



**Tuesday, January 25, 2022  
REGULAR SCHEDULED BOARD MEETING**

**THE COTTONWOOD SCHOOL**

**Time  
6:00 PM PDT**

**Location  
3921 Sandstone Drive, Suite A  
El Dorado Hills, CA 95762**

**Zoom Link:  
<https://zoom.us/j/7911094763>  
Meeting ID: 791 109 4763  
Join by Phone: (669) 900-6833  
El Dorado Hills, CA 95762**

**1. Opening Items**

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<b>Subject</b>	<b>A. Record Attendance - Dr. Norman Lorenz</b>
Meeting	Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
Christine Cordero	
Deb Hibbard	
Donna Huckleby	
Norman Lorenz	
Teresa Lyday-Selby	

<b>Subject</b>	<b>B. Call the Meeting to Order - Dr. Norman Lorenz</b>
Meeting	Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

**2. Open Session -- Opening Items - 6:00 PM**

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**Subject**                    **A. Approval of the Agenda**

Meeting                    Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category                    2. Open Session -- Opening Items - 6:00 PM

Access                    Public

Type                    Action

Recommended Action    Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:

Christine Cordero  
 Deb Hibbard  
 Donna Huckleby  
 Norman Lorenz  
 Teresa Lyday-Selby

**Subject**                    **B. Board Finding AB361**

Meeting                    Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category                    2. Open Session -- Opening Items - 6:00 PM

Access                    Public

Type                    Action

Recommended Action    Motion for Board Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361. Second, roll call vote.

**SUBMITTED BY:** Ann Buxton

**PRESENTING TO THE BOARD:** Ann Buxton

**ESTIMATED TIME OF ITEM:** 5 minutes

**BACKGROUND AND SUMMARY (overview):**

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

Roll Call Vote:

Christine Cordero  
 Deb Hibbard  
 Donna Huckleby  
 Norman Lorenz  
 Teresa Lyday-Selby

File Attachments

[AB 361.pdf \(120 KB\)](#)

**Subject****C. Public Comments**

Meeting Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

**Subject****D. Approve Minutes**

Meeting Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to Approve Minutes for the December 14, 2021, Regular Board Meeting as presented. Second, roll call vote.

**SUBMITTED BY:** Ann Buxton

**PRESENTING TO THE BOARD:**

**ESTIMATED TIME OF ITEM:** 2 minutes

**BACKGROUND AND SUMMARY (overview):**

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Minutes for December 14 2021.pdf \(127 KB\)](#)

**Subject** **E. Executive Director's Report Cindy Garcia**

Meeting Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information

**SUBMITTED BY:** Ann Buxton

**PRESENTING TO THE BOARD:** Cindy Garcia

**ESTIMATED TIME OF ITEM:** 15 minutes

**BACKGROUND AND SUMMARY (overview):**

File Attachments  
[January 25 Cottonwood Board Meeting.pdf \(4,036 KB\)](#)

### 3. Finance

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**Subject** **A. Discussion and Potential Action on the December Financials including the November check register Jason Sitomer & Spencer Styles**

Meeting Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the December Financials including the November check register financials as presented. Second, roll call vote.

**SUBMITTED BY:** Ann Buxton

**PRESENTING TO THE BOARD:** Jason Sitomer and Spencer Styles

**ESTIMATED TIME OF ITEM:** 5 minutes

**BACKGROUND AND SUMMARY (overview):**

Presentation of December Financials including the November check register.

Charter Impact representatives, Jason Sitomer and Spencer Styles will present the previous month's financial reports that include highlights, revenue, expenses, fund, and cash balances, and related information.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments  
[Cottonwood\\_Financial Package\\_December 2021.pdf \(1,203 KB\)](#)

**Subject** **B. Annual Audit Review for The Cottonwood School**

Meeting	Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve The Cottonwood School's Annual Audit Review report as presented. Second, roll call vote.

**SUBMITTED BY:** Ann Buxton

**PRESENTING TO THE BOARD:** Representative Wilkinson Hadley King & Co. LLP

**ESTIMATED TIME OF ITEM:** 10 minutes

**BACKGROUND AND SUMMARY (overview):**

Presentation of The Cottonwood School's Audit report.

A Representative Wilkinson Hadley King & Co. LLP will present The Cottonwood School's audit findings and related information.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments  
[20-21 Audit Rpt - Cottonwood.pdf \(672 KB\)](#)

## 4. Academic Excellence

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<b>Subject</b>	<b>A. School Accountability Report Card, SARC</b>
Meeting	Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	4. Academic Excellence
Access	Public
Type	Discussion and Potential Action

**SUBMITTED BY:** Ann Buxton

**PRESENTING TO THE BOARD:** Ann Buxton

**ESTIMATED TIME OF ITEM:** 5 minutes

**BACKGROUND AND SUMMARY (overview):**

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

File Attachments  
[School\\_Accountability\\_Report\\_Card\\_The\\_Cottonwood\\_School Final.pdf \(1,418 KB\)](#)

## 5. Governance

## 6. Closing Items

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**Subject**                    **A. Board of Directors Comments & Requests**

Meeting                    Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category                    6. Closing Items

Access                    Public

Type                    Discussion

**Subject**                    **B. Announcement of the Next Regular Scheduled Board Meeting**

Meeting                    Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category                    6. Closing Items

Access                    Public

Type                    Information

XXXX XX, 2021

- Open Session: 6:00 p.m.
- Closed Session: 7:30 p.m.

**Subject**                    **C. Adjourn Meeting**

Meeting                    Jan 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category                    6. Closing Items

Access                    Public

Type                    Action

Recommended Action    Motion to Adjourn. Second, roll call vote.

Roll Call Vote:  
Christine Cordero  
Deb Hibbard  
Donna Huckleby  
Norman Lorenz  
Teresa Lyday-Selby