



Tuesday, November 15, 2022
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
6:00 PM PDT

Location
3921 Sandstone Drive, Suite 100
El Dorado Hills, CA 95762

Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
	Christine Cordero
	Deb Hibbard
	Donna Huckleby
	Norman Lorenz
	Teresa Lyday-Selby

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject **A. Approval of the Agenda**

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion to approve the agenda. Second, roll call vote.

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

Subject **B. Board Finding AB361**

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Action Motion for Board Approval of Findings to Conduct Virtual Meetings Pursuant to AB 361.
 Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

During times of crisis or emergency, it is essential that public agencies are able to continue to provide critical services to the public. Assembly Bill 361 (Rivas), which will allow public agencies to meet remotely, as they do now under the Governor's Executive Orders related to COVID-19.

- While maintaining transparency and public access, local agencies, schools, would be able to meet remotely during a declared state of emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make a public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency

Roll Call Vote:

Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments
 AB 361.pdf (126 KB)

Subject	C. Public Comments
Meeting	Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject	D. Executive Director's Report Cindy Garcia
Meeting	Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	2. Open Session -- Opening Items - 6:00 PM
Access	Public
Type	Information

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Cindy Garcia
ESTIMATED TIME OF ITEM: 15 minutes
BACKGROUND AND SUMMARY (overview):

File Attachments
[November 15 Board Meeting.pdf \(1,992 KB\)](#)

3. Finance

Subject	A. Discussion and Potential Action on the October Financials
Meeting	Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the October financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton
PRESENTING TO THE BOARD: Kate Eng
ESTIMATED TIME OF ITEM: 5 minutes
BACKGROUND AND SUMMARY (overview):
 Presentation of October financials.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
22.10_TCS_Board Package.pdf (2,438 KB)

Subject **B. Annual Audit Review for The Cottonwood School**

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 3. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve The Cottonwood School's Annual Audit Review report as presented.
Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Representative Wilkinson Hadley King & Co. LLP

ESTIMATED TIME OF ITEM: 10 minutes

BACKGROUND AND SUMMARY (overview):

Presentation of The Cottonwood School's Audit report.
A Representative from Wilkinson Hadley King & Co. LLP will present The Cottonwood School's audit findings and related information.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

File Attachments
21-22 Audit Rpt - Cottonwood.pdf (564 KB)

4. Consent Agenda

Subject **A. Consent Agenda Items**

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 4. Consent Agenda

Access Public

Type Action

Recommended Action Motion to approve the Consent Agenda as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

The following items are considered by the Executive Director to be of a routine nature. All items have been vetted by legal. The last item in this section is a single vote to approve them en masse with one motion.

Any recommendation may be removed at the request of any Board Member and placed on the regular agenda.

1. Approve Minutes from October 2022
2. MOU with SCOE for online CTE as part of the SCOE SWVCP (Strong Workforce Virtual Career Pathways)
3. Butte COE Teacher Induction MOU
4. CTI MOU 2022-2025

File Attachments

October 2022 Minutes.pdf (89 KB)

SWVCP Participating District MOU_Cottonwood_Signed.pdf (1,536 KB)

signed The Cottonwood School 22-23 Agreement.docx (1)[5].pdf (207 KB)

Cottonwood Charter School 2022-2025 IN-80027 Renewal 3yr - FE.pdf (1,706 KB)

5. Governance

Subject

A. Updates

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 5. Governance

Access Public

Type Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

If you are unable to attend a board meeting, please notify, Ann & Cindy immediately.

Please ensure that you have provided us with your contact information.

6. Closing Items

Subject

A. Board of Directors Comments & Requests

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closing Items

Access Public

Type Discussion

Subject **B. Announcement of the Next Regular Scheduled Board Meeting**

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closing Items

Access Public

Type Information

December 13, 2022

- Open Session: 6:00 p.m.
- Closed Session: 7:30 p.m. If needed

Subject **C. Adjourn Meeting**

Meeting Nov 15, 2022 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closing Items

Access Public

Type Action

Recommended Action Motion to Adjourn. Second, roll call vote.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby