



Tuesday, July 26, 2022
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
5:00 PM PDT

Location
3921 Sandstone Drive, Suite 100
El Dorado Hills, CA 95762

Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
	Christine Cordero
	Deb Hibbard
	Donna Huckleby
	Norman Lorenz
	Teresa Lyday-Selby

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject	A. Board Finding AB361
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Action
Recommended Action	Motion for Board Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[AB 361.pdf \(126 KB\)](#)

Subject	B. Approval of the Agenda
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

Subject	C. Public Comments
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information, Procedural

Public comment rules:

Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. Comments are limited to 2 minutes each person, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject	D. Executive Director's Report Cindy Garcia
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Cindy Garcia**ESTIMATED TIME OF ITEM:** 10 minutes**BACKGROUND AND SUMMARY (overview):**

3. Finance

Subject	A. Discussion and Potential Action on the June Financials
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action

Recommended Action Motion to approve the June financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Jason Sitomer**ESTIMATED TIME OF ITEM:** 5 minutes**BACKGROUND AND SUMMARY (overview):**

Presentation of June financials.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
22.06_TCS_Board Package.pdf (1,422 KB)

4. Consent Agenda

Subject	A. Consent Agenda
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	4. Consent Agenda
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the Consent Agenda as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton/Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

1. Approval of June 21,2022 Regular Board Meeting Minutes
2. Travel Expense Policy New policy recommended by Legal
3. Arbitration Agreement Updated Legal Recommendation
4. Independent Study Policy Updated Legal Recommendation
5. Staff Information Technology Use Policy Updated Legal Recommendation
6. Professional Boundaries/Student Staff Interaction Updated Legal Recommendation
7. Educator Effectiveness Block Grant -Updated for 2022-223
8. Employee Handbook language change
9. Parent Student Handbook language change

File Attachments
June 2022 Regular Board Meeting Minutes.pdf (88 KB)
Staff_Information_Technology_Use_Policy-_Cottonwood.pdf (339 KB)
Professional_Boundaries_-_Staff_Student_Interactions_-_Cottonwood.pdf (112 KB)
Cottonwood Arbitration Agreement (redline) 070822 (4884-7073-9495.v2)[60].pdf (114 KB)
2021_Educator_Effectiveness_Block_Grant_Plan.pdf (142 KB)
Parent Student Handbook Paragraph.pdf (22 KB)
Employee Handbook Language .pdf (66 KB)
Cottonwood Independent Study Policy 2022 (4867-1102-2890.v1).pdf (241 KB)
Travel Expense Policy (Draft).pdf (124 KB)

5. Operations

Subject	A. Policy for Changing High School Pathways & Admissions and Enrollment
Meeting	Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	5. Operations
Access	Public

Type Discussion and Potential Action

Recommended Action Motion to approve the Policy for Changing High School Pathways & Admissions and Enrollment as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

We have updated our Admissions and Enrollment policy with current legal requirements to reflect our up-to-date processes that ensure equity for all students when changing pathways.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[Admissions and Enrollment Policy \(YMC redline\) 4869-2075-2171 v.1.pdf \(244 KB\)](#)

[Policy for Changing High School Academic Pathways v.1\[46\].pdf \(90 KB\)](#)

6. Closed Session

Subject **A. Public Comments - Limited to Closed Session Agenda Items Only - 4 minutes**

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Information, Procedural

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Subject **B. Recess into Closed Session Conference with Legal Counsel – Anticipated Litigation (Three Cases)**

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Action

Recommended Action Motion to recess into Closed Session for the purpose of Conference with Legal Counsel – Anticipated Litigation, Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

****CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION (Three Cases)**
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Three Cases)

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

Subject C. Closed Session

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Discussion

Background -
Representation from Young, Minney & Corr - Kaela Haydu

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION (Three Cases)
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Three Cases)

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

Subject D. Reconvene to Open Session

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Action

Recommended Action Motion to reconvene into Open Session, Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject E. Announcement of Any Action Taken in Closed Session - Dr. Norman Lorenz

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closed Session

Access Public

Type Discussion

7. Closing Items

Subject A. Board of Directors Comments & Requests

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 7. Closing Items

Access Public

Type Discussion

Subject B. Announcement of the Next Regular Scheduled Board Meeting

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 7. Closing Items

Access Public

Type Information

August 23, 2022

- Open Session: 6:00 p.m.
- Closed Session: 7:30 p.m.

Subject C. Adjourn Meeting

Meeting Jul 26, 2022 - REGULAR SCHEDULED BOARD MEETING
Category 7. Closing Items
Access Public
Type Action
Recommended Action Motion to Adjourn. Second, roll call vote.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby