



Tuesday, October 25, 2022
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
6:00 PM PDT

Location
3921 Sandstone Drive, Suite 100
El Dorado Hills, CA 95762

Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
	Christine Cordero
	Deb Hibbard
	Donna Huckleby
	Norman Lorenz
	Teresa Lyday-Selby

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject **A. Approval of the Agenda**

Meeting Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

Subject **B. Board Finding AB361**

Meeting Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion for Board Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361.
 Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
 AB 361.pdf (126 KB)

Subject	C. Public Comments
Meeting	Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject	D. Executive Director's Report Cindy Garcia
Meeting	Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Cindy Garcia
ESTIMATED TIME OF ITEM: 15 minutes
BACKGROUND AND SUMMARY (overview):

File Attachments
[Oct 25th TCS Board Meeting.pdf \(8,973 KB\)](#)

3. Finance

Subject	A. Discussion and Potential Action on the September Financials
Meeting	Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the September financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Charter Impact/ Kate Eng
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):
 Presentation of September financials.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
[22.09_TCS_Board Package.pdf \(676 KB\)](#)

Subject**B. All Staff Bonus**

Meeting

Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category

3. Finance

Access

Public

Type

Discussion and Potential Action

Recommended Action Motion to approve the All Staff Bonus as presented. Second, Roll Call.

SUBMITTED BY: Cindy Garcia

PRESENTING TO THE BOARD: Cindy Garcia/ Stacie Ivery

ESTIMATED TIME OF ITEM: 15 minutes

BACKGROUND AND SUMMARY (overview):

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
[Board Proposal of Bonus Distribution.docx.pdf \(62 KB\)](#)

Subject**C. Certificated Salary Schedules**

Meeting

Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category

3. Finance

Access

Public

Type

Discussion and Potential Action

Recommended Action Motion to approve the Certificated Salary Schedules as presented. Second, Roll Call.

SUBMITTED BY: Cindy Garcia

PRESENTING TO THE BOARD: Cindy Garcia/Stacie Ivery

ESTIMATED TIME OF ITEM: 15 minutes

BACKGROUND AND SUMMARY (overview):

Please approve the new Certificated salary schedules. These schedules are market aligned to remain competitive.

Some key changes

- Applied a scientific formula for salary schedules that were vetted by researching other salary schedules in the counties we serve.
- Entry-level positions have increased in pay
 - Allows for more growth in steps earlier in the schedule (more frequent raises)
- In Schedules A and B we have consolidated Columns from 8 (A-H) to 6 (A-F) to be more market competitive with semester units earned
- Split the previous Certificated Coordinator schedule into 2 (C1 & C2) to show special education schedules and remain competitive in the market and removed contract stipends except for Educational Specialists and included them in the salary realignment

If approved, this will take effect on October 1 to match the market realignment for Classified. The retro salaries will be distributed on the 12/25 check distribution.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[_Board 22-23 Certificated Salary Schedules Board Packet.pdf \(177 KB\)](#)
Subject**D. Stipend Chart**

Meeting

Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category

3. Finance

Access

Public

Type

Discussion and Potential Action

Recommended Action Motion to approve the Stipends as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Cindy Garcia/Stacie Ivery

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

We are asking for approval of the Cottonwood School Stipend Chart based on the new Salary schedules embedding contract stipends into the market-aligned schedules.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[The Cottonwood School Stipend Chart.pdf \(150 KB\)](#)

4. Consent Agenda

Subject **A. Consent Agenda Items**

Meeting Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 4. Consent Agenda

Access Public

Type Action

Recommended Action Motion to approve the Consent Agenda as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

The following items are considered by the Executive Director to be of a routine nature. All items have been vetted by legal. The last item in this section is a single vote to approve them en masse with one motion.

Any recommendation may be removed at the request of any Board Member and placed on the regular agenda.

1. Approve Minutes from September 2022
2. Safe to Return In-Person Policy- needs to be reviewed annually.

File Attachments

[Minutes September 2022.pdf \(90 KB\)](#)

[TCS-Safe-to-Return-policy.pdf \(647 KB\)](#)

5. Governance

Subject **A. Board Vacancy Announcement**

Meeting Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 5. Governance

Access Public

Type Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

In January we have a board term expiring.

We will need to announce that we are accepting applications for this seat.

The incumbent is welcome to apply to continue serving The Cottonwood School.

6. Closing Items

Subject **A. Board of Directors Comments & Requests**

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Category 6. Closing Items

Access Public

Type Discussion

Subject B. Announcement of the Next Regular Scheduled Board Meeting

Meeting Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closing Items

Access Public

Type Information

November 15, 2022

- Open Session: 6:00 p.m.
- Closed Session: 7:30 p.m.

Please note that the November and December board meetings are not on the 4th Tuesday. Thanksgiving and Winter Breaks.

Subject C. Adjourn Meeting

Meeting Oct 25, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closing Items

Access Public

Type Action

Recommended Action Motion to Adjourn. Second, roll call vote.

Roll Call Vote:
 Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby