



Tuesday, June 20, 2023
REGULAR SCHEDULED BOARD MEETING

THE COTTONWOOD SCHOOL

Time
6:00 PM PDT

Location
Staybridge Suites Folsom
1745 Cavitt Drive
Folsom, CA 95630
Zoom Link:
<https://zoom.us/j/7911094763>
Meeting ID: 791 109 4763
Join by Phone: (669) 900-6833
El Dorado Hills, CA 95762

1. Opening Items

Subject	A. Record Attendance - Teresa Lyday-Selby
Meeting	Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Information, Procedural
Board Members	
Christine Cordero	
Deb Hibbard	
Donna Huckleby	
Norman Lorenz	
Teresa Lyday-Selby	

Subject	B. Call the Meeting to Order - Teresa Lyday-Selby
Meeting	Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	1. Opening Items
Access	Public
Type	Procedural

2. Open Session -- Opening Items - 6:00 PM

Subject A. Approval of the Agenda

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Action

Recommended Motion to approve the agenda. Second, roll call vote.
Action

Roll Call Vote:

Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject B. Public Comments

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 2. Open Session -- Opening Items - 6:00 PM

Access Public

Type Information, Procedural

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Members of the public are permitted to comment on both non-agenda item matters and agenda item matters when public comment is called. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment to allow the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

3. Executive Director Report

Subject A. Organization Chart

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 3. Executive Director Report

Access Public

Type Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Cindy Garcia

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

File Attachments

[Final 2023-2024+Cottonwood+org+chart+nonames+5.31.2023 \(1\).pdf \(2,510 KB\)](#)**4. Finance****Subject A. Discussion and Potential Action on the 2022-2023 Financials**

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 4. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the May financials as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Representative from CI**ESTIMATED TIME OF ITEM:** 5 minutes**BACKGROUND AND SUMMARY (overview):**

Presentation of May financials.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[23.5 TCS Board Package.pdf \(841 KB\)](#)**Subject B. Fiscal Year 2024 Budget**

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 4. Finance

Access Public

Type Discussion and Potential Action

Recommended Action Motion to approve the Fiscal Year 2024 Budget as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Rep CI**ESTIMATED TIME OF ITEM:** 5 Minutes**BACKGROUND AND SUMMARY (overview):**

Presentation of the Fiscal Year 2024 Budget.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[FY24-TCS- Budget Package.pdf \(514 KB\)](#)

5. Public Hearing

Subject	A. Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP)
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Meeting	Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING
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Category	5. Public Hearing
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Access	Public
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Type	Information
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BACKGROUND INFORMATION:

Local Education Agencies (LEA) must annually hold a public hearing for their Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP) before the Board takes action.

CURRENT CONSIDERATIONS:

The purpose of the hearing is to consider comments and recommendations and address questions from families, staff, students, and members of the public related to the LCAP, including those specific to a particular action or expenditure. The proposed LCAP has three goals: 1) College and Career Readiness, 2) Optimize Conditions for Learning, and 3) Parent Engagement/ School Culture.

A public hearing is now declared open at _____p.m. to hear testimony.

There being no further discussion, the Public Hearing is hereby declared closed at _____p.m.

6. Operations

Subject	A. Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP)
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Meeting	Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING
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Category	6. Operations
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Access	Public
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Type	Action
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Recommended Action	Motion to approve the Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP) presented. Second, roll call vote.
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SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 7 Minutes

BACKGROUND AND SUMMARY (overview):

This report summarizes how the LCAP, LCAP Federal Addendum, and Local Indicators are aligned to create a comprehensive plan to support students and monitor and report progress.

The Local Control and Accountability Plan (LCAP) is an essential component of the Local Control Funding Formula (LCFF). Under LCFF, all Local Education Agencies must prepare an LCAP, which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[2023 Local Control and Accountability Plan The Cottonwood School 20230616 \(2\).pdf \(892 KB\)](#)

Subject **B. Local Indicators**

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 6. Operations

Access Public

Type Information

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

The State Board of Education (SBE) approved standards for the local indicators that support LEAs in measuring and reporting their progress within the appropriate priority area. For each local indicator, the performance standards are as follows:

1. Annually measure its progress in meeting the requirements of the specific LCFF priority; and
2. Report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with the adoption of the LCAP; and
3. Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

File Attachments

[2023 LCAP Local Performance Indicator Self-Reflection The Cottonwood School 20230607 \(3\).pdf \(214 KB\)](#)

Subject	C. Federal Addendum & Application for Funding
Meeting	Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	6. Operations
Access	Public
Type	Discussion and Potential Action
Recommended Action	Motion to approve the Federal Addendum & Application for Funding as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton**PRESENTING TO THE BOARD:** Stacie Ivery & Ann Buxton**ESTIMATED TIME OF ITEM:** 5 minutes**BACKGROUND AND SUMMARY (overview):**

Presentation of Federal Addendum & Application for Funding

The LCAP Federal Addendum is an additional document that complements the Local Control and Accountability Plan (LCAP) to ensure compliance with the Every Student Succeeds Act (ESSA) provisions. Its purpose is to provide The Cottonwood School with the opportunity to meet the requirements for ESSA funding. A completed template for the LCAP Federal Addendum must be submitted to the California Department of Education (CDE) to apply for ESSA funding.

The LCAP Federal Addendum, alongside the LCAP, is reviewed annually as part of the strategic planning process. During the review process, staff members evaluate the responses the Local Education Agency (LEA) provided to the ESSA plan provisions. It is important to note that California's ESSA State Plan has significantly changed the state's approach to utilizing federal resources in support of underserved student groups.

The LCAP Federal Addendum allows LEAs to document their strategies and approach for maximizing the impact of federal investments in support of underserved students. By completing this addendum, The Cottonwood School can demonstrate its commitment to effectively utilizing federal funds to address the needs of underserved student populations.

Roll Call Vote:

Christine Cordero

Deb Hibbard

Donna Huckleby

Norman Lorenz

Teresa Lyday-Selby

File Attachments

[2023 LCAP Federal Addendum The Cottonwood School 20230607 \(1\).pdf \(242 KB\)](#)
[2023-24 Application for Funding_\(Categorical Programs\)_\(1\).pdf \(140 KB\)](#)

7. Consent Agenda

Subject	A. Consent Agenda Items
Meeting	Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING
Category	7. Consent Agenda
Access	Public
Type	Action
Recommended Action	Motion to approve the Consent Agenda as presented. Second, roll call vote.

SUBMITTED BY: Ann Buxton

PRESENTING TO THE BOARD: Ann Buxton

ESTIMATED TIME OF ITEM: 5 minutes

BACKGROUND AND SUMMARY (overview):

The following items are considered by the Executive Director to be of a routine nature. All items have been vetted by legal. The last item in this section is a single vote to approve them en masse with one motion.

Any recommendation may be removed at the request of any Board Member and placed on the regular agenda.

1. Approve Minutes from May Regular Board Meeting.
2. Foster Youth Policy updated by legal
3. Education of Homeless Children and Youth Policy Updated by legal
4. Kindergarten and Transitional Kinder Policy Updated by legal
5. Employee Handbook 2023-2024 Vetted and updated
6. Suspension Expulsion Policy Updated by legal
7. Stipend Chart Updated 6/20/2023
8. Parent Family Engagement Policy-updated annually
9. CharterSafe Proposal-
10. Rectification Process
11. Independent Evaluation Policy- vetted by legal

File Attachments

[Education-of-Homeless-Children-and-Youth-Policy- June 2023 V1.pdf \(323 KB\)](#)
[Foster Youth Policy - Cottonwood-June 2023 V1.pdf \(368 KB\)](#)
[Parent-Family-Engagement-Policy.20210514-2223456-logo.pdf \(136 KB\)](#)
[Kindergarten and Transitional Kindergarten Policy 6.20.2023V1.pdf \(306 KB\)](#)
[Suspension and Expulsion Policy 6.20.2023 V1.pdf \(338 KB\)](#)
[The Cottonwood School.19011.CharterSAFEProposal2324.05-30-2023\[59\].pdf \(177 KB\)](#)
[May 2023 Minutes.pdf \(27 KB\)](#)
[Rectification Process.docx.pdf \(69 KB\)](#)
[23-24 Stipend Schedule.pdf \(153 KB\)](#)
[Cottonwood Independent Evaluation Policy \(IEE\) 6.20.2023 v1.pdf \(156 KB\)](#)
[Cottonwood 2023-2024 Employee Handbook 061223 \(4884-3542-6410.v2\).pdf \(1,502 KB\)](#)

8. Closed Session

Subject A. Public Comments - Limited to Closed Session Agenda Items Only - 4 minutes

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 8. Closed Session

Access Public

Type Information, Procedural

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Subject B. Recess into Closed Session

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 8. Closed Session

Access Public

Type Action

Recommended Action Motion to recess into Closed Session for the purpose of CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION- Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Anne Sherlock from F3

**CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION.

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: **(One Case)**

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Case

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

Subject C. Closed Session

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 8. Closed Session

Access Public

Type

Background -

Subject D. Reconvene to Open Session

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 8. Closed Session

Access Public

Type Action

Recommended Action Motion to reconvene into Open Session, Second, Roll Call.

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby

Subject E. Announcement of Any Action Taken in Closed Session - Teresa Lyday-Selby

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 8. Closed Session

Access Public

Type Discussion

9. Closing Items

Subject A. Board of Directors Comments & Requests

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 9. Closing Items

Access Public

Type Discussion

Subject **B. Announcement of the Next Regular Scheduled Board Meeting**

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 9. Closing Items

Access Public

Type Information

August 22, 2023

- Open Session: 6:00 p.m.
- Closed Session: 7:30 p.m. If needed

Subject **C. Adjourn Meeting**

Meeting Jun 20, 2023 - REGULAR SCHEDULED BOARD MEETING

Category 9. Closing Items

Access Public

Type Action

Recommended Motion to Adjourn. Second, roll call vote.
Action

Roll Call Vote:
Christine Cordero
Deb Hibbard
Donna Huckleby
Norman Lorenz
Teresa Lyday-Selby