - Hold all Instructional Funds until the family is compliant.

7. Second Non-Compliance Letter: Without satisfactory resolution or response to the issues described in the Non-Compliance Letter #1 within five school days, the HST will:

- Attempt to call and email the family (Communication Pair #4)
- Determine a day and time to schedule an Administrative Conference Call with the parent(s)/guardian(s), HST, and Sr. Director, to be specified in Non-Compliance Letter #2. Date should be no sooner than the 6th school day from the date of the letter.
- Send Non-Compliance Letter #2 to the family via certified mail.
- Document date letter was sent, issue, and tracking number in Contact Manager
- Remind student/family of the appropriate sections of the Master Agreement and Parent-Student Handbook that specifically address the issue/concern.

Letter #2 gives the family the opportunity to communicate and work with their HST to address and problem-solve the issues of concern. Should the family fail to communicate to their HST within five school days from the date the letter was sent, the parent/guardian must either communicate and resolve the indicated issues with their HST or attend the Administrative Phone Conference as scheduled in the letter.

8. Administrative Conference Call: Without satisfactory resolution to the issues/concerns, the HST will:

- Send out a conference call number to all participants.
- Attempt to remind/confirm the parent/guardian of the call via phone and email. Document the communication in the Contact Manager.
- Document date the Administrative Conference Call was held including a brief summary of the outcome in the Contact Manager.

A team composed of Parent(s)/Guardian(s), HST, and a Director must be present on the Administrative Conference Call. During this time the team will work towards resolution of the issues/concerns as well as determine if this is the best placement for the student. School Administration may determine the following:

- Independent Study is in the best interest of the student.
- The need to place the student on a student improvement plan.
- The need to implement different strategies to collect compliance documents (Student Activities Logs and or Work Samples).
- Determine that it is not in the student's best interest to remain in our independent study program.

If the Administration finds that this is not in the best interest of the student to remain in independent study, then the student shall be withdrawn from the school by following the procedures in the school's withdrawal policy.

If the student or parent does not attend the Administrative Conference Call, the student could be withdrawn from the school by following the procedures in the school's withdrawal policy.

9. Non-Compliance Timeline/Checklist:

- Concern/Issue Arises
 - **The HST will Call & Email Family (Communication Pair #1)***
- Wait 2 School Days
- Resolution – Stop Process
- If No Resolution Continue
 - **The HST will Call & Email Family (Communication Pair #2)***

- Wait 2 School Days
- Resolution – Stop Process
- If No Resolution Continue
 - **The HST will Call & Email Family (Communication Pair #3) + Send Non-Compliance Letter #1 (Certified Mail) Hold Instructional Funds***
- Wait 5 School Days
- Resolution– Stop Process
- If No Resolution Continue
 - **The HST will Call & Email Family (Communication Pair #4) + Send Non-Compliance Letter #2 that includes Administrative Conference Call (Certified Mail)***
- Wait 5 School Days
- Resolution – Stop Process
- If No Resolution Continue
 - **The HST will Hold Administrative Conference Call and determine best course of action***
- Follow school withdrawal policy, if applicable*

10. Notice of Decision and Opportunity to Request a Hearing Prior to Removal

Once the evaluation to determine whether independent study is in the student's best interests is complete, if it is determined that it is not in the best interest of the student to remain enrolled in the independent study program, the Parent(s) shall be notified in writing of the Charter School's intent to remove the student as it is not in their best interest to remain in independent study. The Notice shall be in the native language of the Parent(s) and provided no less than five (5) schooldays before the effective date of student's removal. The Notice shall include the following:

- 1) The School's intent to remove the student as it is not in their best interest to remain in independent study.
- 2) The opportunity of the Parent(s) to request a hearing. ~~that follows the same procedures as the Charter School's disciplinary hearing.~~ Parent(s) (or the student if over 18) must submit the request for hearing writing within five (5) calendar days from the date of the Notice.
- 3) If Parent(s) or student over 18 requests a hearing:

~~It will be scheduled following the Charter School's expulsion hearing procedures as outlined in the Charter School's approved Charter and Suspension and Expulsion policy.~~

- a. Within five (5) calendar days of the school receiving a request for a Non-Compliance Hearing, a written notice explaining the charges against the student and an explanation of the student's rights will be sent.
- b. The Non-Compliance Hearing will be adjudicated by a neutral officer. Parents/students will have the opportunity to present testimony, evidence, witnesses, and cross examine adverse witnesses. Parents/Students have the right to bring legal counsel or an advocate.
 - i. If as a result of the hearing the student is disenrolled, notice will be sent to the student's last known district of residence within thirty (30) calendar days.

- ii. A hearing decision not to disenroll the student does not prevent the Charter School from making a similar recommendation in the future should student truancy occur or re-occur.
- 4) If no hearing is requested, the student shall be removed from the school on the date listed on the notice.

***Document in Contact Manager**