



Tuesday, August 24, 2021
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
6:00 PM PDT

Location
3921 Sandstone Drive, Suite A
El Dorado Hills, CA 95762

Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Passcode 107349
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject **A. Record Attendance - Dr. Norman Lorenz - 1 minute**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 1. Opening Items

Access Public

Type Procedural

Board Members:
Christine Cordero
Deb Hibbard
Donna Huckleby
Teresa Lyday-Selby
Norman Lorenz

Subject **B. Call the Meeting to Order - Dr. Norman Lorenz - 2 minutes**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 1. Opening Items

Access Public

Type Procedural

Subject C. Public Comments - Limited to Closed Session Agenda Items Only - 4 minutes

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 1. Opening Items

Access Public

Type Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject D. Closed Session

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Category 1. Opening Items

Access Public

Type

Background -

2. Closed Session

Subject A. Recess into Closed Session

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Closed Session

Access Public

Type Action

Recommended Action Motion to recess into Closed Session for the purpose of -
 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 Property: 3921 Sandstone Drive, Suite D-2 El Dorado Hills, CA 95762
 Agency negotiator: Jodiann Beeson

Subject **B. Reconvene to Open Session**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Closed Session

Access Public

Type Action

Recommended Action Motion to reconvene into Open Session.

Subject **C. Announcement of Any Action Taken in Closed Session - Dr. Norman Lorenz - 3 minutes**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Closed Session

Access Public

Type Discussion

3. Open Session -- Opening Items - 7:00 PM

Subject **A. Approval of the Agenda**

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Category 3. Open Session -- Opening Items - 7:00 PM

Access Public

Type Action

Recommended Action Motion to approve the agenda.

Subject **B. Public Comments**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 3. Open Session -- Opening Items - 7:00 PM

Access Public

Type Information, Procedural

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Subject **C. Approve Minutes July 27, 2021 Regular Board Meeting**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 3. Open Session -- Opening Items - 7:00 PM

Access Public

Type Action

Recommended Action Motion to Approve Minutes for the July 27, 2021, Regular Board Meeting as presented.

File Attachments

[Minutes July 27, 2021 Draft.pdf \(132 KB\)](#)

Subject **D. Executive Director's Report Cindy Garcia**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 3. Open Session -- Opening Items - 7:00 PM

Access Public

Type Information

File Attachments

[8_24_2019 Cottonwood Board Meeting.pdf \(4,175 KB\)](#)

4. Finance

Subject	A. Discussion and Potential Action on the June Financials (Unaudited Actuals Report) Darlington Ahaiwe
Meeting	Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	4. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the June financials as presented.

File Attachments
[Cottonwood_Financial Package_June 2021.pdf \(1,143 KB\)](#)

Subject	B. Discussion and Potential Action on the July Financials Darlington Ahaiwe
Meeting	Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	4. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the July Financials as presented.

File Attachments
[Cottonwood_Financial Package_July 2021.pdf \(527 KB\)](#)

5. Operations

Subject	A. Independent Study Policy
Meeting	Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	5. Operations
Access	Public
Type	Action
Recommended Action	Motion to Approve the Independent Study Policy as presented.

As you know the passing of AB 130 has an effective date of July 1, 2021, with an immediate implementation timeline. We have been reviewing these mandates with our Auditor, Legal, and Pathways, and they provided us verbiage we are mandated to use.

File Attachments

[Independent Study Policy REDLINE- Cottonwood Final Board Approved 7-27-21 \(002\) \(002\).pdf \(186 KB\)](#)

Subject **B. Teacher Induction Policy Linda Kimble**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Operations

Access Public

Type Action

Recommended Action Motion to approve the Teacher Induction Policy as presented

We are excited to provide our employees who are in the process of clearing their teaching credential with an Induction Program. Induction helps new teachers meet State requirements for teacher certification.

This change aligns our policy with the agreement adopted by the Board during the last board meeting through the adoption of the Riverside County Office of Education's Center for Teaching Innovation Induction Program. We are grateful to have the opportunity to offer this support and training to our teachers.

File Attachments

[Teacher Induction Policy Redline 8.3.21 \(1\).pdf \(329 KB\)](#)

Subject **C. Handbook PTO Correction Linda Kimble**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Operations

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the Handbook PTO Correction as presented.

One major change and a series of related minor changes have been made to the board handbook as a clean-up effort following our prior handbook approval.

1) A reference to the capping of sick time for full-time exempt certificated staff was inadvertently left in the handbook during our last handbook approval. In the proposed revision, you will see the cap on sick time for this group of employees has been stricken. Our policy now allows for the carry-over of sick time for certificated employees because of the potential benefit of this sick time to their retirement.

2) Sick time is not technically a "leave" in the strictest sense of the word, so we have stricken references to "sick leave" and are now referring to it as "sick time".

File Attachments

[PTO Handbook Language -Redline-8-20-2021.pdf \(223 KB\)](#)

Subject **D. Math Placement Policy**

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Operations

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the Math Placement Policy

File Attachments
[Math Placement Policy 2021-22.pdf \(192 KB\)](#)

Subject E. Covid Policies and Guidance

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Operations

Access Public

Type Information

CDPH has begun to release its 2021-2022 school guidance. In alignment with El Dorado County Public Health and CDPH and CAL-OSHA and our authorizing district, Buckeye Union School District. The Cottonwood School will continue to keep the mandates current and up-to-date and posted to our website.
<https://cottonwoodk12.org/covid/>

6. Governance

Subject A. Executive Order N-29-20

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 6. Governance

Access Public

Type Information

N-29-20 is an executive order by Governor Newsom with an effective date of October 1, 2021. A Return to fully compliant Brown Act meetings.

File Attachments
[Governance.pdf \(433 KB\)](#)

7. Closing Items

Subject A. Board of Directors Comments & Requests

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING
Category 7. Closing Items
Access Public
Type Discussion

Subject B. Announcement of the Next Regular Scheduled Board Meeting

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING
Category 7. Closing Items
Access Public
Type Information

September 28, 2021

- Closed Session: 6:00 p.m.
- Open Session: 7:00 p.m.

Subject C. Adjourn Meeting

Meeting Aug 24, 2021 - REGULAR SCHEDULED BOARD MEETING
Category 7. Closing Items
Access Public
Type Action
Recommended Action Motion to Adjourn