



Tuesday, May 23, 2023
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
6:00 PM PDT

Location
Staybridge Suites Folsom
1745 Cavitt Drive
Folsom, CA 95630
Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject	A. Record Attendance - Dr. Norman Lorenz
Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
Christine Cordero	
Deb Hibbard	
Donna Huckleby	
Norman Lorenz	
Teresa Lyday-Selby	

Subject	B. Call the Meeting to Order - Dr. Norman Lorenz
Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject **A. Approval of the Agenda**

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Motion to approve the agenda. Second, roll call vote.
Action

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject **B. Public Comments**

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Subject **C. Executive Director's Report Cindy Garcia**

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Cindy Garcia

ESTIMATED TIME OF ITEM: 40 minutes

BACKGROUND AND SUMMARY (overview):

File Attachments

[ED report, May.pdf \(9,868 KB\)](#)

3. Finance

Subject	A. Discussion and Potential Action on the Financials
Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the April financials and March check register as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Representative from CI**ESTIMATED TIME OF ITEM:** 5 minutes**BACKGROUND AND SUMMARY (overview):**

Presentation of The Cottonwood School financials.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[23.4 TCS Board Package.pdf \(3,745 KB\)](#)

Subject	B. Salary Schedules
Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	3. Finance
Access	Public
Type	Discussion and Potential Action
Recommended Action	Updated verbiage and revision date on Class A for schedules A and B. Added increased pay in steps 11-15 for Schedule E for office tech II and III Motion to approve the Salary Schedules as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Stacie Ivery**ESTIMATED TIME OF ITEM:** 5 Minutes**BACKGROUND AND SUMMARY (overview):**

Presentation of Salary Schedules.

Roll Call Vote:
 Christine Cordero
 Deb Hibbard
 Donna Huckleby
 Norman Lorenz
 Teresa Lyday-Selby

File Attachments

[Salary Schedule E \(Classified Hourly\)_\(rev 23-05-23\).pdf \(331 KB\)](#)
[2023 v 1.pdf \(208 KB\)](#)
[2023 v 1.pdf \(177 KB\)](#)

4. Consent Agenda

Subject	A. Consent Agenda Items
Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	4. Consent Agenda
Access	Public
Type	Action
Recommended Action	Motion to approve the Consent Agenda as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

The following items are considered by the Executive Director to be of a routine nature. Any items that have reference to Ed Code(s) have been vetted by legal.

The last item in this section is a single vote to approve them en masse with one motion.

Any recommendation may be removed at the request of any Board Member and placed on the regular agenda.

1. Approve Minutes from March 2023
2. Independent Study Policy Updated from legal
3. 225 Days 2023-24 School Year Calendar
4. Parent Student Handbook Updated and vetted by Legal
5. Non-Compliance Policy and Procedures Redline and Clean Updated by Legal
6. Withdrawal and Involuntary Removal Policy Redline and Clean Updated by Legal
7. Stipend Chart for 2023-2024

File Attachments

[225 Days 2023-24 School Year Calendar.pdf \(125 KB\)](#)
[Minutes March 2023.pdf \(89 KB\)](#)
[Cottonwood Independent Study Policy 5232023 \(4884-9519-8048.v1\).pdf \(280 KB\)](#)
[Redline Clean Board Packet Cottonwood Withdrawal and Involuntary Removal Policy \(4873-4363-0180.v1\).pdf \(317 KB\)](#)
[Redline Clean Board Packet Non-Compliance Policy and Procedures \(4856-7318-3332.v1\).pdf \(343 KB\)](#)
[23-24 Stipend Schedule.pdf \(152 KB\)](#)

[2023-24 The Cottonwood School Parent Student Handbook 23-24 V1 .pdf \(3,216 KB\)](#)

5. Closed Session

Subject A. Public Comments - Limited to Closed Session Agenda Items Only - 4 minutes

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type Information, Procedural

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Subject B. Recess into Closed Session

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type Action

Recommended Action Motion to recess into Closed Session for the purpose of CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION- Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Lisa Corr
****CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION.**
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case)

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

**Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Case
(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:**

Subject C. Closed Session

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type

Background -

Subject D. Reconvene to Open Session

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type Action

Recommended Action Motion to reconvene into Open Session, Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject E. Announcement of Any Action Taken in Closed Session - Dr. Norman Lorenz

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 5. Closed Session

Access Public

Type Discussion

6. Closing Items

Subject A. Board of Directors Comments & Requests

Meeting May 23, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 6. Closing Items

Access	Public
Type	Discussion

Subject	B. Announcement of the Next Regular Scheduled Board Meeting
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Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	6. Closing Items
Access	Public
Type	Information

June 20, 2023

- Open Session: **5:00 p.m.**
- Closed Session: 6:00 p.m. If needed

Subject	C. Adjourn Meeting
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Meeting	May 23, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	6. Closing Items
Access	Public
Type	Action
Recommended Action	Motion to Adjourn. Second, roll call vote.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby