



**Tuesday, October 26, 2021
REGULAR SCHEDULED BOARD MEETING**

THE COTTONWOOD SCHOOL

**Time
6:00 PM PDT**

**Location
3921 Sandstone Drive, Suite A
El Dorado Hills, CA 95762**

**Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762**

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
Christine Cordero	
Deb Hibbard	
Donna Huckleby	
Norman Lorenz	
Teresa Lyday-Selby	

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject **A. Approval of the Agenda**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

Subject **B. Board Finding AB361**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion for Board Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

Roll Call Vote
 Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz

Teresa Lyday-Selby

File Attachments
[AB 361.pdf \(120 KB\)](#)

Subject**C. Public Comments**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject**D. Approve Minutes**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to Approve Minutes for September 28, 2021 as presented. Second, roll call vote.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
[Minutes September 28 2021.pdf \(108 KB\)](#)

Subject**E. Executive Director's Report Cindy Garcia**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING
 Category 2. Open Session -- Opening Items - 6:00 PM
 Access Public
 Type Information

SUBMITTED BY: Cindy Garcia
PRESENTING TO THE BOARD: Cindy Garcia
ESTIMATED TIME OF ITEM: 15 minutes
BACKGROUND AND SUMMARY (overview):

File Attachments
[10_26 Cottonwood Board Meeting Slides.pdf \(3,768 KB\)](#)

3. Finance

Subject **A. Discussion and Potential Action on the September Financials Spencer Styles**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING
 Category 3. Finance
 Access Public
 Type Discussion and Potential Action

Recommended Action Motion to approve the September financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Spencer Styles
ESTIMATED TIME OF ITEM: 10 minutes
BACKGROUND AND SUMMARY (overview):
 Presentation of September financials.

Roll Call Vote:
 Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
[Cottonwood_Financial Package_September 2021.pdf \(1,171 KB\)](#)

Subject **B. The Cottonwood School Elementary and Secondary School Emergency Relief Fund (ESSER) III Expenditure Plan**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING
 Category 3. Finance

Access Public

Type Action

Recommended Action Motion to approve the ESSER III Expenditure Plan as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

In response to the 2019 Novel Coronavirus (COVID-19), the U.S. Congress passed American Rescue Plan (ARP) Act, which was signed into law on March 11, 2021. This is the third federal stimulus funding act in response to COVID-19, following the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA).

The ARP Act requires local educational agencies (LEAs) that receive ESSER III funds to complete both a Safe Return to In-person Instruction and Continuity of Services plan, and an Expenditure Plan for how ESSER III funds will be used to address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The ESSER III Expenditure Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before September 30, 2021, and submitted for review and approval within five days of adoption. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

The ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
 - Written in a language that parents can understand, to the extent practicable;
 - Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
 - Be made publicly available on the LEA's website
- LEAs have the flexibility to include actions described in existing plans to the extent that the actions in those plans address the requirements of the ESSER III Expenditure Plan. An LEA that chooses to include community input and/or actions from other plans, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan must provide the name(s) and location(s) of the plans being referenced in the ESSER III Expenditure Plan.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
[Cottonwood ARP ESSER III 2021-2022 \(1\).pdf \(265 KB\)](#)

4. Operations

Subject	A. English Learner Master Plan
Meeting	Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	4. Operations
Access	Public

Type Action

Recommended Action Motion to approve the 2021-2022 English Learner Master Plan as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Ann Buxton
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):

The changes from our last plan are syntactical, updated offerings, updated letters, and signatures.

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
[2021-2022 Cottonwood Charter School EL Master Plan2.pdf \(543 KB\)](#)

Subject B. Independent Study Policy

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 4. Operations

Access Public

Type Action

Recommended Action Motion to approve the Independent Study Policy as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Cindy Garcia
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):

The IS policy has been updated to comply with the AB167 legislation. There was a duplicated section and some minor edits.

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
[Cottonwood Independent Study Policy \(AB 167 Compliant\) \(4817-0245-2991.v2\).pdf \(195 KB\)](#)

Subject C. Non-Compliance, Missed Assignments, Satisfactory Educational Progress Policy and Procedures ("Non-Compliance Policy")

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 4. Operations

Access Public

Type Action

Recommended Action Motion to approve the Non-Compliance, Missed Assignments, Satisfactory Educational Progress Policy and Procedures ("Non-Compliance Policy") as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

The Non-Compliance, Missed Assignments, Satisfactory Educational Progress Policy and Procedures ("Non-Compliance Policy") has been updated to match our IS policy has been updated to comply with the AB167 legislation.

We have added the extended Tiered Re-engagement into the policy.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
[Non-Compliance Policy and Procedures \(4828-6303-8203.v9\).pdf \(190 KB\)](#)

Subject D. The Cottonwood Math Placement Policy

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 4. Operations

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve The Cottonwood Math Placement Policy as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

To ensure the success of every student and to meet the Legislative intent of the California Mathematics Placement Act of 2015. The Cottonwood School has established a fair, objective, and transparent protocol for placement in mathematics courses for students entering 9th grade. All students can learn mathematics at high levels at The Cottonwood School through a rigorous curriculum, strong instructional support, and intervention when needed.

Roll Call Vote:

Christine Cordero
 Deb Hibbard

Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
 Cottonwood Math Placement 2021-22 (4842-7252-0955.v3).pdf (217 KB)

5. Closing Items

Subject **A. Board of Directors Comments & Requests**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closing Items

Access Public

Type Discussion

Subject **B. Announcement of the Next Regular Scheduled Board Meeting**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closing Items

Access Public

Type Information

November 30, 2021

- Open Session: 6:00 p.m.
- Closed Session: approximately 7:30 p.m.

Subject **C. Adjourn Meeting**

Meeting Oct 26, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closing Items

Access Public

Type Action

Recommended Action Motion to Adjourn. Second, roll call vote.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

