



Tuesday, November 30, 2021
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
6:00 PM PDT

Location
3921 Sandstone Drive, Suite A
El Dorado Hills, CA 95762

Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject	A. Approval of the Agenda
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Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject B. Executive Director's Report Cindy Garcia

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Cindy Garcia
ESTIMATED TIME OF ITEM: 15 minutes
BACKGROUND AND SUMMARY (overview):

File Attachments
[November 30, 2021 Executive Director Report.pdf \(2,298 KB\)](#)

Subject C. Board Finding AB361

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to continue to have The Cottonwood School board meeting virtually, per AB 361.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Ann Buxton
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency

- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

finds that

due to the state of emergency meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of contagious individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of board members, staff, and the public.

File Attachments

[AB 361.pdf \(120 KB\)](#)

Subject

D. Approve Minutes

Meeting

Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category

2. Open Session -- Opening Items - 6:00 PM

Access

Public

Type

Action

Recommended Action Motion to Approve Minutes for October 26, 2021 as presented. Second, roll call vote.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Regular Board Meeting Minutes October 26 2021.pdf \(144 KB\)](#)

Subject	E. Public Comments
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

3. Finance

Subject	A. Discussion and Potential Action on the October Financials
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action

Recommended Action Motion to approve the October financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Spencer Styles

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

Charter Impact representative, Spence Styles, will present the previous month's financial reports that include highlights, revenue, expenses, fund and cash balances, and related information.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Cottonwood_Financial Package_October 2021.pdf \(1,234 KB\)](#)

Subject	B. First Interim Report
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Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the First Interim Financial Report, second, Roll call.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Spencer Styles

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

Charter Impact representative, Spence Styles, will present The first Interim Report, that includes highlights, revenue, expenses, fund, and cash balances, and related information.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[FY22-TCS-First Interim Alt Form - Certification Page.pdf \(82 KB\)](#)

Subject C. Salary Schedules

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Information

SUBMITTED BY: Linda Kimble

PRESENTING TO THE BOARD: Linda Kimble and Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

Salary Adjustment

In order to attract and retain quality candidates, remain competitive. In response to a State mandate tied to the hourly non-exempt minimum wage increase, all exempt employees making below \$62,400 as an annual salary will be adjusted to the annual salary of \$62,400 prior to January 1, 2022. This salary amount is prorated for those working less than a full year and does not include part-time employees. The fiscal impact of this change for the 2021-22 school year will be less than \$28,000 when benefits are included. Our broader compensation policy for all employees will be revisited and reconstructed prior to July 1, 2022.

Subject D. Procurify Bid 2022

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the Procurify Bid as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Eric Sweiven, Adam Azarzar, and Cindy Garcia

ESTIMATED TIME OF ITEM: 10 minutes

BACKGROUND AND SUMMARY (overview):

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[The Cottonwood School - procurify Proposal Review- 2021 \(1\).pdf \(327 KB\)](#)

4. Public Hearing

Subject **A. Public Hearing on the EDUCATOR EFFECTIVENESS Funds (2021–26) Block Grant Program**

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 4. Public Hearing

Access Public

Type Discussion, Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 10

BACKGROUND AND SUMMARY (overview):

The California Department of Education is allocating funds in the Educator Effectiveness Block Grant to provide professional learning and promote educator equity, quality, and effectiveness. To receive Educator Effectiveness Funds (EEF), LEAs must hold a public meeting of the school's Governing Board, followed by adoption in a subsequent public meeting before the December 30, 2021, deadline.

A public hearing is hereby declared open at _____p.m. for the purpose of hearing testimony regarding the Educator Effectiveness Block Grant for the 2021-2026 fiscal years.

There being no further discussion, the Public Hearing is hereby declared closed at _____p.m.

File Attachments

[2021_Educator_Effectiveness_Block_Grant_Plan.pdf \(299 KB\)](#)

Admin Content

President Norman Lorenz opened a public hearing at 7:51 p.m. to receive comments regarding the 2021/22 Local Control and Accountability Plan. There were no comments, and the public hearing was closed at 7:51 p.m.

Close for public hearing

5. Operations

Subject	A. Credential Waivers Single Subject - Social Studies and Moderate / Severe Special Education
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	5. Operations
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve Credential Waivers for Single Subject - Social Studies and Moderate / Severe Special Education, second, Roll Call.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Linda Kimble

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

1. Credential Waiver: Single Subject Social Studies
2. Credential Waiver: Moderate / Severe

From time to time, we find positions are difficult to fill. At this time, we have two positions: the Moderate / Severe On-Site Position and the On-Site Single Subject Social Studies position. When we can demonstrate a concerted effort to fill difficult-to-fill positions and are still unable to fill them, we can file waivers with the Board generated by the Commission on Teacher Credentialing that allow us to use the best-qualified person we can find. With the Board's permission, we will proceed with the best candidates we have been able to find for these positions. In both cases, they are skilled people who will train to obtain certification in the position for which they are being hired.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selb

Subject	B. ESY Extended School Year
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	5. Operations
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve ESY for June 1 - June 29, 2022, as presented, second, roll call.

SUBMITTED BY: Sarah Tuold

PRESENTING TO THE BOARD: Sarah Tuold

ESTIMATED TIME OF ITEM: 5 Minutes

BACKGROUND AND SUMMARY (overview):

Extended School Year services are special education services that are provided to a student with a disability during extended school breaks. Per the Individuals with Disabilities Education Act (IDEA) and California Code of Regulations section 3043, these services assist the student in working toward the same goals and objectives

that the student works on during the school year and are only provided in those areas on the current IEP that the student has demonstrated:

1. Regression of skills during an extended school break and
2. Limited ability to benefit from re-teaching skills after an extended school break.

In addition to the two criteria above, case law includes "emerging skills" (i.e., when a student is on the brink of learning to read) in the analysis of eligibility of ESY. If a student is in a critical stage of learning a skill that could lead to a greater level of independence, and interruption of instruction would cause loss of the current level of skill development, ESY should be considered by the IEP team (*Reusch v. Fountain, 1994*).

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Extended School Year Dates 21-22.pdf \(31 KB\)](#)

6. Closed Session

Subject **A. Public Comments - Limited to Closed Session Agenda Items Only - 4 minutes**

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Information, Procedural

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Subject **B. Recess into Closed Session for CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Action

Recommended Action Motion to recess into Closed Session for the purpose of CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Second, Roll Call

SUBMITTED BY:

PRESENTING TO THE BOARD: Jodiann Beeson

ESTIMATED TIME OF ITEM: 15 Minutes

BACKGROUND AND SUMMARY (overview):

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 3921 Sandstone Drive; El Dorado Hills, CA 95762

Agency negotiator: Jodiann Beeson

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

Subject C. Reconvene to Open Session

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Action

Recommended Action Motion to reconvene into Open Session.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

Subject D. Announcement of Any Action Taken in Closed Session - Dr. Norman Lorenz

Meeting Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Discussion

7. Closing Items

Subject	A. Board of Directors Comments & Requests
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	7. Closing Items
Access	Public
Type	Discussion

Subject	B. Announcement of the Next Regular Scheduled Board Meeting
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	7. Closing Items
Access	Public
Type	Information

December 14, 2021

- Open Session: 6:00 p.m.
- Closed Session: To follow if needed.

Subject	C. Adjourn Meeting
Meeting	Nov 30, 2021 - REGULAR SCHEDULED BOARD MEETING
Category	7. Closing Items
Access	Public
Type	Action

Recommended Action Motion to Adjourn, Second, Roll Call

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby