



**Tuesday, March 22, 2022
REGULAR SCHEDULED BOARD MEETING**

THE COTTONWOOD SCHOOL

**Time
6:00 PM PDT**

**Location
3921 Sandstone Drive, Suite 100
El Dorado Hills, CA 95762**

**Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762**

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
Christine Cordero	
Deb Hibbard	
Donna Huckleby	
Norman Lorenz	
Teresa Lyday-Selby	

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject **A. Approval of the Agenda**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject **B. Board Finding AB361**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion for Board Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361.
Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Ann Buxton
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments

Subject**C. Public Comments**

Meeting	Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject**D. Approve Minutes**

Meeting	Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Action

Recommended Action Motion to Approve Minutes for February 22, 2022, as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD:

ESTIMATED TIME OF ITEM: 2 minutes

BACKGROUND AND SUMMARY (overview):

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Minutes February 22 2022.pdf \(153 KB\)](#)

Subject **E. Executive Director's Report Cindy Garcia**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Cindy Garcia
ESTIMATED TIME OF ITEM: 15 minutes
BACKGROUND AND SUMMARY (overview):

File Attachments
[March 22, 2022 Board ED Report.pdf \(10,900 KB\)](#)

3. Finance

Subject **A. Discussion and Potential Action on the February Financials**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the February financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Spencer Styles/Jason Sitomer
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):
Presentation of February financials.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
[22.02_TCS_Board Package.pdf \(765 KB\)](#)

Subject **B. The Cottonwood School Stipends for 2022-2023**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public
Type Discussion and Potential Action
Recommended Action Motion to approve The Cottonwood School Stipends as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

Presentation of Stipends

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
[cottonwood stipends \(1\).pdf \(149 KB\)](#)

Subject C. Public Hearing A-G Completion Improvement Grant

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Information

Public Hearing on the A-G Completion Improvement Grant

A public hearing is hereby declared open. For the purpose of hearing testimony regarding the A-G Completion Improvement Grant.

There being no further discussion, the Public Hearing is hereby declared closed.

File Attachments
[A-G Improvement Grant Funding \(2\).pdf \(130 KB\)](#)

Subject D. Architectural Bids

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the Architectural Bid from XXXXX. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Jodiann Beeson/Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

Last month we shared with the board our plans for 3921 Sandstone.

As a reminder, once we are able to complete the renovations in Suite B; Suite A will be available for instruction and enrichment primarily for Homestudy.

Suite B will serve as a hub for the High School Pathway and extended opportunities as our Learning Center for the afternoon for all high school students in each Pathway (homestudy and Site-Based).

Attached are 3 bids for the architectural work for Suite B/102.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Kirk Miller.pdf \(149 KB\)](#)

[Kevin Pressey.pdf \(321 KB\)](#)

[Jon Westphal.pdf \(84 KB\)](#)

4. Operations

Subject A. Executive Director Evaluation

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 4. Operations

Access Public

Type Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 10

BACKGROUND AND SUMMARY (overview):

Timeline and next steps.

5. Closed Session

Subject A. Public Comments - Limited to Closed Session Agenda Items Only - 4 minutes

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 5. Closed Session
Access Public
Type Information, Procedural

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Subject B. Recess into Closed Session

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 5. Closed Session
Access Public
Type Action

Recommended Action Motion to recess into Closed Session for the purpose of - Second, Roll Call.

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

****CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

****CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: (Specify by reference to claimant's name, names of parties, case, or claim numbers)
or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations)

****PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: (Specify position title of employee being reviewed)

****PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

(f) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

Subject **C. Public Employee Discipline/Dismissal/Release**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type Action

Recommended Action Motion to move to Closed Session. Second, roll call vote.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

****PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

(f) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

Subject **D. Reconvene to Open Session**

Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type Action

Recommended Action Motion to reconvene into Open Session, Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject **E. Announcement of Any Action Taken in Closed Session - Dr. Norman Lorenz**
Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 5. Closed Session
Access Public
Type Discussion

6. Closing Items

Subject **A. Board of Directors Comments & Requests**
Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 6. Closing Items
Access Public
Type Discussion

Subject **B. Announcement of the Next Regular Scheduled Board Meeting**
Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 6. Closing Items
Access Public
Type Information
April 26, 2022
• Open Session: 6:00 p.m.
• Closed Session: 7:30 p.m.

Subject **C. Adjourn Meeting**
Meeting Mar 22, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 6. Closing Items
Access Public
Type Action
Recommended Action Motion to Adjourn. Second, roll call vote.

Roll Call Vote:
Christine Cordero

Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby